

Area Committee 5

Agenda



Date: Thursday, 22 February 2024

Time: 5.30 pm

Venue: The Puerto Morazan Room - City Hall, College Green, Bristol, BS1 5TR

Distribution:

Councillors: Mark Bradshaw, Jos Clark, Chris Davies, Tony Dyer, Tessa Fitzjohn, Gary Hopkins, Katja Hornchen, Ed Plowden (Chair), Tim Rippington, Lisa Stone, Christine Townsend and Andrew Varney

Copies to: Amy Rodwell (Democratic Services Officer) and Ellie Stevens (Community Resources Manager)

Issued by: Amy Rodwell, Democratic Services
City Hall, PO Box 3176, Bristol, BS3 9FS
E-mail: democratic.services@bristol.gov.uk
Date: Wednesday, 14 February 2024



Agenda

1. Welcome, Introductions and Apologies for Absence

(Pages 3 - 5)

2. Declarations of Interest

3. Minutes of Previous Meeting

(Pages 6 - 12)

4. Public Forum

Members of the press and public who plan to attend a public meeting at City Hall are advised that you will be **required to sign in** when you arrive and you will be issued with a visitor pass which you will **need to display at all times**.

Members of the public may make a written statement ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee and be available in the meeting room one hour before the meeting.

Please submit it to democratic.services@bristol.gov.uk or Democratic Services Section, City Hall, College Green, Bristol BS1 5UY. The following requirements apply:

- The statement is received no later than **12.00 noon on the working day before the meeting** (12pm on Wednesday 21st February 2024) and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **three clear working days before the meeting** (5pm, Friday 16th February 2024).

5. Community Resources Manager Update

(Pages 13 - 294)



Public Information Sheet

Inspection of Papers - Local Government (Access to Information) Act 1985

You can find papers for all our meetings on our website at www.bristol.gov.uk.

Attendance at Public meetings

Public meetings including Cabinet, Full Council, regulatory meetings (where planning and licensing decisions are made) and scrutiny are held at City Hall.

Members of the press and public who plan to attend a public meeting at City Hall are advised that you will be **required to sign in** when you arrive and you will be issued with a visitor pass which you will **need to display at all times**.

Please be advised that you may be asked to watch the meeting on a screen in another room should the numbers attending exceed the maximum occupancy of the meeting venue.

COVID-19 Safety Measures

We request that no one attends a Council Meeting if they:

- are suffering from symptoms of COVID-19 or
- have tested positive for COVID-19

Other formats and languages and assistance for those with hearing impairment

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.

Committee rooms are fitted with induction loops to assist people with hearing impairment. If you require any assistance with this please speak to the Democratic Services Officer.

Public Forum

Members of the public may make a written statement ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee Members and will be published on the Council's website before the meeting. Please send it to democratic.services@bristol.gov.uk.

The following requirements apply:



- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **5pm three clear working days before the meeting.**

Any statement submitted should be no longer than one side of A4 paper. If the statement is longer than this, then for reasons of cost, it may be that only the first sheet will be copied and made available at the meeting. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded and circulated to the Committee and published within the minutes. Your statement or question will also be made available to the public via publication on the Council's website and may be provided upon request in response to Freedom of Information Act requests in the future.

We will try to remove personal and identifiable information. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Other committee papers may be placed on the council's website and information within them may be searchable on the internet.

During the meeting:

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions. **This may be as short as one minute.**
- If there are a large number of submissions on one matter a representative may be requested to speak on the groups behalf.
- If you do not attend or speak at the meeting at which your public forum submission is being taken your statement will be noted by Members.
- Under our security arrangements, please note that members of the public (and bags) may be searched. This may apply in the interests of helping to ensure a safe meeting environment for all attending.
- As part of the drive to reduce single-use plastics in council-owned buildings, please bring your own water bottle in order to fill up from the water dispenser.

For further information about procedure rules please refer to our Constitution

<https://www.bristol.gov.uk/how-council-decisions-are-made/constitution>



Webcasting/ Recording of meetings

Members of the public attending meetings or taking part in Public forum are advised that all Full Council and Cabinet meetings and some other committee meetings are now filmed for live or subsequent broadcast via the council's [webcasting pages](#). The whole of the meeting is filmed (except where there are confidential or exempt items). If you ask a question or make a representation, then you are likely to be filmed and will be deemed to have given your consent to this. If you do not wish to be filmed you need to make yourself known to the webcasting staff. However, the Openness of Local Government Bodies Regulations 2014 now means that persons attending meetings may take photographs, film and audio record the proceedings and report on the meeting (Oral commentary is not permitted during the meeting as it would be disruptive). Members of the public should therefore be aware that they may be filmed by others attending and that is not within the council's control.

The privacy notice for Democratic Services can be viewed at www.bristol.gov.uk/about-our-website/privacy-and-processing-notice-for-resource-services



Bristol City Council

Minutes of the Area Committee 5

18 October 2023 at 6.00 pm



Members Present:-

Councillors: Mark Bradshaw, Jos Clark, Tessa Fitzjohn, Gary Hopkins, Katja Hornchen, Ed Plowden, Tim Rippington, Lisa Stone, Christine Townsend and Andrew Varney

Officers in Attendance:-

Ellie Stevens (Community Resources Manager), Keith Chant – Parks Assets & Projects Manager, John Atkinson - Tree Officer (briefly in attendance) Allison Taylor – Democratic Services,

1 Welcome, Introductions and Apologies for Absence

Apologies for absence were received from Councillors Dyer and Davies.

2 Declarations of Interest

The Chair declared that his wife was a tenant at The Park Centre and there was an outline proposal in from this organisation.

3 Minutes of Previous Meeting

Matters Arising.

- There was some discussion around inflation eroding CIL funding and whether the monies could be moved to a high interest account. The CRM reported that she had been informed that CIL did not accrue interest and she agreed to forward the email detailing this to the membership; **Action ES.**
- There was concern at the increased cost of transport schemes as a result of delays. The Chair confirmed that officers estimated the increased cost at approximately 20%-30%;
- The CRM confirmed that £100k allocated to Wells Road Signalised Crossing has been drawn down by transport so is not available to be reallocated to other projects. The Mayor's Office have



informed the CRM that WECA have been approached to ask if the funding could be reimbursed as this work is part of a wider scheme they are leading;

- The grant for the Mural at Windmill Hill had now been paid;
- The outline proposal for stopping verge parking at Wedmore Vale had been delayed as Councillors had yet to consult with Residents;
- The Foxcote Road noticeboards remained outline as a detailed proposal had not been received;
- A Councillor objected to the comment in the report about some low value schemes being more appropriate for other sources of funding. The CRM responded that some very small value schemes required a great deal of resource input which is disproportional.
- A Councillor reported that a scheme previously allocated funding at St Paul's Church on Coronation Road was still awaiting funding one year on. The CRM agreed to follow this up; **Action ES;**

Resolved – That the minutes of the meeting on 16 March 2023 be approved as a correct record.

4 Public Forum

Supplementary Question – Suzanne Audrey – *Is there anything the community can do to stay on agenda and get the extra money allocated to get the planned pedestrian crossing on St Lukes Road done?*

In the absence of a Highway Officer the Chair responded that she should continue to come to the Area Committee and it would be possible to allocate extra funding if required.

It was agreed that all existing transport schemes should be dealt with as a priority, before funding was allocated to new schemes.

The Committee noted the statements received.

5 Community Resources Manager Update

The CRM introduced the report and highlighted the following:-

1. Area Committee 5 currently has £374,029.37 general CIL funding available to allocate for 2023/24;
2. As of 30 September 2023 Area Committee 5 had £31, 294.55 uncommitted Section 106 agreement monies available, of which £1,700.77 was designated specifically for tree planting and replacement;
3. Councillors were asked to consider 46 Outline Proposals submitted, and to decide which to invite to submit full proposals in Stage 2;
4. Councillors were asked to consider a full proposal for S106 tree funding;



5. It was generally agreed by the Committee that Transport/Highway proposals should not go forward to Stage 2 due to the resourcing/capacity issues within that team.

2023 Stage 2 Full Project Proposals: for decision

The Committee then considered the Tree Proposal as set out in paragraph 17 of the report. The following comments arose from discussion:-

1. One of the Ward Councillors for Southville expressed great concern that tree officers had not looked for sites in Southville despite it being the 2nd hottest ward in Bristol and there was therefore a need for heat mitigation through tree planting. She would not vote for the tree planting proposals;
2. The Chair proposed that the three small tree planting proposals be approved and that officers be tasked with looking for proposals and a pipeline for S106 tree replacements and work with the Ward Councillor for Southville for a strategic plan and not accept low hanging fruit proposals;
Action John Atkinson (Tree Bristol Officer)
3. It was noted that the cost of tree replacement proposals had increased due to inflation;
4. The proposals as set out in the report was moved by Councillor Varney and seconded by Councillor Hopkins and on being put to the vote it was:-

Resolved – (8 for, 2 against) That the tree planting proposals for Kingshill Road, Knowle, Gores Marsh Park, Bedminster & Victoria Park, Windmill Hill with a delivery cost of £3, 124.98 be approved.

2023 Stage 1 Outline Proposals submitted for consideration.

The Committee then considered 46 Outline Proposals submitted for consideration to go to Stage 2 to develop full proposals as set out in Appendix 3 of the report.

The CRM advised against inviting more proposals to stage 2 than it is likely the committee will be able to fund. This is due to the workload involved for organisations and colleagues developing full proposals. She confirmed that from October 2024 £137,000 would be available. It was noted that 4 proposals had been withdrawn from Knowle Ward.

Bedminster Ward.

The Ward Councillors agreed to prioritise the following schemes to go forward to Stage 2:-

AC523P75	Residents Group Foxcote Road	Noticeboards for Foxcote Road, Ashton	£1,200
AC523P76	Ashton Vale Club for Young People	Ashton Vale CYP media and arts room	£58, 500
AC523P92	Ashton Vale Together	Community Notice Board.	£1,000

- It was agreed that Ashton Vale Club be asked to work up their proposal and provide a set of prices on their priorities. **Action ES**
- **A scheme for traffic calming around Compass Point primary school was discussed, however the committee chose not to prioritise this scheme due to the backlog of transport projects and complexity of the proposed scheme. Councillors Bradshaw and Fitzjohn were invited to work on ideas for a smaller scheme focused on signage, which could be brought to the committee as part of next year's process.**

Brislington East Ward.

The Ward Councillors agreed to prioritise the following scheme to go forward to Stage 2:-

AC523P08	Friends of Eastwood Farm	Eastwood farm MUGA	£98,000
-----------------	---------------------------------	---------------------------	----------------

- Ward Members had wished to fund St. Lukes Church but not for a combination boiler and a heat pump would require insulation.

Brislington West Ward.

The Ward Councillors agreed to prioritise the following scheme to go forward to Stage 2:-

AC523P80	St Christopher's Church	Accessible Toilet in Church Hall	£10,000
AC523P112	Knowle Golf Club	Development of our junior academy	£15,000
AC523P113	St Cuthbert's Church	Improving St Cuthberts for Everyone A	£28,000
AC523P115	Hungerford Community Centre	Upgrade Hungerford Community Centre	£21,800

Knowle Ward.

The Ward Councillors agreed to prioritise the following scheme to go forward to Stage 2:-



AC523P06	The Park Centre	IT Upgrade – The Park Centre	£11,316
AC523P123	Northern Slopes Initiatives: C/o Re:work	Muriels Steps - improvements to benefit people	£25,000
AC523P124	Friends of Jubilee Pool	Jubilee Pool@ Flat Roof Replacement project	£100,000

- There was some discussion regarding the Jubilee Pool proposal. The Chair stated that the proposal could not be legally funded as the Mayor would not sign any funding off;
- The CRM confirmed the decision had been made at a Cabinet meeting;
- It was agreed that the Jubilee Pool be provisionally approved to go forward to Stage 2 but that it would not be progressed until there was confirmation in writing from the Mayor's Office regarding the ability to fund the proposal;
- It was agreed that the proposal below go forward to Stage 2 as there was a risk Jubilee Pool would not be able to progress. **Action ES**

AC523P116	Friends of Redcatch Park (CIC)	Renovation of benches & purchase of new ones	£37,000	
-----------	--------------------------------	--	---------	--

Southville Ward.

The Ward Councillors agreed to prioritise the following scheme to go forward to Stage 2:-

AC523P05	Warden Road/Herbert Street flats in conjunction with the elected ward Cllrs	Managing domestic waste on Warden Rd	£30,000
AC523P81	St Paul's Church, Southville	Catering and hospitality facilities to tackle food insecurity and social isolation	£50,000
AC523P26	Learning Partnership West (LPW)	Community Hub, Bedminster	£10,000



Windmill Hill Ward.

The Ward Councillors agreed to prioritise the following scheme to go forward to Stage 2:-

AC523P146	BS3 Wildlife Group	Somerset Terrace Community Garden	£500
AC523P89 (Multiple Southville & Windmill Hill Wards)	UPfest; Severnside Community Rail partnership, Victoria Park Action Group	Bedminster Station Mural	£26,000
AC523P79	Ed Plowden and Lisa Stone	Providing planters at the end of St Johns Lane	£5,000
AC523P84	Bristol Jamia Mosque	BJM Disabled Access	£35,000
AC523P86	Cllrs Plowden & Stone working with Victoria Park Action Group	Victoria Park baby swings and play equipment	£19,665

- It was noted the planters on St Johns Lane were on transport land but the officer was confident he would be able to put the planters on it;
- There was some discussion regarding the Mosque and whether it was for community use. It was agreed to ask at Stage 2 for clarification on this and figures for use. The CRM advised that BCC environmental access standards should be used as a baseline. She also shared that Jamia Mosque have been working with WECIL to understand access needs in their building, so their proposal can be built on expert input; **Action ES.**
- The Councillors also requested a change of use of £20,400 funds awarded in 2021 to a Water Maze in Victoria Park that now cannot go ahead. It was agreed that Councillors will work with BCC Parks and residents to identify the best use of the funds, for example the rewilding that has been requested by the community. It was agreed to bring a proposal back in February 2024 for an amendment to the 2021 project. **Action ES.**

At this point Councillor Hornchen & Fitzjohn left the meeting.

Other proposals received for multiple Wards.

The CRM reported that the proposals for defibrillators was a City-wide initiative and defibrillators would be installed in locations agreed by Great Western Air Ambulance Charity (GWAAC) and Councillors, to address gaps in provision across Bristol. This AC had been asked to contribute £36,000 to the initiative. AC 6 had a deficit so had not approved funding, AC1 & AC3 had approved funding. She drew the Committee's attention to the statement from Great Western Air Ambulance Charity in support of the initiative.

The following points arose from discussion:-

1. A Councillor questioned why a strategic project should be funded by local CIL. She had not seen evidence to suggest that 70 defibrillators were required in the city;
2. Would the funding be spent in year or phased? Members should be fully involved in where they were located within their ward. There was a need for an audit of those already in place and how often they were used;
3. It was agreed that as this was a strategic Initiative funding should come from strategic CIL however, that the proposal should be invited to stage 2 at which stage Councillors would reconsider. The committee asked that the Mayor's Office were invited to comment on why this wasn't being funded strategically
4. The CRM would also get clarity with the Wells Road reimbursement of funds & Jubilee Pool eligibility positions if possible, ahead of the next meeting;
5. The Chair and CRM would discuss the matters with legal officers too. **Action Chair and ES**

CHAIR

Meeting ended at 7.40pm.





Area Committee 5

22 February 2024

Report of: Ellie Stevens, Community Resources Manager

Title: Area Committee 5 Second Formal Meeting 2023/24

Ward: Area Committee 5 wards: Brislington East, Brislington West, Knowle, Southville, Windmill Hill

Member Presenting Report: Councillor Ed Plowden

Recommendations

1. That the Area Committee take note that this year, there is no option to pre commit funding or go into deficit of CIL funds. This is due to changes to Area Committee boundaries which are due to take place (Item F)
2. To consider the approval of funding for the Proposals submitted for consideration, including any conditions which the committee may wish to attach and to consider allocation of eligible S106 monies to support relevant proposals in order to conserve CIL funds for future use (Item G)
3. To note the legal information concerning the Public Sector Equality duty in reaching all its decisions (Item I)

Summary

This report sets out the available funds for allocation by Area Committee 5, and lists the proposals to be considered at the meeting of the Committee on 22 February 2024.

The significant issues in the report are:

- Area Committee 5 has £434,285.59 available of general CIL to allocate at 31 December 2023.
- Councillors are asked to consider the approval of funding for 17 Proposals submitted at Stage 2.



A. Background

1. Six Area Committees were approved at the Full Council meeting on 20th March 2018 to hold delegated decision-making powers over non-earmarked Section 106 and local Community Infrastructure Levy (CIL) funds.
2. Area Committee 5 consists of the councillors representing the wards of Brislington East, Brislington West, Knowle, Southville and Windmill Hill.
3. Each Area Committee will meet formally twice a year to make decisions on the awarding of local CIL and S106. 15% of CIL generated within each Area Committee area is available for spend. Those parts of an Area Committee which have a formally adopted Neighbourhood Development Plan receive 25% of the CIL generated within the defined border of their Plan to support their identified infrastructure priorities.
4. Information about Area Committees, CIL and S106 processes can be found on the BCC website at: <https://www.bristol.gov.uk/people-communities/local-decision-making>

B. Terms of Reference

5. The Area Committee Terms of Reference were approved at Full Council on 20th March 2018 and adopted at the 2018 Area Committee on 3rd October 2018.
6. The Area Committee Terms of Reference were updated in August 2023 with the following clause:
 4. Procedure rules Meeting arrangements
 - 4.1 Area Committee meetings will normally be held twice a year. These meetings will be supported by Democratic Services

C. Progress update on CIL & S106-funded projects approved at previous Area Committee Meetings

7. Progress updates are published every six months on previous schemes approved by the Area Committee. The latest was published in August 2023. The next will be published in February 2024. Updates can be found at: <https://www.bristol.gov.uk/people-communities/area-committee-progress-updates>

D. Allocation of CIL and Section 106 Funds

8. Developing Outline and Full Proposals for funding from CIL and S106 resources:
 - 8.1. All ward councillors undertook community conversations within their wards across the period June – September 2023. From this process they chose a number of Stage 1 Outline Project Proposals to deliver priority pieces of work providing significant community benefit.
 - 8.2. The Area Committee then met formally on 18 October 2023 to consider the funding available and select the projects they wanted to invite to submit Stage 2 Full Proposals. Those proposals are set out in this report for consideration and decision at this meeting.

E. CIL and Section 106 Monies available to Area Committee 5 at 31 December 2023**9. CIL available:**

At the end of 31 December 2023 there was an overall sum of £434,285.59 available to Area Committee 5.

See Appendix 1

10. If the Committee approves all the requests for CIL funding at Item G the following CIL funds will remain:

- For General AC5 expenditure: **-£40,072.41**

11. Section 106 available:

At the end of 31 December 2023 there was a total of £101,349.30 uncommitted Section 106 agreement monies available for AC5, of which £659.11 is designated specifically for tree planting and tree replacement.

12. All S106 agreements are legally bound to be spent according to the Purpose of the Contribution so can only be approved for projects which met these conditions.

See Appendix 2

F. No pre-commitment of future CIL receipts:**13. This year Area Committees are not able to approve funding for a Stage 2 proposal by pre committing 'still to be received' CIL funds. There is no option to go into a deficit of CIL funding at this meeting by over-committing on the assumption of a future receipt of CIL. This is because Area Committee boundaries will change before the next set of committee meetings and their balances need to be calculated afresh based on new boundaries.****G. Projects invited to submit Stage 2 Full Proposals**

Ward	Proposal ref no.	Name of Project Proposal	Delivery group	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions & notes
1. Southville	AC523P05	Managing domestic waste on Warden Rd	BCC Housing	£30,000	£30,000	£30,000		None
2. Brislington East	AC523P08	Eastwood Farm MUGA	BCC Parks	£98,000	£98,000	£98,000		None
3. Brislington West	AC523P113	Improving St Cuthbert's	Community Org.- St Cuthbert's Church	£28,000	£28,000	£28,000		None

Ward	Proposal ref no.	Name of Project Proposal	Delivery group	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions & notes
		for Everyone A						
4. Brislington West	AC523P115	Hungerford Community Centre	Community Org.- Hungerford Community Centre	£21,800	£21,800	£21,000		None
5. Knowle	AC523P116	Redcatch Park - Park seats	BCC Parks	£37,000	£19,773	£19,773		None
6. Knowle	AC523P123	Northern Slopes - Muriel's Steps	BCC Parks	£25,000	£25,000	£25,000		None
7. Southville	AC523P26	LPW Community Hub Bedminster	Community Org.- Learning Partnership West (LPW)	£10,000	£10,000	£10,000		None
8. Bedminster	AC523P75	Notice Boards for Foxcote Road, Ashton, BS3	Community Org.- Residents group Foxcote Rd.	£1,200	£1,320	£1,320		None
9. Bedminster	AC523P76	Ashton Vale CYP media and arts room	Community Org.- Ashton Vale Club for Young People	£58,500	£58,500	£58,500		None
10. Windmill Hill	AC523P79	Providing planters at the end of St Johns Lane	BCC Transport	£5,000	£5,000	£5,000		None
11. Brislington West	AC523P80	Accessible Toilet in Church Hall	Community Org.- St Christopher's Church	£10,000	£10,000	£10,000		Budget + EQIA not submitted.

Ward	Proposal ref no.	Name of Project Proposal	Delivery group	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions & notes
								Agreement on condition of this.
12. Southville	AC523P81	Catering and hospitality facilities to tackle food insecurity & social isolation	Community Org.- St Paul's Church	£50,000	£50,000	£50,000		None
13. Windmill Hill	AC523P84	BJM Disabled Access	Community Org.- Bristol Jamia Mosque	£35,000	£35,000	£35,000		None
14. Windmill Hill	AC523P86	Victoria Park - Children's Swings	BCC Parks		£19,665	£19,665		None
15. Multiple Wards	AC523P87	Provision of Public Access Defibrillators	Community Org.- Great Western Air Ambulance Charity	£36,000	£36,000	£36,000		None
16. Multiple (Southville/ Windmill Hill)	AC523P89	Bedminster Station Mural	Community Org.- Severnside Community Rail partnership	£26,000	£26,000	£26,000		None
17. Bedminster	AC523P92	Community Notice Board	Community Org.- Ashton Vale Together	£1,000	£1,100	£1,100		Please note that the amount requested on

Ward	Proposal ref no.	Name of Project Proposal	Delivery group	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions & notes
								proposal is £1000.
TOTAL CIL						£474,358		

14. The Committee is asked to note that the two proposals “AC523P92 Community Notice Board Community Org.- Ashton Vale Together” and “AC523P75 Notice Boards for Foxcote Road, Ashton, BS3 Community Org.- Residents group Foxcote Rd” have requested a 10% increase to the funding allocated to them in the first formal meeting. This is due to the fact that being unincorporated associations, they will need to work with an Accountable Body who can receive and administer funds on their behalf, but will charge a 10% ‘handling fee’ to do this. The two groups have developed project proposals with an increased budget to cover these fees.

See Appendix 3 for Full Project Proposal forms

15. The Committee is asked to note that “AC523P84 Bristol Jamia Mosque (BJM) Disabled Access” has made a request to AC5 for additional funds – please see appendix 4. This is due to the fact that when BJM submitted their Outline Proposal the costings were a best guest estimate and since then, in order to develop the full project proposal, BJM has received quotes and professional advice, indicating full costings of **£75,000**.

See Appendix 4

16. The Committee is asked to note that the following two proposals were invited to Stage 2 but withdrew before submitting a full proposal form:

Ward	Proposal ref no.	Name of Project Proposal	Delivery group	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions
Knowle	AC523P06	IT upgrade - The Park Centre	The Park Centre	£11,316	£11,316	£11,316		
Windmill Hill	AC523P146	Somerset Terrace Community Garden	BS3 Wildlife Group	£500	£500	£500		
TOTAL CIL						£11,816		

17. **Recommendation:** That the Area Committee considers the project proposals submitted and whether to approve full or partial funding to deliver these projects or not; any conditions which it might want to place on the projects.

H. Projects considered at Stage 1 first formal meeting and not invited to submit Stage 2 proposal:

Proposal ref no.	Ward	Name of Proposal	Decision rationale
AC523P04	Windmill Hill	St Mary Redcliffe CE Primary School	Only limited CIL fund available, and this proposal was not priority 1.
AC523P07	Brislington East	Wyndham Crescent Broomhill Road	Only limited CIL fund available, and this proposal was not priority 1.
AC523P114	Brislington West	Improving St Cuthbert's for Everyone	Only limited CIL fund available, and this proposal was not priority 1.
AC523P117	Knowle	Renovation of pavilion	Withdrawn by applicant during the first formal meeting
AC523P118	Knowle	Replace/ resurface boggy area in park	Withdrawn by applicant during the first formal meeting
AC523P119	Knowle	Childrens playground refurb	Withdrawn by applicant during the first formal meeting
AC523P120	Knowle	New public toilets	Withdrawn by applicant during the first formal meeting
AC523P121	Knowle	Tennis court Refurb	Withdrawn by applicant during the first formal meeting
AC523P122	Knowle	Re-development Redcatch community gardens	Withdrawn by applicant during the first formal meeting
AC523P139	Brislington West	Sandy Road Park Road Improvement	Only limited CIL fund available, and this proposal was not priority 1.
AC523P140	Brislington West	New tarmac path and benches	Only limited CIL fund available, and this proposal was not priority 1.
AC523P141	Brislington West	Safer Roads Brislington	Only limited CIL fund available, and this proposal was not priority 1.
AC523P25	Brislington West	St Luke's church hall heating upgrade	Only limited CIL fund available, and this proposal was not priority 1.
AC523P27	Windmill Hill	Upgrading the roof at Windmill Hill Community Centre	Only limited CIL fund available, and this proposal was not priority 1.
AC523P73	Southville	Creating Volunteer Welfare Facilities	Only limited CIL fund available, and this proposal was not priority 1.
AC523P74	Southville	Community capacity building	Only limited CIL fund available, and this proposal was not priority 1.

Proposal ref no.	Ward	Name of Proposal	Decision rationale
AC523P77	Knowle	St Barnabus Access & sustainability project	Only limited CIL fund available, and this proposal was not priority 1.
AC523P82	Southville	Bike hangars in Southville	Only limited CIL fund available, and this proposal was not priority 1.
AC523P83	Windmill Hill	BJM Solar Panels	Only limited CIL fund available, and this proposal was not priority 1.
AC523P85	Windmill Hill	BJM Carpeting	Only limited CIL fund available, and this proposal was not priority 1.
AC523P88	Windmill Hill	Victoria Park - Dog Free Area Fence	Only limited CIL fund available, and this proposal was not priority 1.
AC523P91	Bedminster	Compass Point Street Safety Project	Not prioritised due to the backlog of transport projects and complexity of the proposed scheme.

I. Equalities/Public Sector Equality Duty: Legal Information

18. When councillors decide how CIL and Section 106 is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

19. The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

20. The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity
- It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

Area Committee 5 (Comprising the following wards: Bedminster, Brislington East, Brislington West, Knowle, Southville, Windmill Hill)

CIL monies held - 31 December 2023

**Monies to be spent on measures to support the development of the Area Committee's area, by funding:
a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
b) anything else that is concerned with addressing the demands that development places on an area**

Date Received	Application	Scheme	Commitments	Amount
04/01/21	19/03253	90 to 92 Wick Road, Brislington		£1,381.09
14/01/21	20/01820	26 Cotswold Road North, Windmill Hill		£1,005.00
14/01/21	20/02690	20 Guildford Road, St. Annes		£735.84
18/01/21	19/00649	62 Mansfield Street, Bedminster		£1,911.09
27/01/21	18/00571	Paintworks Phase 4, Brislington (4)		£25,073.79
28/01/21	14/01727	47 Daventry Road, Knowle		£1,028.84
19/02/21	19/04105	30 St. Johns Lane, Bedminster		£548.44
24/02/21	18/00185	15 to 21 Bartley Street, Bedminster		£2,266.77
23/04/21	19/04741	4 Emery Road, Brislington (2)		£1,060.15
06/05/21	17/06260	Goolden Street / Bathwell Road, Totterdown		£4,782.79
06/05/21	16/01311	Fmr Scout Hut, Goolden Street, Totterdown (1, 2 & 3)		£5,272.36
11/05/21	18/01092	Regent & Consort House, Bedminster (Phase 5) (1)		£1,606.77
11/05/21	18/01326	101 Broomhill Road, Broomhill		£2,730.13
24/05/21	18/05731	2 Smyth Road, Southville		£4,662.56
08/06/21	16/04363	2 Argus Road, Bedminster		£3,293.51
21/06/21	20/02150	62 Birchwood Road, Brislington (1)		£2,423.91
09/07/21	18/05964	58 to 60 Avonleigh Road, Bedminster		£189.84
04/08/21	17/06564	77 Savoy Road, Brislington		£614.79
04/08/21	20/00315	32 Gwilliam Street, Windmill Hill		£29.86
05/08/21	16/03318	179 to 185 Ashton Drive, Ashton		£467.88
31/08/21	19/02472	25 Monmouth Street, Victoria Park		£1,283.81
31/08/21	18/01463	47 Jubilee Road, Knowle		£439.91
01/09/21	18/00571	Paintworks Phase 4, Brislington (2)		£16,715.86
09/09/21	20/01544	46 Kensington Park Road, Brislington		£782.81
09/09/21	18/01092	Regent & Consort House, Bedminster (Phase 5) (2)		£1,606.77
14/09/21	16/06676	14 St. Martins Gardens, Knowle		£904.54
15/09/21	18/06288	11 Dean Lane, Bedminster		£738.28
16/09/21	16/05607	27 Dean Lane, Bedminster		£528.75
04/10/21	19/04741	4 Emery Road, Brislington (3 & 4)		£3,180.45
11/10/21	20/03717	106 Jersey Avenue, Broomhill		£547.97
19/10/21	19/01404	12 to 22 Mascot Road, Windmill Hill (1)		£1,248.70
26/10/21	16/04454	46 South Liberty Lane, Ashton		£678.88
08/11/21	21/00241	Fmr Lombard Service Station, Brook Rd, Bedminster (1)		£1,424.91
11/11/21	16/01311	Fmr Scout Hut, Goolden Street, Totterdown (4)		£2,259.58
26/11/21	20/04645	2 Alpha Road, Southville		£1,091.54
06/12/21	14/02472	94 to 96 Winterstoke Road, Ashton		£357.19
06/12/21	20/00299	Land north of Airport Road, Filwood (3)		£22,396.27
08/12/21	21/04036	138 Newbridge Road, St. Annes		£340.06
10/12/21	21/00241	Fmr Lombard Service Station, Brook Rd, Bedminster (2)		£1,424.91
20/12/21	18/01092	Regent & Consort House, Bedminster (Phase 4) (1)		£5,505.47
20/12/21	15/00043	25 Cotswold Road North, Windmill Hill		£816.43
20/12/21	20/03671	76 Savoy Road, Brislington		£717.95
17/01/22	20/04205	77 West Street, Bedminster		£2,180.69
03/02/22	18/06722	Little Paradise, Bedminster (1)		£40,827.93
07/02/22	18/04367	The Old Brewery, 1 to 3 Ashton Road, Southville (1)		£1,210.65
16/02/22	19/01404	12 to 22 Mascot Road, Windmill Hill (2)		£1,248.70
07/03/21	18/01092	Regent & Consort House, Bedminster (Phase 5) (3)		£2,410.16
09/03/22	21/02252	32 Eagle Road, Brislington		£602.08
17/03/22	21/03791	20A Eagle Road, Brislington		£568.63
25/03/22	18/06709	60 to 66 East Street, Bedminster (1)		£9,061.75
07/04/22	21/00241	Fmr Lombard Service Sta, Brook Rd, Bedminster (3 & 4)		£4,274.74
08/04/22	15/01736	28 to 30 Eldon Terrace, Windmill Hill		£3,410.29
11/04/22	18/01092	Regent & Consort House, Bedminster (Phase 1) (1)		£7,425.00
11/04/22	18/01092	Regent & Consort House, Bedminster (Phase 4) (2)		£5,505.47

25/04/22	20/05811	Plot 3, Dalby Avenue / Whitehouse Ln, Bedminster (1)	£92,959.83
27/04/22	16/00855	School Road, Totterdown	£1,559.60
03/05/22	18/04367	The Old Brewery, 1 to 3 Ashton Road, Southville (2)	£1,210.65
06/05/22	21/06553	395 to 397 Bath Road, Brislington	£433.53
12/05/22	19/06132	Units A & B, Baynton Road, Ashton	£4,593.62
24/05/22	18/01029	235 Wells Road, Knowle (1)	£1,366.88
01/06/22	18/06722	Little Paradise, Bedminster (2)	£40,827.93
17/06/22	19/01639	1 to 2 Leicester Street, Bedminster	£3,288.38
21/06/22	20/01655	Former Clamage Road Railway Depot, Ashton (1)	£21,887.02
24/06/22	17/07072	48 to 52 Bedminster Parade, Bedminster	£1,617.86
30/06/22	18/05292	23 Birchwood Road, Brislington	£1,038.87
05/07/22	15/06617	Land north of South Liberty Lane, Ashton Vale (1)	£4,234.74
18/07/22	18/06709	60 to 66 East Street, Bedminster (2)	£9,061.75
16/08/22	18/01092	Regent & Consort House, Bedminster (Phase 1) (2)	£7,425.00
17/08/22	20/01080	98 St. Johns Lane, Bedminster	£474.16
22/08/22	20/05811	Plot 3, Dalby Avenue / Whitehouse Ln, Bedminster (2)	£92,959.83
24/08/22	19/01404	12 to 22 Mascot Road, Windmill Hill (3)	£1,873.05
12/09/22	18/01092	Regent & Consort House, Bedminster (Phase 5) (4)	£2,410.16
03/10/22	18/01029	235 Wells Road, Knowle (2)	£1,366.88
10/10/22	19/03940	345 Bath Road, Brislington	£8,217.00
11/10/22	15/00939	30 Woodside Road, Brislington	£595.31
13/10/22	18/01092	Regent & Consort House, Bedminster (Phase 4) (3)	£8,258.20
18/10/22	20/01655	Former Clamage Road Railway Depot, Ashton (2)	£21,887.02
19/10/22	20/02864	Fmr Windmill PH, 14 Windmill Hill, Windmill Hill	£3,468.21
20/10/22	21/00971	Land rear of 1 to 9 Wootton Park, Knowle	£1,438.29
01/11/22	18/04367	The Old Brewery, 1 to 3 Ashton Road, Southville (3)	£1,815.97
03/11/22	15/06617	Land north of South Liberty Lane, Ashton Vale (2)	£4,234.74
14/11/22	20/01950	215 North Street, Southville	£418.11
15/11/22	15/03955	Lower Knowle Farm, Berrow Walk, Knowle	£6,339.98
02/12/22	21/03174	181 North Street, Bedminster	£120.50
12/12/22	21/06498	113 Jersey Avenue, Broomhill	£1,345.04
29/12/22	18/05009	Ferodo House, Willway Street, Bedminster (1&2)	£2,481.18
01/02/23	18/06722	Little Paradise, Bedminster (3)	£61,241.90
01/02/23	18/01092	Regent & Consort House, Bedminster (Phase 1) (3)	£11,137.50
17/02/23	17/02060	1 Green Street, Totterdown	£912.00
20/02/23	20/05811	Plot 3, Dalby Avenue / Whitehouse Lane, Bedminster (3)	£139,439.75
23/02/23	21/05556	Fmr Salvation Army Building, Dean Lane, Bedminster (1)	£1,675.41
15/03/23	19/03140	15a Dean Lane, Bedminster	£201.29
28/03/23	18/04367	The Old Brewery, 1 to 3 Ashton Road, Southville (4)	£1,815.97
31/03/23	18/01029	235 Wells Road, Knowle (3)	£2,050.31
12/04/23	21/01072	2 West End, Southville	£26.76
12/04/23	18/01092	Regent & Consort House, Bedminster (Phase 4) (4)	£8,258.20
17/04/23	20/01655	Former Clamage Road Railway Depot, Ashton (3)	£32,830.53
25/04/23	20/05551	Fowlers of Bristol Ltd, 2 to 12 Bath Road, Totterdown	£9,811.61
25/04/23	21/01550	Glenthorn House, Stillhouse Lane, Bedminster	£455.76
05/05/23	15/06617	Land north of South Liberty Lane, Ashton Vale (3)	£6,352.11
09/05/23	19/03848	23 Broomhill Road, Brislington	£1,064.18
12/05/23	18/03315	4 Stackpool Road, Southville	£80.89
17/05/23	19/03645	2 Emery Road, Brislington	£4,123.83
05/06/23	22/01002	South Bristol Retail Park, Wedlock Way, Ashton	£4,482.00
06/06/23	19/04770	286 to 287 Coronation Road, Southville	£1,394.86
13/06/23	18/06722	Little Paradise, Bedminster (4)	£61,241.90
14/06/23	22/04848	90 to 96 East Street, Bedminster (1)	£1,414.45
29/06/23	21/06929	1 Herbert Street Bedminster	£2,512.23
14/07/23	21/02179	80 to 82 East Street, Bedminster	£312.19
14/07/23	20/02170	357 to 359 Bath Road, Brislington	£246.03
28/07/23	18/06709	60 to 66 East Street, Bedminster (3)	£4,530.87
02/08/23	18/01092	Regent & Consort House, Bedminster (Phase 1) (4)	£11,137.50
03/08/23	22/00805	155 to 165 West Street Bedminster (1)	£4,451.23
15/08/23	20/04125	The Old Dairy, Durnford Street, Ashton (1)	£6,054.88
21/08/23	20/05811	Plot 3, Dalby Avenue / Whitehouse Lane, Bedminster (4)	£139,439.75
04/09/23	18/01460	130 to 134 East Street, Bedminster	£1,518.75
05/09/23	15/06489	168 East Street, Bedminster	£4,853.10
08/09/23	18/06709	60 to 66 East Street, Bedminster (4)	£22,654.38

12/09/23	21/04374	103 East Street, Bedminster		£1,771.41
02/10/23	18/01029	235 Wells Road, Knowle (4)		£2,050.31
16/10/23	20/04263	29 West Street, Bedminster		£4,262.94
17/10/23	22/04848	90 to 96 East Street, Bedminster (2)		£1,414.45
23/10/23	20/01655	Former Railway Depot, Clanage Road, Ashton (4)		£32,830.53
30/10/23	21/05556	Fmr Salvation Army Building, Dean Lane, Bedminster (2, 3 & 4)		£7,270.52
06/11/23	15/06617	Land north of South Liberty Lane, Ashton Vale (4)		£6,352.11
28/11/23	14/01838	11 Sandown Road, Brislington		£618.95
05/12/23	22/00805	155 to 165 West Street Bedminster (2)	£0.00	£4,451.23
07/12/23	21/00992	Rear of 22 Savoy Road, Brislington	£0.00	£412.53
21/12/23	15/06406	39 Somerdale Avenue, Knowle	£0.00	£592.65
		St Paul's Church Southville Improvements (16 Mar 23)	£20,000.00	
		Malago Greenway Mural (16 Mar 23)	£6,650.00	
		Arnos Court Park Footpath Improvements (16 Mar 23)	£34,213.00	
		Ashton Vale Playing Fields (16 Mar 23)	£11,880.00	
		Bark Park Accessibility Improvements (16 Mar 23)	£1,755.00	
		Arnos Court Park Improvements (16 Mar 23)	£3,406.00	
		Dame Emily Park improvements (16 Mar 23)	£36,674.39	
		Victoria Park Skate Park (16 Mar 23)	£4,615.00	
		Luckwell Road Pedestrian Crossings (10 Nov 22)	£50,000.00	
		Ashton Vale Playing Fields (10 Nov 22)	£50,000.00	
		Bark Park Accessibility Improvements (10 Nov 22)	£13,500.00	
		Holymead School Pedestrian Improvements (10 Nov 22)	£75,000.00	
		Arnos Court Park Improvements (10 Nov 22)	£7,000.00	
		St Agnes Road Safety Improvements (10 Nov 22)	£15,000.00	
		Wingfield Road Safety Improvements (10 Nov 22)	£60,000.00	
		Wick Road & Newbridge Road Improvements (10 Nov 22)	£75,000.00	
		Greville Smyth Park Upgrade (10 Nov 22)	£40,000.00	
		Dame Emily Park improvements (10 Nov 22)	£35,000.00	
		Victoria Park Skate Park (10 Nov 22)	£35,500.00	
		St. Lukes Road Improvements (10 Nov 22)	£10,000.00	
		Arnos Court Park – New path (11 Nov 21)	£882.60	
		Victoria Park – Water Maze refurbishment (11 Nov 21)	£20,400.00	
		Gathorne Road Traffic Calming Scheme (19 Sep 19)	£65,000.00	
		St. Lukes Road Pedestrian Crossing (19 Sep 19)	£60,000.00	
		Total Held		£1,165,761.58
		Commitments Identified		£731,475.99
		Total Available to Allocate		£434,285.59

Area Committee 5 Devolved Section 106 monies held as at 31 December 2023

Permission / Site / S106 Code	Contact Officer	Contribution Value	Time Limit	Purpose of Contribution	Allocations
21/05556 / Fmr Salvation Army Hall, Dean Lane, Bedminster	John Bos (Community Facilities Manager)	£71,096.41	No Limit	The provision of alternative Community Facilities within Bedminster, Southville and Windmill Hill Wards	None
11/01851 / 171 to 178 Coronation Road, Southville	Keith Chant (Parks Assets and Projects Manager)	£4,027.61	13 Apr 28	The provision of improvements to Parks and Open Spaces within one mile of 171 Coronation Road	£4,027.61 allocated on 10 Nov 22 to Dame Emily Park
11/00845 / Knowle Golf Club, Fairway, Brislington	Keith Chant (Parks Assets and Projects Manager)	£9,564.09	No Limit	The provision of improvements to Parks and Open Spaces within one mile of Fairway	None
11/03097 / Luckwell Club, Luckwell Road, Southville	Keith Chant (Parks Assets and Projects Manager)	£13,330.57	No Limit	The provision improvements to recreational space and facilities at Greville Smyth Park or the North Street Green	£13,330.57 allocated on 10 Nov 22 to Greville Smyth Park
06/01644 / Former Megabowl Site, Brunel Way, Ashton	Keith Chant (Parks Assets and Projects Manager)	£76,269.44	No Limit	The provision of improvements to Parks and Open Spaces within one mile of the former Megabowl Site	£70,000 of this sum allocated to Ashton Vale Play Facilities on 12 Feb 2018. £6,269.44 of this sum allocated to Dame Emily Park on 16 March 23
98/03650 / Sainsburys, Winterstoke Road, Ashton	Mark Sperduty (Area Highways Manager)	£14,527.09	20 Sep 07	The improvement of transport conditions on the public highway in the vicinity of Sainsburys, works to include improvement to public transport and walking and cycling in the area.	Funding allocated on 19 Sep 19 to Pedestrian Crossings at Luckwell Primary School
95/01815 / Former Winterstoke Road Bus Station, Ashton	Mark Sperduty (Area Highways Manager)	£24,001.97	No Limit	Transportation measures to improve conditions in the area of impact of the Development	Funding allocated on 19 Sep 19 to Pedestrian Crossings at Luckwell Primary School
15/00291 / Bower Ashton Campus, Kennel Lodge Road, Ashton	Mark Sperduty (Area Highways Manager)	£20,029.69	No Limit	The improvement of pedestrian facilities with 0.5 kilometres of Bower Ashton Campus	None
98/02234 / Trafalgar House, Winterstoke Road, Ashton	Mark Sperduty (Area Highways Manager)	£2,897.46	No Limit	The provision of transport measures in the vicinity of Trafalgar House	Funding allocated on 19 Sep 19 to Pedestrian Crossings at Luckwell Primary School
18/04620 / Fmr Bath Road Petrol Station, Bath Road, Totterdown	Richard Ennion (Horticultural Services Manager)	£1,380.46	7 Sep 25	The provision and maintenance of off-site replacement tree planting	£1,041.66 allocated to tree planting on 18 October 2023
20/02647 / Little Paradise Car Park, Little Paradise, Bedminster	Richard Ennion (Horticultural Services Manager)	£12,572.19	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of Little Paradise	£11,466.00 allocated to tree planting on 27 July 2022 & £1,041.66 allocated to tree planting on 18 October 2023
19/01404 / 12 to 22 Mascot Road, Windmill Hill	Richard Ennion (Horticultural Services Manager)	£20,284.64	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of Mascot Road	£19,110.00 allocated to tree planting on 27 July 2022 & £1,041.66 allocated to tree planting on 18 October 2023
16/01311 / Former Scout Hut, Goolden Street, Totterdown	Richard Ennion (Horticultural Services Manager)	£320.31	No Limit	The provision and maintenance of Tree Planting either on street or in public open space as the Council shall determine within a one-mile radius of Goolden Street	None

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	---------------------------------------	--

**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

Warden Road recycling improvements

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	✓
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Southville/Bedminster Warden Street/Herbert Road

Current recycling facilities are not adequate for the tenants in supported housing. A loss of recycling facilities has resulted in overflowing bins which are an eyesore and a H&S risk for elderly or tenants with mobility issues tenant has fallen and injured themselves trying to responsibly dispose of their waste.

1e: Fund Sources	How much are you seeking?	
CIL	£	30,000.00
S106	£	
Total:		30,000.00

Section 2. Your Project details:

Section 2a. Bristol City Council

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Tenancy managements core purpose is helping tenants to sustain their tenancies investigating cases of antisocial behaviour and breaches of tenancy but identifying where improvements can be made in areas to improve the quality of life for residents and ensure that services are accessible to all regardless of any protected characteristics.

Section 2c. Your Project:

The goal of this project is to provide adequate recycling facilities for vulnerable council tenants, recent regeneration in the local area has meant access to previous sites was restricted. The recycling facilities have to be easy to access for those with health issues and also be located in an area that will not impact local residents or the look of the area and be secured to prevent fly tipping. In addition it is hoped that by securing this funding and additional contributions from the HRA that further improvements can be made at the site- such as planters and lighting for security.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

This project will support development by improving recycling facilities for local residents- the current site attracts flytipping and overflowing waste this is not only detrimental to the look of the area but a H&S risk. The Council has a responsibility to properly address complaints of flytipping and provide adequate facilities for residents to dispose of their waste- It is envisaged that once the funding is secured the area will be fenced to reduce the risk of flytipping.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The reasonable ask of tenants is for an area where they can dispose of their waste and adequate facilities for recycling- we as a Housing provider should be championing tenants wishing to recycle and this project would support Bristol's waste and resource management strategy

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
	£30,000.00		

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

The project addresses the local need of tenants and residents in the area around Warden Road/Herbert Street and the greater BS3 community the needs are for adequate recycling provision and the priority is for a dedicated site to be used for this purpose which reduces or prevents flytipping.

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 29

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	The area identified is levelled, easy access provided for residents and Bristol Waste. Bins installed that are appropriate for the tenant's needs and are secured.	A reduction in complaints regarding flytipping.	Photographic evidence has been taken of existing facilities these can be compared to photos taken after the scheme is realised
		A reduction in complaints from tenants, residents	
Outcome 2	The area is improved with the use of fencing and	Feedback from resident groups.	Before and after photographs.

	additional improvements to the look and feel of the area such as planters or lighting.		
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equality-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

This project will be delivered in conjunction with local residents not for them- protected characteristics will be taken into account and access will be thoroughly scrutinised before any work commences.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The community has already been involved, the Councillor leading on the project has met with a representative group of those tenants impacted by the loss of facilities and local residents that are complaining about the current site. Council officers and Bristol Waste have met local residents and Bristol Waste at the proposed site to discuss the project and confirm what is needed.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council- Growth and Regeneration		
Have you got their permission to deliver this project?	Yes	✓	No
If "yes" please provide contact details	Name: Kate Ryan Tel: Email: kate.ryan@bristol.gov.uk		

If “no” please state when you will know .	
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Tenancy Management currently use the resources, skills, experience and knowledge of project surveyors to realise other improvement projects within the service that are funded from the HRA. External contractors depending on the cost are subject to a tendering process. Numerous projects are completed yearly through the EIB and NIB process in Tenancy Management and we are aware of the need for tenant engagement and contribution.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Please use guidance to complete

Month/Period/ Year:									
Key Milestones:									

Page 34

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income

Please use guidance to complete

A. Total Project Capital Totals									
Revenue Costs	Funding sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
		£30,000.00							
B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)									

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	
30%	
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	
How did you choose your final quote?	
How have you calculated your revenue/ maintenance costings?	
Please provide evidence of the quotes you've obtained	

Page 36

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)

Please use guidance to complete

Amount requested:			
Total CIL/S106 funding:			

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No: AC523P08	Eligible: Y	
---------------------	-----------------	-------------	--

Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

Eastwood Farm Open Space – MUGA and Make Space for Girls

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	✓
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Brislington East ward

1d. Summarise the project you want to deliver: (50 words maximum)

To provide a new Multi-use Games Area (MUGA) (no side fencing), social seating and swings for "Make Space for Girls" on the existing but to be refurbished hard surface area near Wyndham Crescent

Total project cost £156,790 of which capital £133,570, commuted sum £23,221.

Please use guidance to complete

1e: Fund Sources	How much are you seeking?	
CIL	£	98,000
S106	£	
Total:	£	98,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Bristol City Council - Natural and Marine Environment on behalf of: Friends of Eastwood Farm

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Bristol City Council is the local authority of Bristol, England. The Council is a Unitary Authority, and is unusual in the United Kingdom in that its executive function is controlled by a directly elected mayor of Bristol. Bristol has 35 wards, electing a total of 70 Councillors.

The purpose of the Authority is to deliver statutory services to the diverse communities that make up Bristol, provide advice and guidance and support those communities in helping create and shape a better Bristol, in particular provision of Parks and Green Spaces

Section 2c. Your Project:

Proposal: Supply and install, MUGA approx.. 24 (inc. goals) x 12m to include 2 no. goal ends only on an overlaid tarmac surface, to include excavation , retaining walls and drop protection safety barrier fence to extend area for the goals and 2 no. seats. To create a social space, Space for Girls with seating, refurbish the teen shelter, high double swing set, cycle parking racks, litter bin and play graphics hard surface markings.

Please use guidance to complete

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Creation of a Multi-Use Play Area (MUGA) and social space with high swings.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The proposal was put forward by The Friends of Eastwood Farm

To transform the dilapidated lower play area into a space where young people of both sexes can meet, feel secure, socialise and play games. This will be on the lines of a MUGA, but designed to be attractive to the widest cross section of local young people.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 43

Write no more than 25 words for each Outcome.
Please use SMART Indicators and concrete proposals to evidence achievement.
This will be followed up in Project Monitoring

Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Space for Girls is created and in use	Social space is used and girls feel safe to use the area	Feed-back from local park group as to levels of use and how girls feel whilst using it.
Outcome 2	MUGA is used for exercise	The MUGA is activity used by teenagers	Feed-back from local park group as to observed frequency of use and approx. numbers of people using it.
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A

LGBT people	N/A
Disabled people	N/A

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

The area will be created on accessible hard surface area and have basket swing as part of the swing set.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

Proposed by Friends of Eastwood Farm

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Natural and Marine Environment		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham, Landscape Works and Play Manager Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

The Parks and Green Spaces project delivery team have many years of experience of delivering park infrastructure projects big and small, individual play equipment items through to complete new wheels parks, MUGAs and playgrounds. In addition we have our own in-house minor infrastructure works teams who will delivery this project and our in-house grounds maintenance teams will maintain them.

Section 4c. Delivery timetable and key events/activities:

Please use guidance to complete

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.									
Month/Period/ Year:	FY 24/25	FY 25/26	FY 26/27						
Key Milestones:									
Project Work up		X							
Identify & secure additional funding		X							
BCC internal Approvals		X							
Finalise Design / Brief		X							
Procurement		X							
Delivery		X							

Page 47

Section 4d. Project Delivery Budget

Capital costs	Funding sources
----------------------	------------------------

Please use guidance to complete

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Provision of items as per proposal Parks comments	£121,714	£75,799	0	£2,915	Local fundraising (Park Group)	£18,000 £20,000 £5,000	John James Foundation Awards for all Coop Community Fund		£121,714
A. Total Project Capital Totals	£121,714								£121,714
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Maintenance of items 15 years	£22,201	£22,201	0	0	0	0	0	0	£22,201
B. Total Revenue Costs	£22,201								£22,201
Combined Capital and	£143,915								£143,915

Please use guidance to complete

Revenue Costs (A + B)									
--------------------------	--	--	--	--	--	--	--	--	--

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Reduction in items for Space for Girls as MUGA has to be built as single unit
30%	Reduction in items for Space for Girls as MUGA has to be built as single unit
50%	Can't proceed

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No, cost calculation from past experience of capital works and maintenance
How did you choose your final quote?	NA
How have you calculated your revenue/ maintenance costings?	Experience of managing parks and green spaces
Please provide evidence of the quotes you've obtained	NA

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	FY 25/26		
Total CIL/S106 funding:	£98,000		

Page 50

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	--------------------------------	--

**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	√
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Brislington West. St Cuthbert's Church, Sandy Park Road.

1d. Summarise the project you want to deliver: (50 words maximum)

Completing an exciting redevelopment of the interior of St Cuthbert's Church. Creating a smaller worship space, thereby allowing construction of a large, accessible space for community use. Kitchen and toilet facilities will be included. New zoned heating and lighting systems making for a comfortable, affordable new space for the Brislington community.

1e: Fund Sources	How much are you seeking?	
CIL	£	28,000
S106	£	
Total:		28,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation: The PCC of St Cuthbert's

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities (less than 100 words)

An Anglican church, St Cuthbert's provides regular opportunities for worship & friendship for members of the local parish and beyond. In addition to the people attending for worship, the existing community space 'the crypt room' is made available, providing facilities enabling a range of local groups and individuals to meet together for a variety of purposes. Over a week as many as 150 people from a spectrum of age bands, including children, use the facilities currently available. This number is increased substantially when organisations meeting on a monthly basis and those 'one off' bookings for family parties etc are included.

Section 2c. Your Project:

As with any parish church the communal value of St Cuthbert's is considerable. For nearly a century it has been the primary venue of key social ceremonies within the community; it has hosted countless marriages, funerals and baptisms for the people of Brislington. Its Crypt Room has not only provided a venue for community groups to meet, but also events and activities..

The existing kitchen facilities are well used to cater for communal events and also provide an important social function within the congregation. Their location in the Crypt limits their use in connection with nave-level (ground floor level) community uses and worship and precludes communal eating and drinking in the lightest and most attractive areas of the building. The existing toilets are at Crypt level and disconnected from the use of the nave where there are no accessible toilets

After many years of consultation and discussion, plans have been approved to transform the church into a flexible and accessible facility offering space for worship and wider community use improving St Cuthbert's for everyone. This major reordering project will provide a central flexible space in the nave with stackable chairs and smaller meeting/group spaces in acoustically enclosed rooms in the north aisle. The south aisle will have a new kitchen and 'café' area for church and community use. Same level toilets with baby changing facilities alongside new flooring and ramps will increase accessibility. Thermal upgrades, renewed heating, lighting and on-site renewable energy generation will improve the church's carbon footprint and high-speed digital connectivity and audio-visual equipment will enhance the multi-functional use of the building.

A community survey carried out just pre pandemic showed a need for both improved access to venues and an increase in community centred activities. 70% of respondents only knew of St Cuthbert's or one other

Please use guidance to complete

local hireable community venue. When asked about activities needed locally the list included: café style neighbourhood drop-in sessions, Zumba/Pilates, Brownies/Beavers (other local groups have waiting lists), older people's club/activities, pre-school/children's activities, meditation, women's exercise classes, language classes, live music, farmers or makers market, arts/crafts workshops or skills share, evening talks, amdram groups, choir, internet access, cinema screenings, Citizens Advice sessions. Activities to support local businesses were also identified including co-working spaces with access to plugs and WIFI for self-employed/home workers that is not a café.

Working with award winning architectural practice Connolly Wellingham, St Cuthbert's PCC aim to fully unlock the potential of the church as an active centre of worship and community use within Brislington, protecting its significance for future generations to enjoy. This will be achieved by improving the comfort, flexibility, accessibility and sustainability of the building, and expanding the available facilities for appropriate complementary community uses.

The approved plan balances the need to maintain the architectural integrity of the interior of the church with the need for appropriate and sympathetic sub-division of the large existing interior facilitating more flexible use of the space by church and community groups. This will be carried out by removing fixed pews to create a central open area of the nave for large community events. Worship space will be maintained in the chancel where the majority of the existing furniture will be retained and reinstated at the new raised floor level. Additional seating on moveable chairs will increase comfort, accessibility and flexibility (six pews will be retained just into the nave for overspill). We hope that improved spaces for worship and greater community presence will help to support church growth.

Three new community rooms will be constructed in the north aisle: the first opening onto the nave and divisible into two separate rooms; the second room will be added on a mezzanine deck above with stairs and the possibility of a lift at a later date; and the Lady Chapel will be enclosed to create the third meeting room. A kitchenette with servery will be added into the south aisle with adjacent informal café style group space.

Three unisex toilet cubicles will be added to the vestry area including an accessible cubicle and baby change unit. Floors will be levelled throughout the church and ramps added for wheelchair access where this is not possible. Minor repairs and redecoration will also be carried out.



Existing area to be developed



Architects' plan showing same area - redesigned

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

- i. the provision, improvement, replacement, operation or maintenance of infrastructure:

The main outcome for the redesign project will be a modern, welcoming church building that is accessible to everyone. The space will be flexible, allowing it to be used every day of the week, not just Sundays, and in new ways with the potential for different activities happening at the same time. Improvements to access and provision of toilets and changing facilities enable the church to extend that welcome to all, whatever their access needs. In practical terms this means:

- * Raising floor levels to eliminate as many steps as possible.
- * Inclusion of ramps where it is impossible to remove steps.
- * Inclusion of accessible toilet and changing facilities.
- * Ensuring that doors are wide enough for wheelchairs.
- * Installation of new kitchen
- * Installation of Loop system as part of a new audio visual system
- * Installation of new heating system, thereby reducing the building's carbon footprint.
- * Improvements to lighting installations.
- * Removing reliance on books/paper documents.

The project comprises work to make the building more environmentally sustainable including, where possible, secondary glazing on the large north and south aisle windows, upgrading all historic light fittings to LED and adding new lighting as part of the new infrared linear units.

Following a review of heating options by sustainability consultants Anthesis, the PCC has approved the use of infrared linear units throughout the building. In line with the church interior, the linear units have an elegant design and provide the flexibility to mount LED lights meaning that their operation can be linked to the occupancy sensors. This achieves the aim of directly heating objects and people in a space, as opposed to heating and circulating the air, reducing overall energy consumption. Solar voltaic electricity generation and battery storage will increase the building's environmental credentials and sustainability. Where possible pews will be recycled into panelling.

New digital provisions will include a modern audio-visual system, a Hearing Loop and large screens which will reduce the need for books and paper resources.

Once the reordering project is complete, community groups, activities and events currently utilising the semi-basement Crypt Room will move up into the renewed spaces in the main church building. This will free up the Crypt area which could be let to an anchor tenant providing community services or used as a co-working/business start-up office space depending on demand.

And/Or:
<p>ii. address the demands that development places on the Area Committee area:</p> <ul style="list-style-type: none"> • Describe the demands placed by development that this project is addressing: • What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)
<p>iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?</p>

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	A comfortable, modern building with several meeting spaces. Improvements to access and provision of toilets and changing facilities.	Seven days a week usage	Bookings diary
		Increase in enquiries/bookings	“
Outcome 2	The ability to accommodate more/all requests to use the space	More bookings in the diary	Bookings diary
Outcome 3	Improvements to the carbon footprint of the building.	Reduction in use of gas	Utility bills
		Installation of solar array – reducing electricity costs	“

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	√

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

It is intended to remove the pews from the main area of the church and to raise floor levels to eliminate as many steps as possible. Ramps will be built where any steps remain. Doors will be wide enough to enable wheelchair access. Free standing chairs and tables will be used which it is possible to arrange to suit the activities of the groups using the space. This will enable everyone admission to all areas.

Three toilets will be added including an accessible cubicle and baby change unit. There will be improved audio visual arrangements using screens rather than books/paper. A modern Loop system will also be fitted.

The flexibility of the new heating system will mean that the spaces will reach comfortable temperatures quickly and to levels suitable for different activities and the needs of the users.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

We have held public meetings giving information about the plans to redesign the building. Church members are part of the Brislington community and as such are in touch with a wide range of organisations and businesses, regularly providing information and details about the plans. Our continuing contact with the groups currently using the Crypt room will continue to be part of involving the wider community. When the ‘new’ building is ready for use, we will be holding open events for all to come and see what’s available and contribute to forward planning for the use of the space.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	The church building (and any church yard) is vested in the incumbent in their corporate capacity as a corporation sole.		
Have you got their permission to deliver this project?	Yes	√	No
If “yes” please provide contact details	Name: Emma Bakewell Tel: 0117 906 0100 Email: emma.bakewell@bristoldiocese.org The Parochial Church Council (PCC) received faculty permission to re-order the building via Faculty (app ref: 2017 -015682 on 20/07/2022)		
If “no” please state when you will know .			

Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Working with award winning architectural practice Connolly Wellingham – currently at Stage 4 of the RIBA process, Connolly Wellingham will be undertaking the project management role, on behalf of St Cuthbert's PCC, to see the project through. This includes:

***Procurement**

Reviewing options for contractors, contracts, phasing and approx. programme.

Initial liaison

with contractor teams and preparation of tender shortlist of interested and available firms.

*** Preparation of documentation**

Drawings, specifications, schedules, instructions to tenderers, health and safety information

and attendance at site visits.

*** Administer Tender**

Submitting tenders and managing tender period, including requests for information and post tender report.

*** Conditions**

Discharging conditions on permissions and liaising with Approved Inspector to coordinate

design stage Building Control sign-off.

*** CDM**

Continue Principal Designer duties on behalf of client in accordance with CDM 2015 legislation.

***Introduction of Design Team consultants for PCC approval and appointment.**

***Structural Engineer. Hydrock. Detailed design of new raised floor structure including north aisle repair.**

***Services Engineer. Hydrock. Detailed design of heating system, solar panels, lighting and oversight of AV integration.**

***Quantity Surveyor. Hookway. Requirement for additional cost planning TBC**

***Approved Inspector. Assent. Review of developing design information and sign off Building Control approval. To be completed prior to commencement of contract.**

Please use guidance to complete

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	January 2024	Mid February 2024	End February 2024	End April 2024	May 2024	June 2024	August 2024	October 2024	November 2024
Key Milestones:	Tenders issued	Tenders returned	Selection of preferred contractor	Contract commencement	Facilitating works: eg removal of fixtures etc	Heating & Lighting install	Internal finishes: Raise floor levels; carpeting, flooring	Remodelling work. Framing: drainage work etc	Kitchen install; Toilets install.

Section 4d. Project Delivery Budget

Please use guidance to complete

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
	£56,000	28,000		£28,000	Sale of property				£56,000
A. Total Project Capital Totals	£56,000								
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)	£56,000								£56,000

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	We would be forced to seek funds elsewhere
30%	“
50%	“

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	** See note below
How did you choose your final quote?	
How have you calculated your revenue/ maintenance costings?	
Please provide evidence of the quotes you've obtained	

** This is just one part of a project, not yet started, worth in excess of £1,000,000. As yet we have not sought quotes for the work. Our costings are based on an elemental survey undertaken on our behalf by Chartered Surveyors, Hookway.

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	April 2024 £10,000	June 2024 £10,000	August 2024 £8,000
Total CIL/S106 funding:	£10,000	£10,000	£8,000

Page 65

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms



CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	---------------------------------------	--

**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

Hungerford Community Centre Regeneration project

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	X
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Brislington West

1d. Summarise the project you want to deliver: **(50 words maximum)**

We as a voluntary run committee and would love to be able to keep the centre up and running by bringing the old, leaky, tired building back to life. We want to replace the existing main entrance, leaking windows in the downstairs toilets, new fire door at the rear of the building, and new flooring on the ground floor, before the flooring can be replaced a sub-contractor needs to seal/cover or remove the old tiles which have traces of asbestos in them. Making the centre more inviting, secure and in line with health and safety regulations.

Please use guidance to complete

1e: Fund Sources	How much are you seeking?	
CIL	£	21800.00
S106	£	n/a
Total:	£	21800.00

Section 2. Your Project details:

Section 2a. Name of your group or organisation: The Hungerford Community and Social Club

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities (less than 100 words)

The Hungerford Community centre has been serving the local community and beyond for over 50 years! The Hungerford community centre is all about providing a safe place for the whole community to connect and socialise. We are a multi-purpose centre that offers various activities. We are now building on this history to develop the next generation of community centre so that these important spaces are maintained for generations to come. Yes, the online world is wonderful, but it cannot replace meaningful face-to-face interactions with people who want to meet and share and bring together different interests, values, and beliefs.

Section 2c. Your Project:

The project is to regenerate life back in to an old, tired building by renovating the main entrance making the entrance more secure by replacing the old rotten wooden entrance with a new commercial spec aluminium double glazed entrance, replace the old rotten wooden fire door at the rear of the building together with replacing the old rotten toilet windows on the downstairs level making the building more secure. The flooring on the ground floor is broken and has traces of asbestos in the cracked tiles which is health and Safety issue. These need to be removed professionally before the new flooring can be replaced. primer, latex and install nonslip flooring We want to make the centre more welcoming for more of the community to use the centre especially as we are the only community centre located in Brislington, we want to be in a position to welcome more people to the centre especially with the new housing developments that are planned over the next few years adjacent to the centre.

Please use guidance to complete

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering?
(500 words maximum)**

The property has its original fixture and fittings from when they first opened over 50 years ago, which are not up to today's Health and Safety standards therefore Improvements are required, the main entrance needs to be accessible for our disabled visitors and an electronic push button entrance pad will be introduced. The new flooring will be non-slip where current flooring is not. The flooring is cracked, lifting in places and contains some traces of asbestos. The fire door at the rear of the building is rotten so replacing it will improve safety & security. With regards to the windows this will also improve security and help with heat loss

And/Or:

ii. address the demands that development places on the Area Committee area:

We want to be in a position to welcome more people to the centre especially with the new housing developments that are planned over the next few years adjacent and local to the centre. The local community are currently expressing their concerns regarding the new housing estates and what pressure they will put on local services.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The centre will play its part and help relieve the pressures on local services by making large space available for day surgeries, educational classes, learning support, youth clubs, health activities, coffee mornings etc.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

The S106 funds do not apply to the Hungerford Community Centre at the present moment in time.

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improve security and disabled access	Feel safe environment for all concerned. Don't have to rely on someone or be accompanied to gain access.	A Local retirement home has indicated an interest for its residents to use during the day if we can make these type of changes. A council backed learning support has also indicated using our space if we can just make these sort of changes.
Outcome 2			
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N

LGBT people	N
Disabled people	N

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

By replacing the old entrance to the community centre will be able to have better disabled access as the doors will be wider, automatic & more manageable for the less mobile. Replacing the flooring will remove any trip hazards and the new flooring will be in line with Health and Safety regulations as the existing tiles contain traces of asbestos.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

The project itself does not involve the community to contribute to the nature of the work that needs to be carried out. We want to improve the facilities at the centre to encourage more of the community to use the centre and become actively involved in the day to day running of the centre, making the Hungerford community centre the main community hub for the residents of Brislington and the surrounding areas for years to come.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Hungerford Community Centre		
Have you got their permission to deliver this project?	Yes		
If “yes” please provide contact details	Name: Mr K Daly Tel: 07936743599 Email: Info@hungerfordclub.co.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

The Project will be monitored by the Trustees of the Community centre to ensure that budgets are maintained although the work itself will be outsourced to reputable local tradesmen to complete.
 The entirety of the project will be supervised by the centre secretary ensuring that all relevant Health and Safety regulations are complied with and all relevant certificates/guarantees are provided once the work has been completed, and who in turn will report back to the trustees on a weekly basis.

Section 4c. Delivery timetable and key events/activities:										
Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.										
Month/Period/ Year:	Pre works. (Week 1) On award, a Schedule of works to be produced and planned.	Pre works (Week 2) Confirm dates with contractors	Operations/siteworks Week 3. Entrance and ground floor windows, fire door.	Week 4/5 Floor Surfaces. remove & reinstate ground floor	Week 5 Snagging (if required)					

Key Milestones:	As above order monitored daily throughout the project.								

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Entrance and windows	14,400.96		n/a	n/a		n/a			
Flooring	9,020.00		n/a	n/a		n/a			
Fire Door	796.36								
Total	24,217.32								
A. Total Project Capital Totals									
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income

Please use guidance to complete

B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)									

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Priority would be main entrance, and flooring, fire door
30%	Main entrance partial flooring
50%	Main entrance

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Contact various local companies asking them to provide a quote
How did you choose your final quote?	Best value for money and a local sourced company
How have you calculated your revenue/ maintenance costings?	The work that we wish to be completed is maintenance free.
Please provide evidence of the quotes you've obtained	Please find attached all quotes.

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	2024 £21800.00		
Total CIL/funding:	£21800.00		

Please use guidance to complete

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No: AC523P116	Eligible: Y	
---------------------	------------------	-------------	--

Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

Redcatch Park – Park Seats

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	✓
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Knowle ward

1d. Summarise the project you want to deliver: (50 words maximum)

Refurbish seats throughout the park, provide and maintain 3 no. new metal seats and 3 no. new picnic tables on concrete / tarmac plinths.

Total project cost £19,773 capital £17,602 commuted sum £2,171.

1e: Fund Sources	How much are you seeking?	
CIL	£	19,773
S106	£	
Total:	£	19,773

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Bristol City Council - Natural and Marine Environment on behalf of: Friends of Redcatch Park Group

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Bristol City Council is the local authority of Bristol, England. The Council is a Unitary Authority, and is unusual in the United Kingdom in that its executive function is controlled by a directly elected mayor of Bristol. Bristol has 35 wards, electing a total of 70 Councilors.

The purpose of the Authority is to deliver statutory services to the diverse communities that make up Bristol, provide advice and guidance and support those communities in helping create and shape a better Bristol, in particular provision of Parks and Green Spaces

Section 2c. Your Project:

Refurbish seats throughout the park, provide and maintain 3 no. new metal seats and 3 no. new picnic tables on concrete / tarmac plinths.

Total project cost £19,773 capital £17,602 commuted sum £2,171.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

These will enable park users to rest and enjoy the parks and green spaces

The project is to renovate existing benches in the park and add a further 3 benches and three additional picnic tables around the park. These will enable park users to rest and enjoy the parks and green spaces

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

It will enable park users to rest, linger and enjoy the park who may otherwise feel unable to do so due to disability or fatigue. It will allow social engagement to chat and improve mental health.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 85

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase park user numbers	Numbers of adults and children using the open space	Feed-back from local community Quality of Life Survey – in part
Outcome 2	Increase in number of people for whom a resting place is advantages	Number of persons with disability who may require a rest	Feed-back from local community
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A

LGBT people	N/A
Disabled people	N/A

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

Locations of seats TBA with local park group However, it is anticipated that some if not all will be positioned adjacent to hard surface paths making them accessible to all.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

Through Friends of Redcatch Park group.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Natural and Marine Environment		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham, Landscape Works and Play Manager Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

The Parks and Green Spaces project delivery team have many years of experience of delivering park infrastructure projects big and small, individual play equipment items through to complete new wheels parks, MUGAs and playgrounds. In addition we have our own in-house minor infrastructure works teams who will delivery this project.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	FY 24/25	FY 25/26	FY 26/27						
Key Milestones:									
Project Work up		X							
Identify & secure additional funding		NA							
BCC internal Approvals		X							
Finalise Design / Brief		X							
Procurement		X							
Delivery		X							
Handover		X							

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Purchase and installation of seats	£17,602	£17,602							£17,602
A. Total Project Capital Totals									£17,602
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Seat maintenance	£2,171	£2,171	0	0	0	0	0	0	£2,171
B. Total Revenue Costs	£2,171								£2,171

Please use guidance to complete

Combined Capital and Revenue Costs (A + B)	£19,773								£19,773
---	----------------	--	--	--	--	--	--	--	----------------

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Reduction in number of seats provided
30%	Reduction in number of seats provided
50%	Reduction in number of seats provided

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No, cost calculation from past experience of capital works and maintenance
How did you choose your final quote?	NA
How have you calculated your revenue/ maintenance costings?	Experience of managing parks and green spaces
Please provide evidence of the quotes you've obtained	NA

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	FY 25/26 £19,773		

Please use guidance to complete

Total CIL/S106 funding:	£19,773		
-------------------------	---------	--	--

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No: AC523P123	Eligible: Y	
---------------------	------------------	-------------	--

Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

Wedmore Vale - Northern Slopes –Muriel’s Steps

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	✓
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Knowle

1d. Summarise the project you want to deliver: (50 words maximum)

To upgrade the steps located between 125 and 129 Wedmore Vale, known as Muriel’s Steps. To enlarge the chicane for wheelchair access at the Daventry Road entrance.

Total project cost £27,697 capital £26,437 commuted sum £1,260.

1e: Fund Sources	How much are you seeking?	
CIL	£	25,000
S106	£	
Total:		

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Bristol City Council - Natural and Marine Environment on behalf of: Northern Slopes Initiatives:
C/o Re:work

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Bristol City Council is the local authority of Bristol, England. The Council is a Unitary Authority, and is unusual in the United Kingdom in that its executive function is controlled by a directly elected mayor of Bristol. Bristol has 35 wards, electing a total of 70 Councillors.

The purpose of the Authority is to deliver statutory services to the diverse communities that make up Bristol, provide advice and guidance and support those communities in helping create and shape a better Bristol, in particular provision of Parks and Green Spaces

Section 2c. Your Project:

Proposal: Upgrade entrance steps located between 125 and 129 Wedmore Vale, known as Muriel's Steps. Riser - treated timber sleeper steps 1.2m wide with anti-slip strips, tread - constructed of plastic grid aggregate retention system, aggregate stone to dust infill, handrail to one side - metal "key clamp type". Run 42m approx. 44 steps. Remove approx. 20 tonnes of soil of the "nose" of the bottom of the slope to make access easier and not to impinge side of widened steps at the lower point.

At the Daventry Road entrance, enlarge the chicane to make wheelchair access easier.

Please use guidance to complete

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Improvement to wooden steps by upgrading and increasing length of flight, provision of hand rail to one side only.
To widen the chicane entrance at Daventry Road

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The local community have identified the need to upgrade the steps

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 99

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Easier access up the slope via steps	Easier to walk up steps	Feed-back from local park group - people walking up steps and feeling safer with the installed hand rail
Outcome 2	Wheelchair access – Daventry Road entrance	Wheelchair able to easily manoeuvre in chicane space	Feed-back from local park group - wheelchairs and child buggies able to get into park more easily.
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A
LGBT people	N/A

Disabled people	N/A

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

Whilst it is not possible to make the entrance between 125 and 129 Wedmore Vale fully accessible due the slope and limited width between houses to create a ramped access, the steps will allow the less able to have a good solid footing, visual contrasting front edge to the steps and security of a hand rail to one side.

In order to make the same open space accessible to all we will enlarge the chicane entrance fat Daventry Road, beyond the entrance an existing hard surface path takes you to a view point for views across the city.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

There is an established active park group who have requested the upgrade to the steps

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Natural and Marine Environment		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham, Landscape Works and Play Manager Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

The Parks and Green Spaces project delivery team have many years of experience of delivering park infrastructure projects big and small, individual play equipment items through to complete new wheels parks, MUGAs and playgrounds. In addition we have our own in-house minor infrastructure works teams who will delivery this project.

--

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	FY 24/25	FY 25/26	FY 26/27						
Key Milestones:									
Project Work up		X							
Identify & secure additional funding		X							
BCC internal Approvals		X							
Finalise Design / Brief		X							
Procurement		X							

Please use guidance to complete

Delivery		X							
Handover		X							

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Construction of steps and hand rail, removal of excess soil and enlarge chicane entrance	£26,437	£23,740	0	0	0	£2,697	Via NSI	Unknown	£26,437
A. Total Project Capital Totals									
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Maintenance of steps	£1,260	£1,260	0	0	0	0	0	0	£1,260

Please use guidance to complete

B. Total Revenue Costs	£1,260								£1,260
Combined Capital and Revenue Costs (A + B)	£27,697								£27,697

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Only chicane entrance will be altered
30%	Only chicane entrance will be altered
50%	Only chicane entrance will be altered

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No, cost calculation from past experience of capital works and maintenance
How did you choose your final quote?	NA
How have you calculated your revenue/ maintenance costings?	Experience of managing parks and green spaces
Please provide evidence of the quotes you've obtained	NA

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	FY 25/26		

Please use guidance to complete

Total CIL/S106 funding:	£25,000		
--------------------------------	---------	--	--

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	---------------------------------------	--

Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

LPW Community Hub Bedminster

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	X
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): LPW School, LPW House, Princess Street (Southville ward)

1d. Summarise the project you want to deliver: (50 words maximum)

Our Community Hub will be used during and after the school day and holidays. We seek capital investment to improve the space. This will be children/youth led and improve their space. As examples, this could include cooking equipment for cooking sessions, new planters for growing fruit and vegetables, gym equipment, bikes and storage to enable bike maintenance, pottery-making equipment and soundproofing a music/recording room.

Please use guidance to complete

1e: Fund Sources	How much are you seeking?	
CIL	£	10,000
S106	£	
Total:	£	10,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation: Learning partnership West CIC (LPW)

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

LPW exists to inspire future aspiration and ensure that no child or young person is left without help.

Through play work, youth work and the provision of alternative education (LPW School) our care and personalised approaches are underpinned by trauma awareness.

We support children and young people (CYP) between the ages of 8-25 to build on their strengths, abilities and talents; overcome barriers to engagement and education; and to develop their own resilience and capability, because we believe every child and young person can reach their potential.

Section 2c. Your Project:

LPW Community Hub is a safe space that:

- is a centrally located space for CYP to access independently during opening times;
- enables disengaged and vulnerable CYP to access specialist engagement support;
- will allow us to deliver regular sessions in term time and in the evenings and holidays; and
- will be accessible to partners (e.g. voluntary sector organisations) in our community to use as a youth space to engage children and young people.

We are seeking capital investment to improve the space and to expand the activities on offer to CYP, which CYP themselves will select. It will also enable us to make the space available at additional times (after school and during holidays). Specific improvements will have significant input from CYP but we envisage that it could include new planters for CYP to grow fruit and vegetables, additional fixed gym equipment, bikes and bike storage to enable CYP to strip and fix bikes, equipment for a planned music/recording studio and/or equipment for making pottery.

Please use guidance to complete

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

This project will provide infrastructure that will offer positive diversionary activities and support for young people during the day, after school and in the holidays in a rapidly changing area, with new housing (see below) and increasing levels of ASB (also see below).

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

LPW Community Hub is on Princess Street, Bedminster, off Whitehouse Street.

Demands

1. CYP transition through this area of Ward 5 e.g. Redcliffe to Victoria Park, where they could be perpetrators and/or victims of ASB.
2. This location in Area 5 is home to CYP living in an area with very few safe spaces or youth provision. Increasing levels of boredom increase risk of becoming perpetrators and/or victims of ASB.
3. Residents of Area 5 want a safe and thriving community.

Examples:

1. The Whitehouse Street Regeneration Framework aims to deliver 2,000 new homes as part of local regeneration, bringing new families to Area 5/Southville ward. The Framework's stated aspiration is to create a sustainable, well-connected neighbourhood.

Having services and spaces for CYP to engage positively in activities is an essential part of meeting that aspiration of a sustainable, well-connected neighbourhood.

2. Bristol currently offers youth services by area (North, South, East Central and City-Centre). LPW Community Hub is on the border of the City Centre and South areas. In practice, the majority of youth clubs are run in the south end of the South area, and the east end of the City Centre area. The area around Whitehouse Street is already underserved, and this problem will be exacerbated further with the influx of new families into the Whitehouse Street area as part of the regeneration plan.
3. In addition, the Police have noted that ASB is increasing locally, which impacts on local residents and CYP (see below).

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

LPW Community Hub will fill a gap in current provision of youth services. It will provide a space for CYP to access independently during opening times that is local to them. Current youth provision in the centre of Bristol is limited in terms of accessible times and/or there are geographical barriers to some CYP accessing services alone (for example, both The Station (Silver Street) and the Park (Davenry Road) are 30 minutes walk away).

LPW Community Hub will provide a safe space for young people from the area, including the existing Redcliffe flats and the planned Whitehouse Street developments (and new developments in the surrounding areas such as Windmill Hill and Victoria Park) to make friends and reduce loneliness and isolation, engage with youth workers, take part in engaging activities, learn life skills, access meals and snacks, and explore new opportunities.

We are aware that there is local concern about anti-social behaviour in Victoria Park (300m from LPW Community Hub) (see, for example, this Police notice from July 2023 <https://www.avonandsomerset.police.uk/your-area/windmill/priorities/anti-social-behaviour-victoria-park/>). We believe that LPW Community Hub will be a cost-effective contribution to tackling such behaviour: It will provide young people with meaningful, engaging activities led by youth workers experienced in working with marginalised/disengaged young people.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
N/A			
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 114

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	To provide open access evening and holiday sessions for CYP	To provide after school and holiday play sessions (Funding dependent, potentially working in partnership with	Upshot database (the database we use to record sessions and outcomes) to be used to report and provide evidence: <ul style="list-style-type: none"> - Number of sessions delivered - Attendances - Max session attendees Quotes from CYP/families/professionals

		other youth work organisations)	
		Rates of anti-social behaviour in the surrounding area	Discussions with local community policing teams and other relevant professionals.
Outcome 2	To provide additional vocational opportunities for students at LPW Alternative Learning Provision	Number of activities we are able to offer (eg, pottery, bike maintenance, carpentry, music recording)	Records of activities and progress made by individual school students recorded by school staff.
Outcome 3	To safeguard children	To enable CYP to access specialist youth workers	Upshot database to report and provide evidence: <ul style="list-style-type: none"> - Number of sessions delivered - Attendances - Max session attendees Quotes from CYP/families/professionals
		To signpost CYP to additional support and services	Upshot database reports of sessions.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://www.bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	Yes

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N
LGBT people	N
Disabled people	N

--	--

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

As an organisation we are committed to providing equal opportunities and avoiding unlawful discrimination. LPW is committed to LPW Hub and developing facility as a resource for students who attend LPW School and for CYP and their families in South Bristol.

From an HR and Operational point of view, all staff undertake E&D training online when they start and every year do a refresher course. A large majority of staff have now received face-to-face, diversity, inclusion, cohesion and equalities training from an external training provider. In addition, some members of staff are scheduled to undertake additional disabilities awareness training (WECIL – Disability Equality Training) facilitated by Bristol City Council.

We also have an Equal Opportunities Policy, Abuse and Harassment from CYP Policy, and the subject of E&D is mentioned on pages 9 and 39 of our Safeguarding and Child Protection Policy, all attached.

As part of our ongoing development at the site we have made reasonable adjustments to aid accessibility and have ongoing plans to make continual adaptations and alterations to the site.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

LPW engages with CYP and families from the wider local community, including Equalities communities and groups with specific protected characteristics. This includes CYP and their families who attend LPW School and those CYP with whom LPW already works during play and youth work sessions.

LPW works closely with other youth and play work organisations within Bristol, such as those in Playful Bristol, the Youth Work Alliance and its partners within a National Lottery funded play project. We frequently engage with these groups and their users. As a result, we regard ourselves as having a good grasp of the play and youth work needs of local CYP and the wider community, including those from particular equalities communities.

XX

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	TR Demolition		
Have you got their permission to deliver this project?	Yes	X	No
If "yes" please provide contact details	Name: Sharon Heskell Tel: Email: sharon@trdemolition.co.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

	LPW frequently makes internal changes to LPW House (changes are permitted under the terms of the lease). A copy of the lease is available on request.
--	---

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

LPW celebrates its 30-year anniversary in 2024. We have extensive experience in play work, youth work and in running an Alternative Learning Provision in Bristol. LPW School received a Good Ofsted rating in 2018 and 2022 (at the time the only ALP in Bristol to receive this rating). We work with children and young people through detached outreach, 1:1 support and open access play and youth work provision. We run additional specific projects for CYP from the Gypsy, Roma and Traveller communities, for CYP with autism/learning disabilities, and young people at risk of criminal exploitation.

We have worked independently and collaboratively to secure voluntary and statutory sector funding which has supported our delivery of open access term-time afterschool and holiday provision. LPW has particular expertise in partnership working, teaming up with other organisations on joint funding bids within the city. This has ensured that we work collaboratively to ensure that CYP's needs are met by the right organisation at the right time and in the right location.

Our work is relationship-based and co-constructed with CYP. This will extend to the development and expansion of provision at LPW Community Hub: our request for funding to help us improve the site is done through consultation with children, families and the wider community.

In line with good practice, we will ensure we receive three quotes for the works and will look to support local businesses who may be interested in undertaking work (as appropriate to the nature of the improvements). The project will be overseen by Head of Service, the Finance Manager and Lead Engagement Worker.

--

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2024								
Key Milestones:	Jan	Jan	Feb	March-April	May				
	Award of funding	Consultation with CYP	Procure quotes for items (including consultation with partners in the community to source local providers where appropriate)	Undertake works/procure items	Project complete				
		Consultation with St Mary Redcliffe re: partnership							

Please use guidance to complete

		working opportunities for additional youth work with the aim of: - reducing ASB in Ward 5 - increasing CYP sense of belonging in the community - supporting a well-connected neighbourhood							

Page 121

Section 4d. Project Delivery Budget

Capital costs	Funding sources
----------------------	------------------------

Please use guidance to complete

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Equipment for positive youth activities (we will seek input from CYP so cannot provide a full list at this point)	10,000	10,000							
A. Total Project Capital Totals									
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Evening youth sessions	£15,000 per year (1 session per week)	0	0	£3,000	Voluntary and statutory provision	£12,000		End of Dec	£15,000 * We commit to seeking additional funds to deliver youth

Please use guidance to complete

									provision during the evenings, and school holidays
B. Total Revenue Costs	£15,000								15000
Combined Capital and Revenue Costs (A + B)	25,000								25,000

Page 123

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	We would make fewer improvements/capital purchases
30%	We would make fewer improvements/capital purchases
50%	We would make fewer improvements/capital purchases

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	We have yet to obtain quotes but have rough estimates
How did you choose your final quote?	We will obtain three quotes but we anticipate that the capital goods will be similarly priced
How have you calculated your revenue/ maintenance costings?	N/A
Please provide evidence of the quotes you've obtained	We will supply evidence of quotes once obtained.

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	January 2024		
	£10,000		

Please use guidance to complete

Total CIL/S106 funding:	£10,000		
--------------------------------	---------	--	--

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	---------------------------------------	--

**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

Notice Boards for Foxcote Road, Ashton, BS3

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	X
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Bedminster and Foxcote Road

1d. Summarise the project you want to deliver: **(50 words maximum)**

Construction and erection of 2 wooden, lockable notice boards to increase social interaction/connectedness between residents; allow for consultations on larger future projects and to inspire other streets. This as an important first step in including all residents in discussions about how we would like to live in our street

Please use guidance to complete

1e: Fund Sources	How much are you seeking?	
CIL	£	1,320
S106	£	
Total:	£	1,320

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Foxcote Road Residents Association

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

We are a Residents Association, comprising all the people over 16 years of age living in Foxcote Road, with the stated aims to:

1. Promote the interests of the people living in Foxcote Road, Ashton, Bristol, BS3 ("the Residents");
2. Identify local issues and seek solutions;
3. Facilitate social interaction between the Residents; and
4. Improve and protect the living environment for the benefit of the Residents

Section 2c. Your Project:

We wish to erect wooden notice boards at each end of our street similar to those in the attached quotation. Although we have a well-used Facebook page, there are Residents who do not have mobile phones and/or access to the internet.

Please use guidance to complete

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Provision of 2 no. Notice Boards (one at either end of the street) will improve communication between the Residents. This will build on the current digital presence (Foxcotians Facebook page) and reach more people. We are aware that not all Residents have mobile phones or internet access. It will enable us to share information on how Residents can offer support (which was a lifeline for many during the Lockdowns during the Covid pandemic); It will provide connection (especially for single/older households) and information about events and activities in the road and wider community – e.g. local choirs and Liveable Neighbourhood initiatives. We have been an active Playing Out road and also close the road for the annual Street Party and celebrations such as the late Queen's Jubilee. These have been welcomed and well supported and are open to all Residents, irrespective of age, sex, sexual orientation, race, physical ability, religious belief, or any other minority grouping. We have a songs evening in the Street over the Christmas holiday, and various window display events, including a very successful Window Advent Calendar. We hold an annual Greening-up day, when plants and seeds have been swapped. This has led, in particular, to an obvious improvement of amenity in the Road by way of a proliferation of window box and wall planter displays, and, more generally, to the knock-on beneficial environmental impact of more greenery and biodiversity, in accordance with the Local Nature Recovery Plan.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

See I above

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
N/A			

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 131

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Extending the number and scope of activities	Increased participation by Residents in the planning of events	More activities/events each year

Outcome 2	Increased participation in Association	New active Members	Attendance at Street functions and the AGM
Outcome 3	Improving the amenity and environment on the Road	More planting and biodiversity	Increased numbers of window boxes and wall planters; more birds, insects and mammals (hedgehogs)

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	x

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Generally, access is directly from the street/roadway. We ensure that easy access is afforded to our events with the specific needs of all residents and any guests in mind

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

The Residents are a diverse mix of ethnicities and sexual orientation. Everyone in the past has been included (As one example, a Somali family always attends the Annual Party and enters the competitions, such as the cake baking). The provision of the Notice Boards will continue and improve on this. We are not aware of any Residents who are not fluent in English, but will ensure provision is made for additional language notices, should this change

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?			
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: John Lanfear, 8B, Duckmoor Road, Bristol, BS3 2EY and Paul O'Brien, Monarch House, 1-7 Smyth Road, Bristol, BS3 2BX Tel: Email:		
If "no" please state when you will know .	Written confirmation to follow		
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

We have already established the ground work for creating a successful social element to living in the Road and delivered successful events. The notice Boards will provide a means to ensure that we build on this by providing improved communication between Residents.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	Spring 2024	Summer 2024	Summer 2024						
Key Milestones:	Order boards	Erect Boards	Start to use boards and						

Please use guidance to complete

			provide information						

Page 136

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Manufacture by Joinery Company	£1,200	£1,200							£1200
Fee for handling the funds	£120	£120							£120

Please use guidance to complete

A. Total Project Capital Totals									£1,320
Revenue Costs	Funding sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs									Nil
Combined Capital and Revenue Costs (A + B)									£1,320

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Would not be viable
30%	“ “ “ “
50%	Reduce to 1 no. Noticeboard

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Yes - approached local carpenters and online research
How did you choose your final quote?	By high quality and like design – previous experience of this fairly niche area
How have you calculated your revenue/ maintenance costings?	Maintenance will be arranged as required in future and we shall carry our own fundraising at that time
Please provide evidence of the quotes you've obtained	Attached

Page 138

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1	Funding request 2	Funding request 3

Please use guidance to complete

	(Month & year)	(Month & year)	(Month & year)
Amount requested:	£1,320 – Feb 2024		
Total CIL/S106 funding:	£1,320		

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	---------------------------------------	--

**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

Ashton Vale CYP- new media suite, heating, main hall flooring & ceiling

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	x
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Bedminster Ward, Ashton Vale Club For Young People.

1d. Summarise the project you want to deliver: (50 words maximum)

To meet increased need and demand for our services (as a result of new housing development) we urgently need to improve our facilities at Ashton Vale CYP. We want to create a new media suite, upgrade our electric heating system and replace our main hall flooring and ceiling.

1e: Fund Sources	How much are you seeking?	
CIL	£	58,500
S106	£	0
Total:		58,500

Section 2. Your Project details:

Section 2a. Name of your group or organisation: Ashton Vale Club for Young People (AVCYP)

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities (less than 100 words)

Registered in 1996, Ashton Vale Club for Young People works with children and young people aged 8-19 and runs youth centre-based initiatives that improve health and wellbeing, enhance social cohesion and encourage success in education and employment. We run week-night youth club sessions and school holiday programmes. By engaging with our creative activities and sports, young people build confidence, resilience, self-esteem, and learn new skills. We provide a fun, caring environment to improve social interaction and self-development of our members. Our venue is also used during the daytime hours for older people's activities and intergenerational projects.

Section 2c. Your Project:

20% of children living in the Bedminster Ward live in poverty and lack access to positive opportunities and experiences outside of school. There is already a high need and demand for youth activities in Ashton Vale and Ashton Vale Club for Young People is the only youth club in the area. The recent £21m Ashton Rise Development includes 133 new homes. We need to improve our facilities and expand our offer to meet increased need and demand from the expanded community.

Ashton Vale Club for Young People is a safe and locally accessible space where young people (and the wider community) can access engaging and enjoyable activities such as sports, arts and games as well as intergenerational activities.

Our building is very well used and benefits from a large bright hall and back meeting room. It is a large building with the potential to run a variety of events. There is huge potential for us to open as a community space for wider community activities during the daytime when young people are at school.

The building has a main hall with pool, snooker, table tennis and darts. It has a separate rear downstairs room and large upstairs room. Outside we have a recently renovated floodlit outdoor hard-court pitch as well as a tuck shop, two kitchens and toilets, one with disabled access

Last year, thanks to generous CIL funding, we created a new outdoor fitness area to the front of our building that can be used by children age 11+ and adults of all ages. We are thrilled that

Please use guidance to complete

these free of charge open access outdoor exercise facilities are already benefiting the entire Ashton Vale community.

In addition to our week-night youth club sessions, we also provide a school holiday club for the local community, providing activities and healthy food to young people who attend, focusing on young people receiving free school meals.

Through our Intergenerational work we bring together our youth club members and older people from the local community through fun intergenerational trips and activities.

For several years we have run a popular 'Silver Social' group for over 55's. This takes place every Tuesday from 10am-12pm at our Ashton Vale Club for Young People. Here, older people can enjoy the company of others over a hot drink and a chat. There are also games and activities available to try including board games, ping pong and pool plus.

We have also run a 'Walking Football' group for over 55s on a Monday daytime.

Through our longevity of delivery, being constantly there and freely accessible we are embedded and trusted within Ashton Vale. Our vision is for our club venue to become a vibrant, locally owned community hub which benefits the **entire** community.

If we can further improve the overall standard of facilities at Ashton Vale there would be potential to make more effective use of the club during the daytime when children and young people are at school. With improved facilities, we believe we can have a much more positive, wider community impact.

Improving our indoor facilities and heating system will bring huge benefits for local residents and help us to increase our community offer to meet the growing need and demand for our services as a result of new development in the area.

We wish to make the following improvements:

1/ Media Suite

We wish to create a new Media Suite at Ashton Vale Club for Young People. Here, young people and the wider community can use the computers, complete homework and CVs and carry out multimedia projects and activities.

2/ Heating System

Our current electric heating system is old, inefficient and not fit for purpose. This means our large building is cold, draughty and uncomfortable during the winter months. This has negative health implications and could also affect the fabric of the building. We want to upgrade our current electric heating system throughout the building to provide warmth and comfort for all who use Ashton Vale Club for Young People.

3/ Main hall flooring and ceiling with sensor lighting.

Our main hall is the most well-used room in the youth club building. It provides a chill out sofa area where young people can relax and enjoy playing games as well as pool, snooker, table tennis and darts. In recent years the room has been given a fresh lick of paint. We now need to complete the transformation with new flooring and ceiling, complete with sensor lighting.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. The provision, improvement, replacement, operation or maintenance of infrastructure:

Ashton Vale CYP is vital community infrastructure needed to support development in Ashton Vale and needs improvement and investment to maximise community benefits. The club should be valued and supported as it makes a big difference for local young people and the wider community.

We will improve infrastructure by:

1/ Creating a Media Suite

Will be fully equipped with Wifi, work stations, computers, projector and podcasting equipment.

2/ Upgrading electric heating system

Remove and replace electric radiators with newer, more efficient models. Install main air conditioning unit in main room providing heating and cooling.

3/ Improving Main Hall

Remove and replace main hall flooring, renew ceiling tiles, install energy efficient sensor lighting.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Other than Ashton Vale Club for Young People (AVCYP) there is **no other youth provision** in the area. There is an increased demand for our services as a result of development. This year AVCYP engaged with: 117 unique individuals and 848 contacts (despite the club being closed for essential refurbishments for 5 months)

AVCYP sits in the South of Bristol.

South Bristol has the highest: • Number of Local Super Output Areas (LSOAs) • Percentage of all children on Child Protection Plans (37%) • Looked after Children (41%) • 'In Need' Children (41%) • Percentage of children on free school meals • Levels of anti-social behaviour • Rising school exclusion rates and poor educational attainment • Increasing incidents and severity of anti-social behaviour (ASB) and Serious Youth Crime (SYC) - SYC has increased by 13% over 3 years

(Source Bristol City Council 2019)

The 'Ashton Rise' development created 133 new homes, bringing even more families to Ashton Vale. Featuring 40% social rent, this development places a demand on AVCYP, highlighting a need for improved facilities.

We wish to make these improvements:

New Media Suite- young people have requested a dedicated media suite at AVCYP. In today's world, multi-media activities are vitally important. However low-income households may be unable to afford access to technology at home. The media suite will be ideal for studying, research, watching films, gaming, music/ media work and community meetings.

Main Hall- The existing flooring is old, unattractive, worn uneven and unsafe. Ceiling tiles are in urgent need of replacing. Many are broken and a safety hazard as tiles could fall and hurt someone. The current ceiling lights are energy inefficient.

Heating- The UK Youth Safe Spaces Framework (for organisations working with young people,) states that youth clubs should have adequate heating.

Maintaining cold temperatures in buildings in winter places people at higher risk of developing respiratory and cardiovascular diseases- asthma attacks, infections, heart disease and strokes. Inadequate heating can also lead to damage to building fabric and exacerbate issues with damp and mould.

Ashton Vale lacks community facilities. Scaled back bus services mean residents have difficulty accessing activities and services outside of Ashton Vale. The number 23 bus was scrapped in April 2023. Many residents now have to walk more than half a mile to the nearest bus stop.

This is why AVCYP is so important for the local community.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

Our project would bring significant benefits for adults and children in Ashton Vale, especially for those from low-income households who may be unable to afford access to technology or activities outside of school.

Benefits will include:

Media Suite-

- A new Multi-media suite will allow young people to broaden connection and understanding of the world, develop communication and technical skills, strengthen relationships and to seek support and information.
- This new media space will inspire young people through media activities, improving access to future employment opportunities, as well as helping the young people who access the Youth Club to explore the tech industry as a career option. The space can also host music activities and workshops.

Heating System-

Upgrading our electric heating system is about more than just keeping Ashton Vale Club for Young people warm. It's about improving efficiency, reducing bills, contributing to a greener planet and enhancing the overall comfort of the youth club.

Main Hall-

New flooring:

- Improve aesthetics
- Safer- less likely to have slips and trips.
- Easier to clean and maintain

Ceiling: Improve appearance, improve safety

New sensor lighting:

Energy efficient, reduces costs, improves security.

The above facility improvements will help us to increase our community offer to meet growing need and demand for our service as a result of new development.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Please use guidance to complete

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Page 147

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	An uplift in the number of people using the youth club.	Number of people attending youth club sessions, after school clubs, holiday clubs, community activities	Attendance registers CRM system
Outcome 2	The new media suite is regularly used.	Number of people using Media Suite and how often	Observations Photos Attendance data
Outcome 3	An improvement in the warmth of the building and decrease in energy costs.	Temperature Energy costs	Feedback- young people, other community members, youth club staff, volunteers Room thermometers Energy Bills

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	x

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N
LGBT people	N

Disabled people	N

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The Ashton Vale club building already has disabled access. We have a disabled toilet and the entire ground floor plan of the youth club is all on one level so easily accessible. The outside area is flat with no steps and has a ramp leading to the outdoor sports court. The area to the front of the club is also on one level enabling easy disabled access to the new gym equipment. The new Media Suite will have wide doors installed and low-level workstations to ensure disabled access.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

We have consulted with young people and older people who use our youth club, parents and families. In 2023, a team from Turner and Townsend conducted thorough independent research and community consultation on our behalf. We have also involved local councillors, community groups, youth club staff and volunteers and collected feedback regarding how the club could be improved.

Our club is open to all irrespective of race, faith, religion, gender, gender identity, sexual orientation, age, disability and culture. Ashton Vale Club is a member of Young Bristol and we adhere to their policies and procedures including their Equal Opportunities Policy.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Young Bristol		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Lee Williams Tel: 0798 397 5136 Email: LW@youngbristol.com		

If “no” please state when you will know .	
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Young Bristol own our land and operates Ashton Vale Club for Young People. Young Bristol is a charity with an outstanding record of supporting young people in Bristol for almost 95 years. They operate other Community Youth Clubs through being leaseholders of venues leased from Bristol City Council. They have owned Ashton Vale Club for many years and have been solely responsible for maintenance and upkeep of the building, as well as funding nightly open access youth work sessions. Over the years they have overseen a number of capital projects including a previous refurbishment of Ashton Vale Club and recently the BS14 Youth Club. Last year, with CIL funding, we installed new fencing and a new outdoor exercise area at AVCYP. We have built strong working relationships with skilled contractors. Our staff also have the knowledge and experience to oversee capital projects and ensure these are delivered to a high standard, on time and within budget. We follow Quality Assurance processes to prevent any problems during each project and reduce risk. We ensure that projects are well-managed and any quality issues are identified and rectified in a timely manner.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	
Key Milestones:	1, Remove existing inadequate heating in main hall and dispose of. 2, Allow to install new efficient air source units.	3, Strip main hall floors of existing tiles, remove existing ceiling , 4, Install new suspended ceiling in main hall, to include grid low energy LED lighting.	5, Paint walls where needed in main hall 6, remove asbestos tiles in main hall	7. Following removal of asbestos tiles in main hall install new vinyl cap and cove floor colour TBC 8, install new ceiling tiles throughout main hall	1 Prepare Media Suite walls fill in holes make good to a flat finish. 2 Replace Media Suite ceiling vents redecorate.	3 Fit projector in media suite, supplied by client. 4 Install 14m of workstation in media suite Height TBC	5 Remove convector heater in media suite and replace 6 supply/ install altro floor in media suite with cap and cove. 7.Electrical works in media suite 4 x LED lights, 1 x PIR sensor for LED'S, 1 x ceiling socket.	8 Paint/decorate in media suite 9 Extend dado trunking in media suite with extra sockets 10 knock out for new media suite door way, install fire door with disabled access	

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Main Hall	£56,391	£56,391							£56,391
Media Suite	£6,455	£2,109				£4,346	Funding apps.	June 2024	£6,455
A. Total Project Capital Totals	£62,846								
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs	0	0	0	0	0	0	0	0	0
Combined Capital and Revenue Costs (A + B)	£62,846	£58,500	0	0	0	£4,346			

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	We would endeavour to raise additional funds to meet the shortfall
30%	We would be unable to complete the project
50%	We would be unable to complete the project

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Yes we obtained written and verbal quotations from local companies.
How did you choose your final quote?	We looked carefully at the quotes and made a decision based not only on price/ value for money, but also on our positive previous experience of working with the company we chose
How have you calculated your revenue/ maintenance costings?	N/A- limited maintenance is required
Please provide evidence of the quotes you've obtained	3 quotes are attached.

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	£58,500		
Total CIL/S106 funding:	£58,500		

Page 156

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

Please use guidance to complete

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	---------------------------------------	--

Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

AC523P79 Providing planters at the end of St Johns Lane

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	✓
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Windmill Hill: St John's Lane

1d. Summarise the project you want to deliver: (50 words maximum)

Installation of planters on the grass verge outside 2-16 St John's Lane.

1e: Fund Sources	How much are you seeking?	
CIL	£	5,000
S106	£	
Total:		

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Bristol City Council – City Transport / Road Safety and Local Engineering

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Local Highway Authority

Section 2c. Your Project:

The outcome of the project is to improve the green space by installing planters to prevent vehicles parking on the verge.

The proposal is to put them on the green space which is Adopted Highway and is unsuitable for tree planting as there is hard surface underneath.

The residents have previously attempted to improve this space using small pots and planting. An agreement will need to be made for ongoing community maintenance or else a commuted sum will be required for Parks for ongoing maintenance.

£5,000 would provide two or three planters (corten steel or recycled plastic) with compost, aggregate and irrigation pipe installed subject to any agreed maintenance costs. Discussions will take place to determine whether Blaise Nursery plant up or leave this for the local community.

Please use guidance to complete

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Development can increase traffic volumes in existing streets as drivers seek new routes to reach their destinations and lead to high demand for parking. The provision of planters will prevent verge parking, improve the appearance of the verge and provide a positive benefit to the local community.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The provision of planters will prevent verge parking, improve the appearance of the verge and provide a positive benefit to the local community.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 163

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Reduced damage to the grass verge	Less maintenance required	Councillor feedback / Maintenance requests
Outcome 2			
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	

LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	BCC		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2023/24	2024/25							
Key Milestones:	Funding allocated	Consultation & build							

Page 167

Section 4d. Project Delivery Budget

Capital costs	Funding sources
----------------------	------------------------

Please use guidance to complete

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Scheme delivery		5,000							5,000
A. Total Project Capital Totals		5,000							5,000
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)		5,000							5,000

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The project would need to be scaled back any may not be deliverable.
30%	The project would need to be scaled back any may not be deliverable.
50%	The project would not be deliverable and would not proceed

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous schemes that have been delivered, with the construction costs estimated using the current contractors rates.
How did you choose your final quote?	
How have you calculated your revenue/ maintenance costings?	
Please provide evidence of the quotes you've obtained	

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Please use guidance to complete

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:			
Total CIL/S106 funding:			

Page 170

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	---------------------------------------	--

**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

Refurbishing toilet to improve accessibility

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	x
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s):

Brislington West, St Christopher's Church, Hampstead Road, Brislington BS4 3HN

1d. Summarise the project you want to deliver: (50 words maximum)

To adapt the existing toilet to ensure it is accessible to as many church hall users as possible.

1e: Fund Sources	How much are you seeking?	
CIL	£	10,000
S106	£	
Total:		10,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

St Christopher's Church

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

St Christopher's is a place of worship, but also acts as a community asset – hosting community groups for all ages and running it's own groups. The main aim of these groups is to reduce isolation by providing a place where people feel safe and supported.

Section 2c. Your Project:

The existing toilet has a heavy sliding door, a standard WC and inadequate grab rails. It is not accessible which adversely impacts the 400 users of the hall each week. The project involves refurbishing the toilet – replacing the WC, sink, flooring, door and rails.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:
By improving the "accessible" toilet facility, users of the hall and church will be able to toilet independently and with dignity. In recent months, hall bookings have increased from individuals and groups. With no local community centre, St Christopher's provides an ideal venue for hosting groups and improving the sense of community in the area. At present, the poor design of the toilet does not provide a welcoming and accessible space for all.

And/Or:

- ii. address the demands that development places on the Area Committee area:
- Describe the demands placed by development that this project is addressing:
 - What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 175

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	To increase hall usage by those that identify as disabled and their carers.	Increase in hall bookings	Hall booking calendar
Outcome 2			
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N

LGBT people	N
Disabled people	N

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The majority of the hall and church are currently accessible for those with mobility difficulties. The refurbishment of the toilet will ensure that the toileting facilities are also accessible.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

We engage with the community through those that hire the hall and wider via community newsletters. We are involving those with lived experience of protected characteristics to help design the toilet area. This has already been done with residents of the next door care home and those living with a dementia.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Church of England		
Have you got their permission to deliver this project?	Yes	x	No
If "yes" please provide contact details	Name: Andrew Schuman Tel: 0117 9094235 Email: andrewschuman@me.com		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Use the experience of knowledge of users of the hall and those with lived experience of a variety of impairments to ensure that the design of the toilet meets the needs of as many as possible.

Communicate with hall users the timings of the work so they are aware of when the toilet will be out of use.

--

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	April 2024	April 2024							
Key Milestones:	Removal of existing facility	Installation of new facility							

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
A. Total Project Capital Totals									
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)									

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Fundraising events.
30%	Fundraising events and delay in timetable
50%	Postponement of project until alternative funds found.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	
How did you choose your final quote?	Expertise of design/installation of accessible toilets.
How have you calculated your revenue/ maintenance costings?	Not included as part of the existing maintenance schedule.
Please provide evidence of the quotes you've obtained	

Section 4g. CIL/S106 Payment release schedule

Please use guidance to complete

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	April 2024 £10,000		
Total CIL/S106 funding:			

Page 182

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

Please use guidance to complete



CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

Please use guidance to complete



V1.00

FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	---------------------------------------	--

Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project: Catering and hospitality facilities to tackle food insecurity and social isolation.

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

Page 184

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	X
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

--

1c. Ward and site(s): St Paul’s Church, Coronation Road - SOUTHVILLE

1d. Summarise the project you want to deliver: **(50 words maximum)**
 To install catering facilities and separate coffee bar facilities compliant with Food Standards Agency for cooking for the public. Creating two distinct areas where a domestic kitchen and coffee area are currently situated.

1. A lockable professional kitchen
2. Self-contained coffee bar for general use (including plumbing and electrical work)

1e: Fund Sources	How much are you seeking?	
CIL	£	50,000
S106	£	
Total:	£	50,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation:
St Paul’s Parochial Church Council

Section 2b. Your Organisation:
 Briefly describe your organisation’s core purpose and activities (less than 100 words)

Page 1 of 5

Our aims and purposes at St Paul's Parish Church Council (PCC), in accordance with Section 2 of the Parochial Church Councils (Powers) Measure 1956, to promote in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

We aim to be a beacon of God's love through being a centre:

- **for worship**, providing worship services / activities that allow members to express their faith.
- **for mission** through pastoral provision offering care and support, both in times of need and in everyday life to all in our church and wider community.

Section 2c. Your Project:

St Paul's Church an essential community facility for the local area, which has be identified as experiencing significant levels of deprivation. As well as regular Sunday worship the space is used for a variety of community group (eg. Scouts, gardening clubs, community choirs, exercise, and well-being groups, Foodbank) – all requiring facilities for making refreshments (coffee bar). Developing catering facilities would increase our capacity to provide warm meals to Foodbank clients and run food preparation and cookery classes to develop people's skills in preparing healthy meals on low budgets. Our Refugee Hub would like to extend our hospitality by being able to provide catering. Future plans include supporting children and young people affected by holiday hunger, social activities for those experiencing isolation and also those experiencing homelessness.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

This project will expand our provision for those who food insecurity and isolation. It will also increase opportunities for inclusion through have facilities to cater for larger community events / gatherings.

The church currently an old domestic kitchen which cannot be used for catering purposes. There current coffee bar requires access to the kitchen for water and drainage. This project would seek to provide a professional kitchen (compliant with Food Standards Agency) from which meals could be prepared for the public, therefore expanding the facilities and types of provision we can offer the community. This project would develop the coffee bar to be a self-contained area (with water sources and drainage) and installing a gate / hatch to prevent unauthorised people (including children) from entering a area of high rick. Creating distinct areas (kitchen / coffee car) means that users groups have the facilities to make refreshments without the need to enter the kitchen area and therefore maintaining the hygiene of the food preparation area and congestion within an area of higher risk.

A foodbank was started in the church in 2020 and we are seeing increase demand, we would like to provide some warm, and immediate nourishment for our most vulnerable clients. Through our work in the Foodbank and engagement with schools, we know that school holidays increase food insecurity for those who normally rely on free-school meals. Catering facilities would enable the church to provide a place for people to receive warm meals as well as a place of welcome and inclusion.

Hygiene compliant facilities would create educational opportunities such as classes on nutrition, budgeting and food preparation such as building on currently projects such as "BS3 Jammin" (a community project, celebration food harvested in our own community).

It would offer opportunities for cultural learning and inclusion, such as providing a space for Refugees and Asylum Seekers currently housed in the hotel to cook and mark significant cultural celebrations through food.

Being a well-equipped space will help us to expand the opportunities to the community such as large catered events and community meals, enriching the lives of local people through social engagement and participation.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

In a densely populated area with high significant areas of deprivation this project seeks to provide a safe and accessible space for all, building social capital through social support, networks and participation, reciprocity and feelings of trust and safety.

We have evidence that this project is needed through:

- Risk assessments of the kitchen and coffee bar areas and the need for zoning.
- Recognising that the current facilities do not meet the Food Standards Agencies specification for regular catering to the General Public.
- Foodbank data on the food insecurity.
- Enquiries for booking a large, accessible space with catering facilities through the church office which we are unable to offer.
- Requests from Welcome Network to host a 'warm hub'

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

- Providing facilities to offering meals to the general public, particularly those who are experiencing food insecurity.
- Providing a safe and welcoming space for those who might be experiencing social isolation.
- Providing a more comprehensive community space for larger gatherings and events.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

N/A

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	To have a kitchen and coffee bar compliant with Hygiene standards.	Inspection of the work by Food Standards Agency	To Receive a high Food Hygiene Rating
		Trained team	A number of volunteers with Level 2 Food Hygiene
Outcome 2	Increase in Events and activities where Food is able to be served.	Number of meals and refreshments provided.	Collecting Data for events and user groups, particularly those participating from groups of protected status.
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N
LGBT people	N
Disabled people	N

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Our church building has step free access and have accessible toilets and work is currently underway to improve access for those with hearing and visual impairment and additional learning needs improving audio and visual equipment in the space.

This project of delivering new catering facilities means we will be able to extend the facilities of the building to be a place of access and welcome to all. The church space is open and versatile, with the capacity for multiple seating configurations dependant on the needs of the users and accessibility requirements.

We have been approached by the 'Welcome network' about being a warm hub during the winter months which would provide hot meals, unfortunately we currently do not have the facilities. These spaces or often used by the elderly or those who are disabled and would spend much of their time at home and in some cases experience food and / or fuel insecurity.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

We have already received feedback regarding the lack of catering facilities and the need, (particularly regarding providing hot meals to Foodbank clients and cookery classes).

Members of the congregation and regular user groups will be consulted on the final layout and finish of coffee bar and kitchen zones.

Our desire as a church is provide more high-quality activities for older members of the community and low income families such as film clubs, concerts and would consult with members of the community as well as other partner organisations regarding gaps in the current provision.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Vicar (Incumbent) accountable to Diocese Advisory Committee		
Have you got their permission to deliver this project?	Yes	X	No
If "yes" please provide contact details	Name: Rev Jacqui Kean Tel: 07507851010 Email:		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

In 2016 St Pauls PCC managed a project to provide accessible space and toilets, facilities for the community and youth work, meeting rooms and prayer spaces. This project totalling £200, 000 was successfully managed financially and has provided excellent and well used space.

We are currently part-way through managing a project to upgrade of Audio and Visual provision in the church, using professional sound engineers and training volunteers.

This project we will instruct professionals electricians, plumbers and builders to advise, purchase and install the new equipment. We will implement health and safety standards for the new area, ensure users are appropriated trained and qualified to prep food in the area. We will gain certification from Food Standards Agency, then have training provided for use and maintenance of equipment for all users.

Finance for ongoing maintenance will then be rolled into the fabric budget of the PCC.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	May 2024	August 2024	September 2024	November 2024	January 2025	February 2025			
Key Milestones:	Plans of the area submitted to DAC	Plumbing and Electrical works	New Coffee bar installed	Volunteers to be qualified Food	New kitchen installed	Training of new equipment.			

Please use guidance to complete

				Hygiene Level 2					

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Building and installation of profession kitchen and coffee bar.	£	£50000							
Training, registration and implementation of control measures.				£2000			PCC		£52000
A. Total Project Capital Totals									
Revenue Costs		Funding sources							

Please use guidance to complete

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)	£52000								

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Lower level specification on finish of coffee bar cupboards
30%	Seek to purchase second-hand kitchen equipment
50%	No upgrade on coffee bar (except plumbing) install a second hand kitchen.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	We will consult with the church architect regarding the best layout of the area. In process
How did you choose your final quote?	We have trusted contractors who are familiar with the building and have delivered high quality work in the past
How have you calculated your revenue/ maintenance costings?	Equipment maintenance is already accounted for in ongoing church accounts
Please provide evidence of the quotes you've obtained	To follow

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	£50,000		

Please use guidance to complete

Total CIL/S106 funding:			
----------------------------	--	--	--

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	--------------------------------	--

**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	X
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): TOTTERDOWN

1d. Summarise the project you want to deliver: (50 words maximum)

WE WISH TO INSTALL DISABLED ACCESS AND INTERNAL LIFTS OR STAIRLIFTS TO ALLOW EVERYONE TO USE OUR BUILDING. THIS WILL ENABLE INCLUSIVITY TO WHEELCHAIR USERS AND THOSE WHO CANNOT USE STAIRCASES. OUR BUILDING IS USED AS THE ONLY SOURCE OF COMMUNITY HUB IN SOUTH WEST FOR THE DIVERSE MUSLIM COMMUNITY.

1e: Fund Sources	How much are you seeking?	
CIL	£	35000.00
S106	£	
Total:	£	35000.00

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

BRISTOL JAMIA MOSQUE

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

WE ARE LARGE COMMUNITY BUILDING WHICH PROVIDES 5 DAILY PRAYERS, AFTER SCHOOL CLASSES AND FREQUENT COMMUNITY EVENTS WHICH INCLUDES SOCIALISING SINCE 1968. WE ALSO WISH TO OPEN THE BUILDING FOR FURTHER YOUTH ACTIVITIES AND FOR OUR ELDERS CLUBS AND FOR SHARING WARM SPACE.

Section 2c. Your Project:

TO PROVIDE FULL ACCESS TO WHEELCHAIR USERS AND FOR THOSE WHO CANNOT GO UP AND DOWN STAIRS SO THEY CAN USE THE ENTIRE BUILDING. THIS WILL CREATE DIGNITY, INDEPENDENCE AND EMPOWERMENT FOR THIS CATEGORY AND MORE HOPE FOR THE FUTURE USAGE. WITH HINDSIGHT, WE HAVE UNDERESTIMATED OURSELVES AND WISH TO ALSO BE CONSIDERED FOR £50,000 AND UPTO £75,000 TO COMPLETE THE WHOLE REQUIRED PHASE. PLEASE SEE ATTACHED LETTER.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

<p>How does your project support development by delivering: (500 words maximum)</p>	<p>i. the provision, improvement, replacement, operation or maintenance of infrastructure:</p> <p>WE ARE ON OLD BUILDING IN A HILLY GRADIENT RESIDENTIAL NEIGHBOURHOOD. THE BUILDING DID NOT HAVE ACCESS FOR WHEELCHAIR USERS. OUR DIVERSE COMMUNITY HAS AN AGED POPULATION, A GROWING NUMBER OF WHEELCHAIR USERS AND MANY WITH ARTHRITIC AND OTHER AILMENTS WHICH PREVENTS PROPER WALKING. WE HAVE NEVER HAD ANY WHEELCHAIR ACCESS OR USAGE IN THE BUILDING WITHOUT COMPROMISING HEALTH AND SAFETY.</p>
<p>And/Or:</p>	<p>ii. address the demands that development places on the Area Committee area:</p> <ul style="list-style-type: none"> • Describe the demands placed by development that this project is addressing: • What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans) <p>WE HAVE BEEN APPROVED FOR 2 DISABLED PARKING BAYS. WHEELCHAIR USERS WILL ATTEND AS PARKING HAS BEEN MADE EASIER, CLOSER TO THE BUILDING. THE USERS WILL ALSO EXPECT WHEELCHAIR FRIENDLINESS INSIDE AND THROUGHOUT THE BUILDING.</p>

ALLOWING DISABILITY ACCESS WILL HELP THE DEMAND BY WHEELCHAIR USERS TO PARTICIPATE IN ALL THE COMMUNITY ACTIVITIES TAKING PLACE INSIDE THE BUILDING OR FOR THEIR PERSONAL QUIET USE.

WE HAVE WHEELCHAIR USERS WHO HAVE DIFFICULTY IN GAINING ACCESS BUT THEY STRUGGLE TO GET INSIDE. WE WISH FOR EASY ACCESS WHICH ALSO ALLOWS THEM DIGNITY AND INDEPENDENCE.

THIS ACCESS WILL ALSO HELP US TO OPEN FOR WARM SPACE AND PEOPLE CAN GET TOGETHER IN COLD MOMENTS TO SHARE TIME, TEA AND LAUGHTER TOGETHER.

PLEASE SEE ATTACHED LETTER THAT DESCRIBES OUR £35,000 REQUEST, OUR HALF WAY £50,000 REQUEST AND FULL WORKS GRANT OF £75,000 REQUEST.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

THIS BUILDING HAS NEVER HAD DISABILITY ACCESS ENTRANCES OR INTERNAL CHANGES FOR DISABILITY USE. THE HAPPINESS FOR DISABILITY MEMBERS TO GAIN EASY ACCESS AND MOVE IN THE BUILDING WITHOUT RESTRICTIONS WILL BE A CHIEF ADVANTAGE, THEY WILL BE INCLUDED AND BRING BETTER QUALITY OF LIFE FOR THEM.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?	

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring		
Outcome	Description	Indicator or Measure
Outcome 1	ACCESS TO INSIDE THE BUILDING	DIRECT OBSERVATION
		Proposed evidence
		MORE WHEELCHAIR USERS AND FOR THOSE WITH OTHER HIDDEN DISABILITIES, UNABLE TO WALK

<p>Outcome 2</p>	<p>MOVING AROUND THE BUILDING</p>	<p>DIRECT OBSERVATION</p>	<p>WHEELCHAIR USERS OR THOSE WITH OTHER DISABILITIES RESTRICTING THEIR WALKING WILL GAIN ACCESS TO ALL FUNCTION AND EVENT ROOMS</p>
<p>Outcome 3</p>	<p>INCLUSIVE COMMUNITY</p>	<p>DIRECT OBSERVATION</p>	<p>DISABLED ACCESS WILL BRING MORE HARMONIOUS AND HAPPINESS INCLUSIVITY WHO HAVE BEEN RESTRICTED TO ATTEND COMMUNITY EVENTS. THIS WILL HELP PREVENT ISOLATION FOR OUR AGED COMMUNITY MEMBERS.</p>

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://Equalities.policy-bristol.gov.uk)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment completed and attached	Tick to confirm
	X

Section 3b. Equalities-led organisations:

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	Y
LGBT people	N
Disabled people	N

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum
 ONCE THE DISABLED FACILITIES ARE INSTALLED, WE WILL ANNOUNCE THIS THROUGH OUR MEDIA OUTLETS AND THROUGH LOCAL COMMUNITY RELATIONS WITH SIGNAGE ON THE BUILDING. THERE WILL BE 2 DISABLED PARKING BAYS MARKED OUTSIDE THE BUILDING. WE HAVE OPERATED THIS BUILDING SINCE 1968 AND THIS WILL BE THE FIRST OCCASION TO ALLOW FULL AND UNFETTERED ACCESS TO THOSE WHO HAVE DISABILITIES.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

WE WILL PUT UP SIGNAGE THAT OUR BUILDING IS WHEELCHAIR ACCESSIBLE. WE WILL MAKE COMMUNITY ANNOUNCEMENTS. WE WILL BE PROUD TO INCLUDE DISABLED USERS. THE INSTALLATION WILL BE BY PROFESSIONALS AND THE USERS WILL BENEFIT WITH FULL ACCESS AND USAGE OF THE BUILDING. WE HAVE ALSO BEEN APPROVED FOR 2 DISABLED PARKING BAYS AND THIS WILL GENERATE MORE ATTENDANCE FROM SUCH USERS WHO WILL ALSO EXPECT THE BUILDING TO BE WHEELCHAIR FRIENDLY.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	TRUSTEES		
Have you got their permission to deliver this project?	Yes	Y	No
If "yes" please provide contact details	Name: ZAHEER SHABIR Tel: 07711957425 Email: HMZS.PAB@HOTMAIL.COM		

If "no" please state when you will know .	
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

WE HAVE OBTAINED A DISABILITY ACCESS AUDIT REPORT AND WE HAVE IDENTIFIED AREAS OF CONCERN WHERE THIS PROJECT WILL BE DELIVERED. PROFESSIONAL INSTALLERS WILL PLACE THE FACILITIES REQUIRED SUCH AS STAIRLIFT OR SHAFT LIFT, RAMPS AND BUILDING A LARGER WHEELCHAIR ACCESS ENTRANCE SPACE

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Please use guidance to complete

		35000.00	0	0	N/A							35000.00
A. Total Project Capital Totals												
Revenue Costs	Funding sources											
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income			
B. Total Revenue Costs												
Combined Capital and Revenue Costs (A + B)												

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	FUNDRAISE

30%	BECOMES UNVIABLE
50%	UNABLE TO IMPLEMENT THE DEMAND

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	WE HAVE LIAISED WITH COMPANIES FOR LIFTS, STAIRLIFT, ENLARGING ENTRANCE AND WHEELCHAIR RAMPS/ACCESS
How did you choose your final quote?	WE HAVE LIAISED WITH THESE COMPANIES WHO HAVE SUPPORTED US WITH SITE VISITS AND BETTER EXPLANATIONS
How have you calculated your revenue/ maintenance costings?	WE ENDEAVOUR TO SPEND THE CIL GRANT ON ALL RELATED COSTS TO HAVE THESE FACILITIES INSTALLED
Please provide evidence of the quotes you've obtained	QUOTES PROVIDED – WE HAVE REQUESTED THE FULL COVERAGE OF DISABILITY ACCESS REQUIRED WITH CURRENT PRICES FROM BEGINNING TO COMPLETION AS PROJECTED IN THIS FORM. WE CAN DISCUSS ANY LOWER CIL GRANT. PLEASE SEE ATTACHED COVERING LETTER.

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	£35,000.00	£50,000.00 IS ALSO BEING REQUESTED INSTEAD OF £35,000	£75,000.00 IS ALSO BEING REQUESTED INSTEAD OF £35,000
	WE CAN GET ALL ITEMS INSTALLED AS SOON AS POSSIBLE BETWEEN OCTOBER AND NOVEMBER 2024	WE CAN COMPLETE WITH 2 LIFTS AND RAMPS WITH STAIRLIFT. PLEASE SEE COVERING LETTER	WE CAN COMPLETE THE WHOLE REQUIRED CHANGES . PLEASE SEE COVERING LETTER
Total CIL/S106 funding:	£35000.00	£50,000.00	£75,000.00

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

17 JANUARY 2024

BRISTOL CITY COUNCIL – CIL FUNDING

DEAR SIRs,

BRISTOL JAMIA MOSQUE – DISABLED ACCESS

FURTHER TO THE DETAILS EXPLAINED IN OUR 9TH JANUARY LETTER, WE WRITE A FURTHER EXPLANATION.

GIVEN THAT WE ARE A LARGE BUILDING, WE HAVE 2 MAIN ACCESS POINTS WITH MAIN DOORS, ONE ON GREEN STREET THE OTHER ON PYLLE HILL CRESCENT. THESE ARE THE AREAS WHERE MOST OF OUR DISABILITY ACCESS WOULD BE NEEDED.

IN AN IDEAL MANNER, IT WILL BE A FANTASTIC OPPORTUNITY TO BEGIN AND END ALL THE INTENDED WORKS TO COMPLETE 2 DISABILITY ACCESS POINTS IN ONE TIMELINE. BY INSTALLING LIFTS AND STAIRLIFTS, THE SURROUNDING FRAMEWORKS WILL HAVE TO BE STRENGTHENED AND THIS ADDS TO THE COST.

WE INITIALLY REQUESTED £35000.00 BUT WITH HINDSIGHT, WE DID NOT ANTICIPATE MUCH OF THE RELATED COSTS TO HAVE THE BUILDING MODIFIED/STRENGTHENED TO ENSURE THE LIFT AND STAIRLIFT WOULD REMAIN SECURE AND SAFE TO USE. ON THIS OCCASION, WE HAVE SOUGHT THE GUIDANCE OF PROFESSIONAL BUILDERS AND INSTALLERS AND WE HAVE COME TO REALISE THAT A REALISTIC COST SHOULD HAVE BEEN UPTO £75000.00.

£35,000.00

WE CAN INSTALL 1 LIFT, SECURE THE FLOORING AND FRAMEWORK IN WHICH THIS LIFT WILL SIT, GIVING ACCESS TO THE 2 MAIN HALLS. WE CAN ALSO INSTALL ONE EXTERNAL STAIRLIFT GIVING ACCESS TO THE KITCHEN AND SAME LEVEL TOILET ROOM. IT IS LIKELY THAT WE WILL HAVE TO FUNDRAISE AN ADDITIONAL £5,000.00 TO COMPLETE THE WHOLE WORK AT THIS LEVEL.

£50,000.00

WE CAN INSTALL 1 LIFT, SECURE THE FLOORING AND FRAMEWORK IN WHICH THIS LIFT WILL SIT, GIVING ACCESS TO THE 2 MAIN HALLS. WE CAN ALSO INSTALL ONE EXTERNAL STAIRLIFT GIVING ACCESS TO THE KITCHEN AND SAME LEVEL TOILET ROOM. WE CAN ADD TWO TEMPORARY WHEELCHAIR RAMPS INSIDE THE BUILDING THAT WILL GIVE ACCESS TO ADDITIONAL TOILET ROOMS, TO THE DISABILITY ACCESS WASH ROOM AND TO THE MORTUARY. WILL ALSO BE ABLE TO COMPLETE THE INSTALLATIONS TO SATISFACTORY LEVEL WHICH INCLUDES THE CARPETTING FOR THE SURROUNDING OF THE LIFT AND ACCESS POINTS.

£75,000.00

WE CAN INSTALL 2 LIFTS, SECURE THE FLOORING AND FRAMEWORK IN WHICH THESE LIFTS WILL SIT, GIVING ACCESS TO THE 2 MAIN HALLS WITH MUCH EASE. WE CAN ALSO EXTEND THE MAIN DOOR ENTRANCE TO ALLOW PAVEMENT LEVEL ACCESS INTO THE BUILDING

FROM GREEN STREET. WE CAN INSTALL ONE EXTERNAL STAIRLIFT GIVING ACCESS TO THE KITCHEN AND SAME LEVEL TOILET ROOM INTO THE LOWER FLOOR. WE CAN ADD TWO TEMPORARY WHEELCHAIR RAMPS INSIDE THE BUILDING THAT WILL GIVE ACCESS TO ADDITIONAL TOILET ROOMS, TO THE DISABILITY ACCESS WASH ROOM AND TO THE MORTUARY. WILL ALSO BE ABLE TO COMPLETE THE INSTALLATIONS TO A HIGH STANDARD.

TIMELINE

ONCE WE ARE GRANTED THE FUNDS, WE CAN MAKE ENDEAVOURS TO SELECT THE COMPANY TO INSTALL THE WORK REQUIRED. WE CAN ANTICIPATE THE WORK TO BEGIN SEPTEMBER/OCTOBER 2024. AT THAT POINT, WE WOULD HAVE TO MAKE THE FLOORING SECURE AND SAFE FOR THE LIFT MACHINE TO BE INSTALLED AFTER WHICH POINT, WE HAVE TO COMPLETE WITH THE REPAIRS AND FINISHING. AS SUCH, THE WORK CAN BE COMPLETED BY DECEMBER 2024 OR BY JANUARY 2025.

ASPIRATIONS

THE MOSQUE BUILDING HAS BEEN APPROVED WITH TWO PARKING BAYS AND ONCE THE "WHITE LINE MARKING TEAM" IS AVAILABLE, THEY WILL DRAW THE DISABLED PARKING BAYS IN FRONT OF EACH MAIN DOOR. WE KNOW THAT MORE PEOPLE WITH WHEELCHAIRS AND THOSE WHO CANNOT WALK DISTANCES AND HAVE BLUE BADGES, WILL VISIT THE BUILDING MORE REGULARLY. THEY WOULD ALSO EXPECT WHEELCHAIR ACCESS AND USAGE IN THE BUILDING.

WE ARE VERY EXCITED WITH THIS AS IT WILL ALLOW MORE PEOPLE TO BE INCLUDED IN OUR COMMUNITY EVENTS AND THEY CAN ENJOY BEING SAFE AND USE THE BUILDING WITH INDEPENDENCE.

WE ALSO WISH TO HAVE REGULAR "WARM SPACE" AND WHEELCHAIR USERS AND OUR ELDERLY FOLK WILL BE ABLE TO JOIN THE KITCHEN AND SERVING AREA WITH EASE AND DIGNITY.

WE ALSO WISH FOR THE YOUNGER PEOPLE WHO USE WHEELCHAIRS OR WITH DISABILITIES TO JOIN THE BUILDING TO ATTEND OUR COMMUNITY GATHERINGS/EVENTS TO ASPIRE BEING PART OF THE COMMUNITY MORE ROUTINELY.

WE ARE THE ONLY DIVERSE COMMUNITY MOSQUE BUILDING IN THE SOUTH WEST AND WHILST FAITH ASPECT IS IMPORTANT TO ATTEND, WE HOLD MANY COMMUNITY EVENTS DURING THE WEEK WHICH GIVES PEOPLE CHANCE TO GATHER, MEET AND GREET AND ENJOY COMMUNITY RELATIONS.

WISH

WE REALLY WISH THAT WE STATED THE £75,000.00 REQUEST BUT IF IT IS WITHIN REACH, WE WISH TO BE CONSIDERED FOR THIS FULL AMOUNT. THIS WILL BE THE MOST POSITIVE IMPACT ON OUR COMMUNITY AND FOR THE BUILDING USERS. WE HAVE ALSO PROVIDED AN AUDIT REPORT BUT WE ARE HAPPY FOR THE TEAM TO VISIT THE MOSQUE ICONIC BUILDING.

THE £50,000.00 WILL BE A HALFWAY PROCESS BUT AS WE ARE MORE AWARE AND HAVE BEEN ASSESSED, WE WISH TO PROVIDE AS MUCH DISABILITY USAGE AS POSSIBLE. THIS LEVEL WILL ALLOW A WEALTH OF CHANGE AND WILL INCREASE THE MOTIVATION FOR OUR BUILDING USERS. WITH THIS AMOUNT, WE WILL HAVE TO RAISE FURTHER FUNDS/GRANTS IN THE FOLLOWING YEAR AND THIS WILL CAUSE FURTHER DISRUPTION AND ADD TO THE COSTS NEVERTHELESS.

THE £35,000.00 IS CLEARLY PROVING LESS AND WE WISH TO HAVE KNOWN BETTER DURING THE INTIAL CIL ROUND. HOWEVER, THIS LEVEL WILL HOPEFULLY MOTIVATE US TO CONTINUE STRIVING AND COMPLETE THE REMAINDER REQUIREMENTS IN FUTURE YEARS.

I HAVE ALSO ADDED ANOTHER LIFT ESTIMATE.

PLEASE CONTACT US FOR ANY FURTHER INFORMATION OR FURTHER DISCUSSION.

YOURS FAITHFULLY,

A handwritten signature in black ink, appearing to read 'Zaheer Shabir', with a horizontal line underneath.

ZAHEER SHABIR

TRUSTEE, BRISTOL JAMIA MOSQUE

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No: AC523P86	Eligible: Y	
---------------------	-----------------	-------------	--

Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

Victoria Park – Childrens Swings

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	✓
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Windmill Hill ward

1d. Summarise the project you want to deliver: (50 words maximum)

Provide and maintain 1 no. set of metal toddler swings, (single bay 2 seats) on wetpour safer surface together with a connecting tarmac path 3m x 1.5m

1e: Fund Sources	How much are you seeking?	
CIL	£	19,665
S106	£	
Total:		19,665

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Bristol City Council - Natural and Marine Environment on behalf of: Victoria Park Action Group (VPAG)

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Bristol City Council is the local authority of Bristol, England. The Council is a Unitary Authority, and is unusual in the United Kingdom in that its executive function is controlled by a directly elected mayor of Bristol. Bristol has 35 wards, electing a total of 70 Councillors.

The purpose of the Authority is to deliver statutory services to the diverse communities that make up Bristol, provide advice and guidance and support those communities in helping create and shape a better Bristol, in particular provision of Parks and Green Spaces

Section 2c. Your Project:

Provide and maintain 1 no. set of metal toddler swings, (single bay 2 seats) on wetpour safer surface together with a connecting tarmac path 3m x 1.5m

Total project cost £19,665 of which capital £9,810 commuted sum £9,855

Note: The park has been allocated on £191K of Strategic CIL for investment in the park to be determined by the community.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

The play park in Victoria Park is very popular and because of the demand on the children's play area there is a growing need for more play equipment especially baby swings. There are only 2 sets of baby swings for the whole park. New play equipment is needed, especially while new homes are being built, from which CIL is derived.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

Provide additional capacity for toddler play by providing additional swings

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 219

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Additional paly opportunity	Toddlers enjoying themselves on the swings	Observed by VPAG members
Outcome 2			
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A

LGBT people	N/A
Disabled people	N/A

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

There will be an accessible path to access the swings and the swings will be on wetpour safer surfacing. Within the existing and new swing offering there will be an accessible seat.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

Victoria Park Action Group has requested the new facility

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Natural and Marine Environment		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham, Landscape Works and Play Manager Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

<p>The Parks and Green Spaces project delivery team have many years of experience of delivering park infrastructure projects big and small, individual play equipment items through to complete new wheels parks, MUGAs and playgrounds. We will engage contractors to deliver the capital works</p>
--

--

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	FY 24/25	FY 25/26	FY 26/27						
Key Milestones:									
Project Work up		X							
Identify & secure additional funding		X							
BCC internal Approvals		X							
Finalise Design / Brief		X							
Procurement		X							

--	--	--	--	--	--	--	--	--	--

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Supply and install swing set and connecting path	£9,810	£9,810	0	0	NA	NA	0	NA	£9,810
A. Total Project Capital Totals	£9,810								£9,810
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Maintenance	£9,855	£9,855	0	0	0	0	0	0	£9,855
B. Total Revenue Costs	£9,855								£9,855

Please use guidance to complete

Combined Capital and Revenue Costs (A + B)	£19,655								£19,665
---	----------------	--	--	--	--	--	--	--	----------------

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	No project
30%	No project
50%	No project

Section 4f. How have you arrived at your project costs?

Have you:

Please use guidance to complete

	Describe your approach
Obtained a range of quotes?	No, cost calculation from past experience of capital works and maintenance
How did you choose your final quote?	NA
How have you calculated your revenue/ maintenance costings?	Experience of managing parks and green spaces
Please provide evidence of the quotes you've obtained	NA

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	FY 25/26		

Please use guidance to complete

Total CIL/S106 funding:	£19,665		
------------------------------------	---------	--	--

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	---------------------------------------	--

**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

Provision of Public Access Defibrillators

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	x
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): All – Area Committee 5 (see details below)

1d. Summarise the project you want to deliver: (50 words maximum)

What is the project and what is it delivering? (50 words)

To provide twenty defibrillators to contribute to a city-wide pool of public-access defibrillators to be installed in every ward, working with local Councillors to identify suitable sites. The funding would deliver defibs/cabinets, installation, registration with the national database to ensure visibility to 999 service, and local training and support.

Please use guidance to complete

1e: Fund Sources	How much are you seeking?	
CIL	£	36,000
S106	£	-
Total:	£	36,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Great Western Air Ambulance Charity

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Great Western Air Ambulance Charity is a registered charity providing the critical care and air ambulance service across Bristol, Bath & North-East Somerset, North Somerset, Gloucestershire, South Gloucestershire and parts of Wiltshire. We provide emergency care to people who are in a state so critical that they require the specialist skills of our team at the scene of the accident or medical incident. Though we are part of the regional 999 response service and work closely with NHS hospitals, we are a charity entirely funded by local people and organisations.

Section 2c. Your Project:

Background

On 13th December 2022, our Great Western Heartstarters volunteers and crew taught 15 councillors how to do CPR and use a defibrillator at Bristol City Council. This was arranged by Councillor Steve Smith. Our Critical Care Doctor Tim Godfrey, Louise Polledri, mum of former cardiac-arrest patient Sam Polledri, and Heartstarters volunteer Simon Brooks were instrumental in getting a motion passed later that day, where 58 Councillors unanimously backed the motion for the council to commit to improving access to defibrillators in Bristol and surrounding areas, and to educate more people on how to use them and do CPR.

Building on from the 100% Councillor approved motion, this project aims to help bring this to fruition by working with Bristol Councillors to site one defibrillator in each of their wards. In addition to this work, Ellen Hitchens, Workplace Support Manager, and her Director Pete Anderson, have been instrumental in siting a public access defibrillator outside City Hall, a second is about to go in at 100 Temple Street, and they are looking at how all council offices in Bristol can fund and install a public access defibrillator.

This work with the councillors will make a huge impact and reach into communities without a defibrillator – with the total goal of having 70 new public access defibrillators in place for people in their wards. Not only for local people to have the best chance on their worst day – but it will

also get us closer to being England's first defib friendly city and send a powerful message to Bristol people that the council supports this initiative and is leading the way, which will inspire more community action, to fundraise for and place even more defibrillators.

Why defibrillators are so essential

Forming part of the chain of survival, CPR and defibrillation before an ambulance arrives can increase the chances of surviving a cardiac arrest from **less than one in ten to more than seven in ten.**

If someone gives effective CPR, these chest compressions help keep blood flowing throughout the body and keep the patient alive. But a defibrillator can restore the heart's rhythm and enable the patient to start breathing for themselves again.

So, to reduce avoidable and needless deaths our goal is that anyone who suffers a cardiac arrest will receive immediate CPR and then defibrillation within five minutes. Each 1-minute delay where no-one does anything to help, decreases survival chances by another 10 percent, so CPR needs to be delivered immediately, and defibrillators need to be close by, publicly available and used.

And this is where communities can make a real difference. GWAAC's incredible crew are the first to say that bystanders stepping in during those precious early minutes, are crucial in the chain of survival.

In Great Britain, we have an 8% out-of-hospital cardiac arrest survival rate. In Norway, it's 25% and in Holland, it's 20%. To capture the need and potential harm locally, GWAAC attended 2,000 incidents in 2021; a quarter of those were cardiac arrests and 161 were in the city of Bristol.

With more of these incredible community assets, together, we can save more lives.

How the project will roll out

Once funding is secured, we will work with Councillors to **agree suitable sites** on their wards.

Councillors are well placed to know local sites/hosts, and this will be supported by our work to identify hot spots – mapping that identifies spots that are built-up, have high levels of deprivation, lack defib provision, and see a higher proportion of cardiac arrests. These will be our focus areas and ensure that we are placing the defibrillators in the right spots, giving best value for money.

Guardians of the defibrillators will be identified as part of this, who may be the Councillors themselves, a rep from the building/site it is placed on, or someone from the community. This is a vital part of how we work. Defibs need to be looked after – they need regular checks, and they need someone to take responsibility for ordering new pads when needed. We work with the hosts to ensure there are guardians for these devices, that they are trained on keeping them rescue ready, communicating with them when needed to ensure the checks are conducted, and supporting them to fundraise for pad costs when the defib has been used. We want to ensure defibs remain rescue ready for as much of the time as is reasonably possible and to empower a community around it in how to save someone's life if it's ever needed.

Please use guidance to complete

We manage the ordering process, working with our chosen supplier to deliver the defib, cabinet and clear instructions for installation and beyond.

We have included the installation costs and work with trusted, value for money, qualified electricians, some of whom will work for cost/pro-bono. They will install the cabinet.

We will work with the host and guardian to **make the defib rescue ready**, with a few tasks, and then **register it on The Circuit** – the national defibrillator network. This will make it visible to 999 operators who will direct callers reporting a cardiac arrest. It will also appear on www.defibfinder.uk which is a publicly available site where anyone can look up their nearest 10 defibrillators.

Another benefit of us recording the defibs on The Circuit, is that we can continue to **monitor their status** as rescue ready. Our model of working with hosts and guardians promotes a sense of ownership and pride, and by keeping track of the records on The Circuit, we can spot if reminders are needed and ensures our joint branded defibs are well maintained.

Our Great Western Heartstarters volunteers will deliver CPR (cardiopulmonary resuscitation) and defibrillation **in-person training** within the community. This will boost community confidence to step in before an ambulance arrives and this is an essential component in improving outcomes for patient's suffering a cardiac arrest.

We'll make sure that these defibrillators are **well publicised** with press releases, social media shout outs and included on our website blog.

Councillors will be doing something incredible in partnership with GWAAC and so rightly we will reflect this in the shared branding on the cabinets themselves and plaques that will appear next to the cabinets providing context to who has made this community asset happen. This is a real opportunity for Councillors to **leave a lasting legacy** in their wards, by saving lives.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

The project addresses demands placed by development across the City by providing essential and easily accessible pre-hospital life-saving equipment and maintenance for people suffering cardiac arrest.

Officers have confirmed that the project would be eligible for CIL funding.

Defibrillators are vital community assets that enable bystanders to deliver defibrillation when someone suffers a cardiac arrest, regardless of their experience or ability.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

N/A

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

N/A

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.
Please use SMART Indicators and concrete proposals to evidence achievement.
This will be followed up in Project Monitoring

Outcome	Description	Indicator or Measure	Proposed evidence
---------	-------------	----------------------	-------------------

Please use guidance to complete

Outcome 1	Increased access to defibrillators for Area 3.	20 new community defibrillators installed within 6 months of funding secured.	Photos of installed defibs/cabinets Licenses can be provided Confirmation from Councillors
Outcome 2	Increased public confidence to deliver CPR and use the defibrillator.	6 public training events within 6 months of installation.	Photos Feedback forms
		150 locals trained in CPR and using a defib.	Signing in sheet
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
Completed and attached	x

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	No

LGBT people	No
Disabled people	No

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible. 200 words max.

Access to the defibrillators:

All cabinets are easily identified and visible. The main cabinet body colour is bright yellow, shows the defibrillator ICON symbol and stickers made of highly reflective material.

To ensure that visually disabled and dyslexic people, and those with English as a second language can understand the instructions, we use pictures/symbols, clear/brief instructions, and the Highway font on the sign, to comply with national signage guidance.

When advising on a site, cabinets should be available for access by wheelchair users and be placed so the base of the cabinet is 100cm from the ground.

Adaptations made to Great Western Heartstarters CPR and defib training:

- Session length is increased to allow more time on key learning points
- Added visuals to the PowerPoint slides
- Higher ratio of session leaders to session participants
- Additional resources provided, including Widgets - commonly used pictures to accompany words
- If someone is unable to access the floor to perform CPR, then the training mannikins are used on an appropriate, accessible location – chair or table
- We call on specific volunteers who have additional skills working with Disabled people. One of our volunteers can deliver sessions in British Sign Language

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

Community engagement is key, as communities need to ‘adopt’ their defibrillator, generating a sense of ownership, pride, and empowerment as they get training to use them.

We are working with Easton Jamia Masjid, Wellspring Settlement, St Pauls Adventure Playground, Malcolm X Community Centre, Inns Court Community Centre, Southmead Health Centre and Black South West Network.

Our hot-spot mapping will further enable us to identify the communities most in need and engage them through training, backed up by our clinical and charity teams, and our community ambassadors.

Our work is overseen by a multi-agency committee of local experts and community representatives.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	The sites for each defibrillator will be agreed with each Councillor, so are unknown at this time. Permissions will be secured.		
Have you got their permission to deliver this project?	Yes	<input type="checkbox"/>	No
If “yes” please provide contact details	Name: Tel: Email:		
If “no” please state when you will know .			
Written confirmation of permission – please attach			

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

GWAAC set up the defibrillator project in May 2021 and has delivered over 70 public access defibrillators to date. We have worked with many different hosts – including pubs/shops/cafes, village halls, churches, rugby clubs, community centres, and landmarks such as Millenium Square, SS Great Britain, and Bristol Observatory.

Joe Hughes, Strategic Partnerships Manager and Lisa Warrington, Defibrillator Coordinator work directly on this project, supported by a desk-based volunteer

who helps monitor The Circuit, and three volunteers who will act as mobile guardians, to ensure defibrillators remain rescue ready.

Our supplier, Heartbeat Trust UK, are a charity themselves who have sited over 400 defibrillators in Swansea. They quality check the orders before they are couriered out to the hosts. The cabinet is to British Standards and has a 14-page safety report.

We have a network of qualified electricians, and strong links into our communities.

Our Great Western Heartstarters CPR and defib training sessions are delivered by a range of healthcare professionals who have trained over 10,000 people since the programme's inception in 2016.

All defibrillators funded through CIL/Bristol City Council will be incorporated into our programme of work – as outlined in **Section 2c**.

Month/Period/ Year:	Months 1 and 2 after funding secured – likely April – May 2024	Months 3 and 4 – likely June and July 2024	Months 5 and 6 – likely August and September 2024	Months 7-12– likely October 2024 – March 2025		
Key Milestones:	Funding agreement signed and meet with Councillors to discuss requisites for suitable siting.	Guardians identified.	Installation. Training information gathered.	Great Western Heartstarters CPR and defib training delivered.		
	Councillors explores options and draws a short list.	License forms completed.	GWAAC works with the Guardian to make it rescue ready and registered on the Circuit.	Work with Councillors and hosts to establish the means to fundraise for replacement pads and batteries.		
	List checked for spots that are built-up, have high levels of deprivation, lack defib provision, and see higher proportion of cardiac arrests.	Order placed. (approx. two weeks for branded cabinets)	Guardian trained to do regular checks, maintaining their Circuit account and what to do if defibrillator is deployed.	-		
	Host site/s agreed by all parties.	Electricians engaged.	Publicity/PR activity.	-		

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
20 x Defibrillators and cabinet	£36,000 (inc. contribution to installation)	£36,000	-	-	-	-	-	-	£36,000
A. Total Project Capital Totals		36,000							36,000
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Not applicable	-	-	-	-	-	-	-	-	-

Please use guidance to complete

B. Total Revenue Costs	-	-	-	-	-	-	-	-	-
Combined Capital and Revenue Costs (A + B)	£36,000								£36,000

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Seek the support of the relevant councillors and local communities to raise the remaining £3600.
30%	Seek the support of the relevant councillors and local communities to raise the remaining £10,800.
50%	Reduce the output to ten defibrillators delivered.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	We recently changed suppliers after scoping out a range of suppliers of defibs/cabinets.
How did you choose your final quote?	Heartbeat Trust offered best value for money, drastically reducing the price from our previous supplier, and offer a range of other benefits, such as sharing their knowledge and experience of how they are achieving incredible things in siting public access defibs in Swansea.
How have you calculated your revenue/ maintenance costings?	The defib/cabinet/training/public liability insurance cost is £1,705 and we have built in £95 per defib installation as we'll use a combination of low cost and some pro-bono electrician support. Maintenance costs of replacing pads if used and batteries after 5 years, will be secured through Councillor and local fundraising.
Please provide evidence of the quotes you've obtained	N/A – one supplier has been chosen as a strategic partner

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1	Funding request 2	Funding request 3
	(Month & year)	(Month & year)	(Month & year)
Amount requested:	£36,000 – month 3, year 1.		

Please use guidance to complete

Total CIL/S106 funding:	£36,000		
-------------------------	---------	--	--

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	---------------------------------------	--

**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

Bedminster Station Mural

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	X
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Windmill Hill and Southville ward boundary line (Bedminster Railway Station)

1d. Summarise the project you want to deliver: **(50 words maximum)**

Funding is required to replace the artwork in the underpass and create new artwork along the ramps at Bedminster Station, Bristol. This would be facilitated by Severnside Community Rail Partnership (CRP) in collaboration with GWR, Network Rail, Upfest (locally based street art organisation), station volunteers and local residents.

Please use guidance to complete

1e: Fund Sources	How much are you seeking?	
CIL	£	26,000
S106	£	
Total:	£	26,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Sevenside Community Rail Partnership

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities (less than 100 words)

Sevenside Community Rail Partnership (CRP) brings together local groups and partners from the rail industry to deliver a wide range of activities to ensure local people get the most from their local railway and that stations provide a safe and welcoming environment. Activities include a volunteer station adoption programme, community art schemes at stations, confidence building trips for people with perceived barriers to rail travel, a school's programme of workshops, rail familiarisation trips curriculum linked resources, and work to improve integration with rail, bus and other modes of active travel.

Section 2c. Your Project:

Following consultation with station volunteers, residents and station users, we identified the need for new artwork in Bedminster Station to create a more welcoming environment and to encourage more people to make use of this community asset. This is particularly important with the new local housing developments and the increased pressure this would bring to the highways. We also acknowledged Bedminster's new title as 'Bristol's Art Quarter' and would like to welcome visitors into the area by encouraging the use of public transport with a vibrant and creative mural at the station.

The previous artworks were installed over 10+ years ago and have deteriorated. The recently installed CCTV system at the station gives us confidence that new art works will be protected from damage. As part of the project there will be promotional activity to encourage people to visit the area using public transport. We would like the station to reflect the creative reputation that Bedminster holds internationally as it welcomes new visitors. The station is also going to have more footfall from the 2,000 homes currently being built along the roads adjacent to the station, so we wish to make the station environment more vibrant and welcoming to counter current views of the station looking unkempt and feeling unsafe.

Please use guidance to complete

The new artwork would be in the form of marine ply boards connected to cover the entire underpass (approximately 40mx2m), working around existing lighting and station wayfinding/safety signs. There will be digital mapping of the walls to correctly measure the space so that all signage and lighting is taken into consideration. The walls leading from the underpass up to the platforms will be spraypainted by hand, incorporating the design of the boards.

We will work with the established local steering group and local youth club to inform the artist's design, one that is culturally sensitive, welcoming, inclusive and reflective of the community.

Funding would cover the costs of commissioning the Upfest team to undertake artist management, artwork design, digital mapping, plus all materials such as paint, varnish and prime. Upfest have previously organised [Europe's largest Street Art Festival](#) around Bedminster and have extensive experience in large scale public street art, They are widely connected to well-known artists such as Inkie, Cheba, and Cheo. Having Upfest involved will enable a more ambitious project.

The work requires the removal of the current boards and then installation of the new work onto batons throughout the underpass. We have requested funds to cover the cost of rail approved engineers to undertake these works.

We have sought permissions from GWR and Network Rail. The outcome of a Property and Asset Management Surgery Request (PRAMS) meeting on 03/05/2023 was landlords' consent to instruct contractors to undertake the work. Following our site visit with the steering group, we had the following feedback from John Sullivan, GWR Asset Manager (Central) *'On what was discussed on the day GWR would support any recommendations of proposed work back to NR as none seemed intrusive or a structural risk.'*

Upon completion we would hold a press launch involving the wider community, funders, and all organisations involved to celebrate the new station artwork.

The project is managed by Severnside CRP and in collaboration with GWR, Upfest, Network Rail, Station volunteers and local residents. We would like to complete the works in 2024.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

The Bedminster Mural meets the criteria for use of CIL funding by improving infrastructure at Bedminster Railway Station which will significantly benefit the community by improving the station environment, create an opportunity for local creatives, support the local economy by collaborating with local organisation (Upfest) and encourage more people onto public transport.

Bedminster Station directly connects the community to many destinations such as Weston Super Mare, Cardiff, Severn Beach and Penzance. Despite being a popular station, the artwork through the underpass has deteriorated making the space feel unwelcoming and unloved. It does not reflect the creative scene of [Bristol's official Art District](#).

Sevenside Community Rail Partnership (CRP) were approached by the Friends of Bedminster Station volunteer group to improve the station environment following the recently installed CCTV which gave confidence that new artwork would be protected from damage. Refreshing the artwork gives the station a more contemporary and friendly atmosphere which in turn will make passengers feel safer and more likely to use it.

Once a steering group was brought together, it became more evident that there was support in the wider community and the Great Western Railway (GWR) station team to progress with the plans. The project has gathered support from a former local councillor for Windmill Hill and was agreed at a community meeting.

We anticipate the new housing developments on Bedminster Green and the station being located on the edge of a new Clean Air Zone will cause a significant increase of footfall over the coming years. By creating a more welcoming environment, we will be able to encourage more of the public to make use of the station and public transport.

The delivery of the project will be a collaboration between Sevenside CRP and Upfest. Both organisations have the skills and capacity to deliver a high-quality art scheme on time and in budget and have evidence across the city of similar successful schemes:

<https://www.upfest.co.uk/page/upfest-festival>

<https://sevenside-rail.org.uk/rail-art/>

<https://www.bbc.co.uk/news/uk-england-bristol-56454680>

All approvals and consents have been secured with Network Rail and GWR to enable the project to take place as soon as funding is secured.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

N/A

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
-------------------------------	----------------------------	---------------------------------	-------------------------

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

--

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Providing visually attractive high-quality artwork improving the thoroughfare and raising the overall ambiance of the station	Positive stakeholder and community feedback	Written, recorded verbal and video evidence. Community survey responses.
Outcome 2	Supporting the local economy by commissioning local artists by working collaboratively with Bedminster based organisation Upfest	The creation of high-quality artwork by local people	Written, images and video evidence, including invoices provided by local artists / organisation with full address.
Outcome 3	Local people state they are more likely to use the station as a result of its improved ambiance	Increased station footfall in months following launch of artwork versus previous years	Passenger statistics provided by industry partners. Community survey responses.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

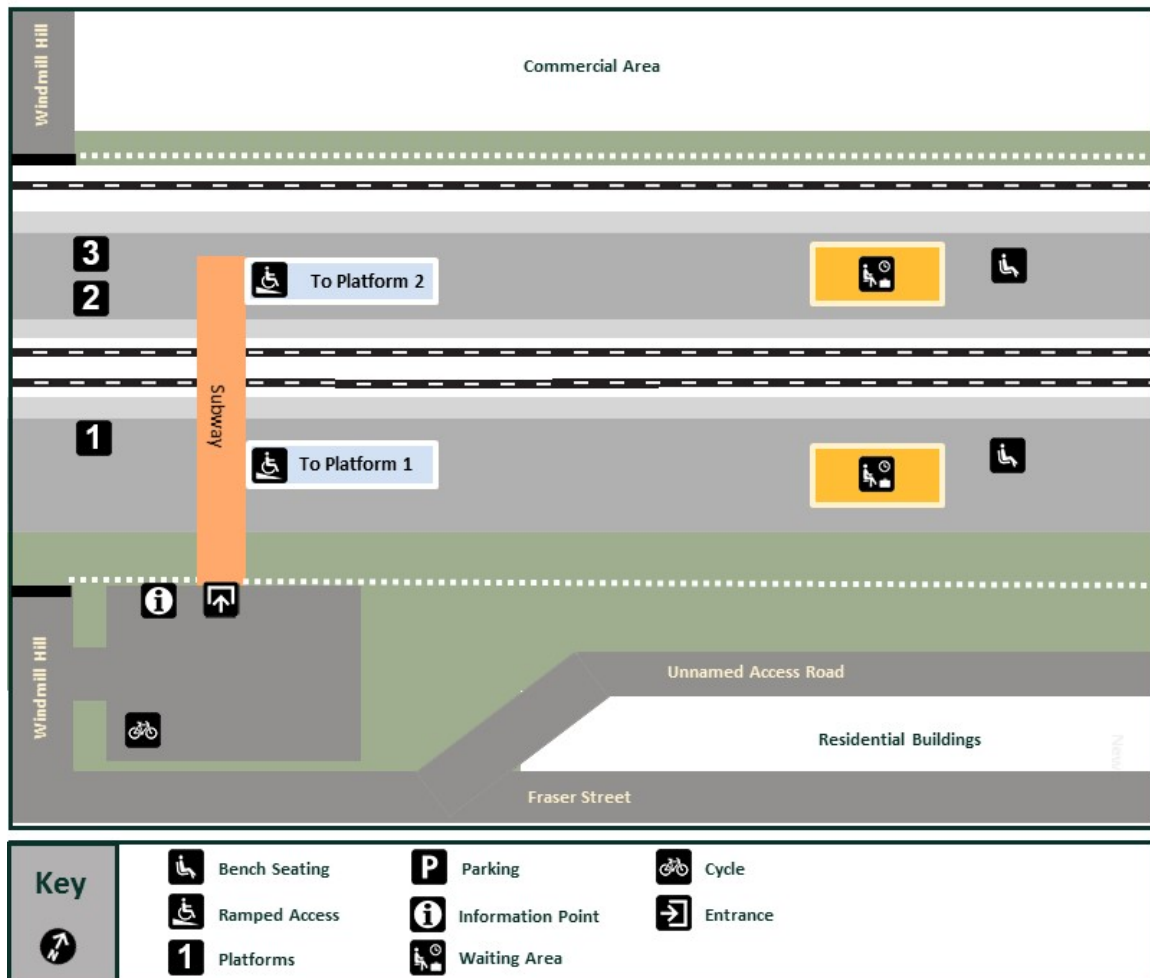
The artwork will be accessible for the public to view at any time without requiring the purchase of a ticket to access the station. Bedminster Station has step free

access to the entire site and up the ramps onto the platforms. See station map image.

In terms of access to the creative opportunity offered to the artist, Upfest have provided the following statement on their commissioning process:

'With regards to commissioning work our process involves providing a shortlist of suitably experienced artists who can meet the brief, to the client / stakeholders who make a final decision on who is selected. Upfest has worked with over 4,000 artists in the last 15 years so our knowledge of artists is vast, for the shortlist we provide we actively consider equal opportunities in the list we present and we pride ourselves on providing a diverse mix of artists. The list provided is always 50/50 gender split, and artists are never excluded based on age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race (including colour, nationality, and ethnic or national origin), religion or belief, sex and sexual orientation.'

Bedminster (BMT)



Station Map

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

This project has its own steering group consisting of members of Severnside CRP, GWR, Network Rail, Upfest, station volunteers and residents, updated verbally and via email. These communications will continue throughout the project. The steering group includes members with protected characteristics. The artwork design will be informed by the steering group and local youth club The Grove, who participated in a temporary art scheme at the station in 2022.

We regularly engage with Stand Against Racism and Inequality (SARI) led Public Transport Safety & Equalities Group meetings, GWR Accessibility mentors, and communities with barriers to rail travel to develop our projects.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Network Rail			
Have you got their permission to deliver this project?	Yes	X	No	
If “yes” please provide contact details	Name: Harriet Sergent Tel: 0345 711 4141 Email: harriet.sergent@networkrail.co.uk			
If “no” please state when you will know .				
	Written confirmation of permission – please attach See Property and Asset Management Surgery Request (PRAMS) document attached.			

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

Sevenside Community Rail Partnership (CRP) is a Department for Transport (DfT) accredited community rail partnership. This is an annual process to ensure the Partnership meets the DfT's standards for appropriate operation.

Sevenside CRP has a long track record of successfully delivering art schemes in the railway stations across Bristol. Currently examples can be seen at Avonmouth, Sea Mills, Montpelier, Redland and Stapleton Road station.

The Partnership is experienced in obtaining relevant contents from landowner Network Rail (this project has already had approval from a Property and Asset Management Panel) and have a close working relationship with the station management team at GWR who deal with operational matters in terms of contractors being on-site to install artwork. There is a network of railway approved contractors able to undertake the installation and we will seek a best value quotation before instructing any contractor.

Having commissioned many local artists to create murals for local stations, the Partnership has strong links with local arts communities and understands their processes. We refer to Artist Union England rates to ensure artist receive a fair rate of pay for their work.

This scheme is in collaboration with Upfest, a well-established local organisation who have a successful record of hosting Europe's largest street festival in Bedminster. Their expertise in large scale murals, including preparation of spaces, risk assessments and after care will ensure the project is of high quality.

		Section 4c. Delivery timetable and key events/activities:									
		Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.									
Month/Period/Year:	Winter 2022	Spring/Summer 2023	Spring 2024	Spring/Summer 2024	Summer 2024	Summer 2024	Summer/Autumn 2024				
Key Milestones:	Steering group set up from initial consultations	Permissions granted by landlord, scope of project agreed and budgets. Applications for funding begin.	CIL Funding outcome.	Artist commissioned.	Walls prepared for install, existing boards removed by rail approved engineers.	New artwork installed & ramps painted	Launch, press releases, surveys and evaluation completed				

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Facilitation, monitoring & Evaluation	£1183.20	£1183.20							£1183.20
Rail Approved Engineer for install	£6861.37	£6861.37							£6861.37
Upfest services (artwork design and creation, all materials, digital mapping and artist management)	£18000	£15955.43		£2044.57	Severnside Partnership project fund				£18000
Contingency	£2000	£2000							£2000
A. Total Project Capital Totals	£28044.57								£28044.57
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
N/A									

Please use guidance to complete

B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)	£28044.57								

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

Page 254

% reduction	Management of project
10%	It might be possible to split the project into phases, however the new artwork would be vulnerable if only half completed.
30%	It might be possible to split the project into phases, however the new artwork would be vulnerable if only half completed.
50%	It might be possible to split the project into phases, however the new artwork would be vulnerable if only half completed.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Obtained via most reliable rail approved engineers (limited options) for guidance. Once funding secured other contractors will be approached to satisfy our purchasing policy.
How did you choose your final quote?	Reliability and availability of engineers from experience helped to inform final suitable quote
How have you calculated your revenue/ maintenance costings?	No revenue funds required. Agreement with Station team for minor upkeep (cleaning), previous experience of using corporate volunteer days to undertake any in-depth cleaning/tag removal required. Artwork will also be protected with anti-graffiti varnish.
Please provide evidence of the quotes you've obtained	Integral Quote attached with supporting documents.

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	£26000 April 2024		

Please use guidance to complete

Total CIL/S106 funding:	£26000		
--------------------------------	--------	--	--

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
---------------------	--------	---------------------------------------	--

**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

NEW NOTICE BOARD

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	X
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): **BEDMINSTER, ASHTON VALE. ASHTON DRIVE BY SID'S SHOP.**

1d. Summarise the project you want to deliver: (50 words maximum)

We require a new aluminium notice board to replace an old wooden notice board that is rotting and is now unsuitable for use.
The new notice board will have to be installed in position and we will require magnets to hold the community notices on the board.

1e: Fund Sources	How much are you seeking?	
CIL	£	
S106	£	
Total:		£ 1,000.00

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

ASHTON VALE TOGETHER

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

**We are a group of Ashton Vale residents who are doing their best to make the area a nicer/better place to live for all residents.
We have put in 4 gardens to brighten up the area. 2 have also had benches installed to allow residents to sit down and rest or enjoy the flowers.
We also do litter picks to tidy up the area.**

Section 2c. Your Project:

To buy and install a new aluminium notice board. Also buying new magnets to hold the community notices to the notice board.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

We want to replace the existing rotting and unusable wooden notice board with a new aluminium one.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)
-

We will still be able to keep local residents informed about any events etc that are happening in the area.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

It will replace the existing rotting notice board.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page 261

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1			
Outcome 2			
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	NO
LGBT people	NO

Disabled people	NO
-----------------	-----------

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

THE NOTICE BOARD WILL BE IN FULL VIEW OF EVERY RESIDENT OF ASHTON VALE NO MATTER WHAT ETHNICITY OR DISABILITY THEY HAVE.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

THE NOTICE BOARD WILL BE FOR ALL RESIDENTS.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council. Old Notice board already installed on this land.		
Have you got their permission to deliver this project?	Yes		No
If "yes" please provide contact details	Name: Tel: Email:		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Once we have ordered and then received the new notice board, we will get a local builder to install the new notice board.

Please use guidance to complete

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	03.2024	06.2024	12.2024						
Key Milestones:	GET FUNDING	BUY NEW BOARD	INSTALL BOARD						

Page 265

Section 4d. Project Delivery Budget

Please use guidance to complete

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
NOTICE BOARD	£1000.00								
A. Total Project Capital Totals	£1000.00								
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)	£1000.00								

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	MAY BE ABLE TO DELIVER?
30%	WILL HAVE TO TRY TO GET MORE FUNDING?
50%	WILL NOT BE ABLE TO DELIVER PROJECT.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	YES
How did you choose your final quote?	HAVEN'T YET AS WE WILL TRY TO GET MORE QUOTES WHEN WE KNOW IF WE HAVE THE MONEY.
How have you calculated your revenue/ maintenance costings?	HAVEN'T LOOKED AT ANY MAINTENANCE COSTS, IF ANY?
Please provide evidence of the quotes you've obtained	ATTACHED.

Section 4g. CIL/S106 Payment release schedule

Please use guidance to complete

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	£1000.00 03/2024		
Total CIL/S106 funding:	£1,000 03/2024		

Page 268

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

9 JANUARY 2024

BRISTOL CITY COUNCIL – CIL FUNDING

DEAR SIRs,

BRISTOL JAMIA MOSQUE – DISABLED ACCESS

YOU WILL GATHER FROM THE AUDIT REPORT THAT OUR BUILDING HAS NO WHEELCHAIR ACCESS AND/OR FACILITIES WHATSOEVER SINCE 1968.

WE ARE VERY EXCITED TO BEING CONSIDERED FOR THIS VERY IMPORTANT WORK SO OUR DIVERSE COMMUNITY AND NEIGHBOURHOOD WILL BE EMPOWERED FROM THESE INSTALLATIONS THAT WILL GIVE ACCESS TO MANY MORE PEOPLE TO THE BUILDING AND WITHIN IT.

IN ROUND 1 OF THE CIL PROPOSAL FORM, WE HAD INITIALLY REQUESTED FOR £35000.00 BUT THIS WAS WITHOUT PROFESSIONAL GUIDANCE EXCEPT FOR AN AUDIT REPORT AND GUESTIMATION.

SINCE ROUND 1 OF THE CIL PROPOSAL FORM, WE HAVE APPLIED FOR DISABLED PARKING BAYS AND 2 PARKING BAYS HAVE BEEN APPROVED. THIS MEANS, MORE DISABLED ATTENDEES ARE EXPECTED AS THEY CAN PARK CLOSER TO THE BUILDING. 1 PARKING BAY WILL BE ON THE LOWER FLOOR ENTRANCE AND THE OTHER IS ON THE MAIN GREEN STREET ENTRANCE. **THE PARKING BAYS ARE EXPECTED TO ALLOW MORE WHEELCHAIR USERS TO ATTEND THE BUILDING, THE WHEELCHAIR USERS WILL ALSO EXPECT THE BUILDING TO BE WHEELCHAIR ACCESSIBLE AND FRIENDLY.**

HOWEVER, **ON THIS OCCASION**, WE HAVE HAD THE OPPORTUNITY TO MEET WITH SPECIALISTS AND DISCUSSED WITH PROFESSIONAL INSTALLERS AND CONTRACTORS. WE HAVE REALISED THE FULL COST TO HAVE ALL INSTALLATIONS, THE ASSOCIATED RENOVATIONS AND STRUCTURAL CHANGES, ALL THIS WILL RAISE THE REQUIRED AMOUNT TO £75,000.00. WE ARE A LARGE BUILDING WITH 4 MAIN HALLS, KITCHEN, WARM SPACE, TOILETS AND A MORTUARY.

IF WE WERE TO GET THE WHOLE REQUIRED CHANGES DONE TOGETHER, THEN IT WILL BE CHEAPER IN AN OVERALL MANAGEMENT OF THIS EXPERIENCE. IF WE DONE THE WORKS IN SEPARATE TIMINGS, IT WILL ADD COSTS TO DECORATION AND FIXTURES SEVERAL TIMES.

WE UNDERSTAND THAT OUR LOCAL COUNCILLOR LISA STONE HAS ALSO APPROACHED THE GRANT COMMISSIONERS TO REQUEST FOR THE UPLIFT. LISA HAS BEEN VERY SUPPORTIVE AND INSTRUMENTAL IN OUR CONFIDENCE FOR THE CIL GRANT AND IN OUR CONSIDERATION FOR MAKING THIS HUGE CHANGE FOR OUR DIVERSE COMMUNITY AND BUILDING USERS OF ALL COMMUNITIES.

THE COVERED WHEELCHAIR RAMP WILL ALLOW A SAFE AND COVERED SPACE FROM PAVEMENT LEVEL INTO THE MAIN HALL. THE LIFT WILL ALLOW USERS TO GO DOWNSTAIRS TO THE TOILET ROOMS. INTERNAL STEP RAMPS WILL ALLOW EASY MOVEMENT FROM THE DIFFERENT LEVELLED FLOORING ESPECIALLY INTO THE WASHROOMS. EXTERNAL STAIRLIFT

WILL ALLOW ACCESS FROM THE OUTSIDE STAIRS TO THE DOWNSTAIRS INTO THE KITCHEN AND WARM SPACE AREA. WITHOUT ALL OF THIS, WE WILL HAVE TO COMPROMISE AND PRIORITISE.

WE ARE ABLE TO GET THE LIFT INSTALLED AS FROM MARCH 2024.

WE ARE ABLE TO GET THE STAIRLIFTS INSTALLED AS FROM MARCH 2024.


WE ARE ABLE TO GET RAMPS INSTALLED AS FROM MARCH 2024.

WE ARE ABLE TO GET THE COVERED ENLARGED WHEELCHAIR RAMP BUILT FROM MARCH 2024.

ONCE THESE ITEMS ARE BEING INSTALLED, THERE WILL BE ALL THE COSMETICS OF THE INSTALLATIONS WITH ELECTRICAL AND FINISHING.

PLEASE CONTACT US FOR ANY FURTHER INFORMATION OF URTHUR DISCUSSION.

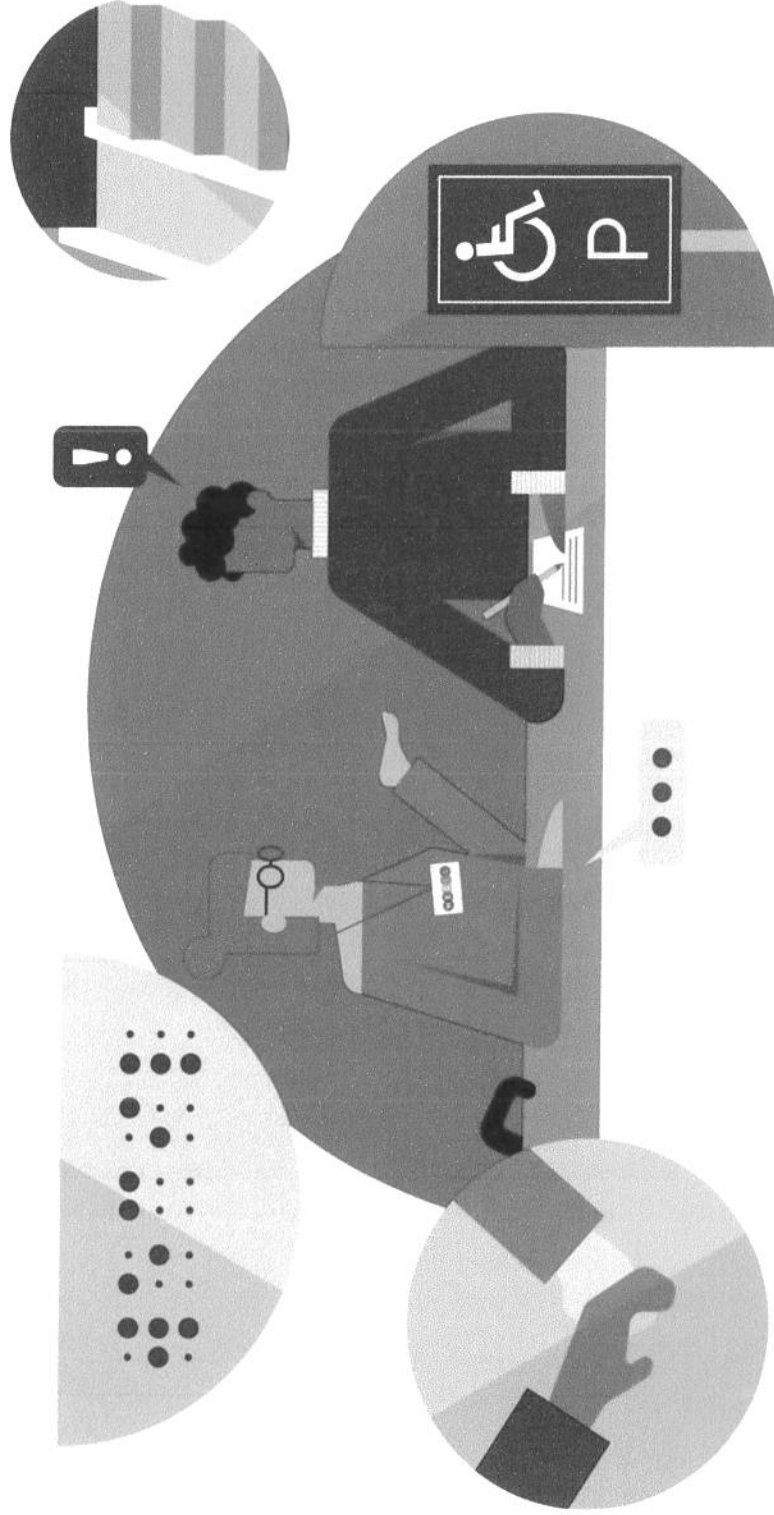
YOURS FAITHFULLY,


ZAHEER SHABIR

TRUSTEE, BRISTOL JAMIA MOSQUE

Disability.Inc. Access Audit Report

Bristol Jamia Mosque



Date: 20th April 2023

CONTENTS

Main Summary & Definition of Disability	Page 3
Principles of the Access Audit	Page 3
Audit Introduction	Page 4
Summary of Findings and Recommendations	Page 6 - 10
Appendix	Page 11 - 16

Main Summary

Disability Inclusion

As an organisation, you should be wholly committed to the principles and aims of the Equality Act 2010 and to its implications for your staff and service users. In accordance with your equality obligations, you have the responsibility not to treat disabled customers less favourably than their non-disabled peers, and to comply with your duty to provide an inclusive environment, making it accessible for all. The aim is to ensure that these principles apply in all aspects of your business/organisation and seek to ensure that these principles are applied whenever relevant individual decisions must be made regarding accessibility.

Social Model of Disability

The social model of disability is a way of viewing the world, developed by Disabled people.

The model says that people are disabled by barriers in society, not by their impairment or difference. Barriers can be physical, like buildings not having accessible toilets. Or they can be caused by people's attitudes towards difference, like assuming Disabled people cannot do certain things.

The social model helps us recognise barriers that make life harder for Disabled people. Removing these barriers creates equality and offers Disabled people more independence, choice, and control.

Principles of the Audit

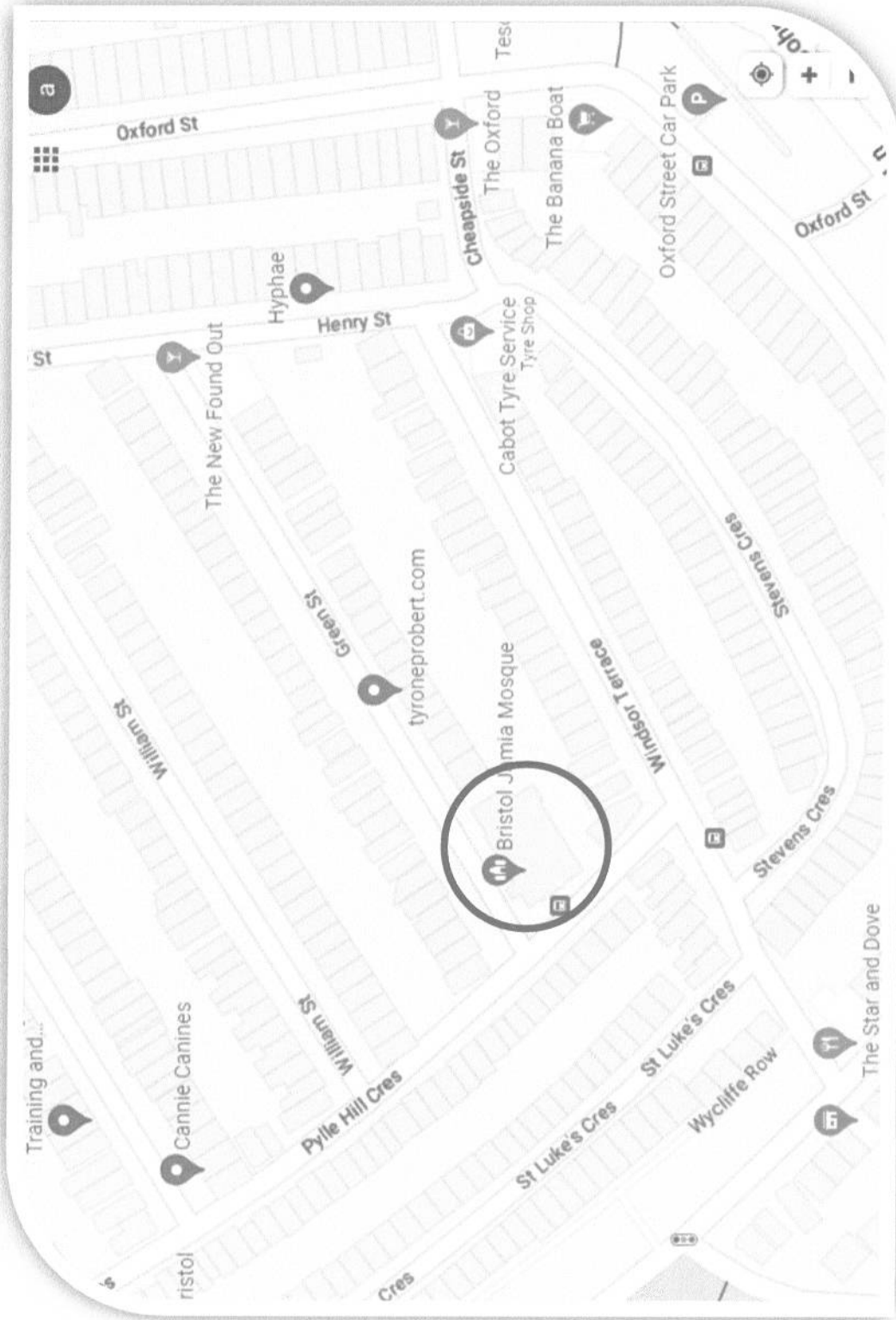
The Access Audit has been undertaken to appraise proposed plans and designs and propose the extent of works required to improve the proposed designs in accordance with the definitions of the Equalities Act 2010. The audit considers the needs of people with mobility impairments (including wheelchair users) and sensory impairments. The audit will identify physical barriers to access. This audit should be treated as the starting point of an ongoing access plan, which should be regularly reviewed by the organisation. Changes made after the audit may improve or reduce levels of accessibility.

It is important to stress that West of England Centre for Inclusive Living (WECIL) does not claim to be surveyors or official assessors. WECIL are a Disabled Peoples User Led Organisation that has several members with a variety of impairments that can relate to the access issues Disabled people face daily. All WECIL's access audit specifications come from the official HM Government Approved Document on Access to Buildings and Use, using M1/M2 specifications.

Audit Introduction

An audit was carried out on 20th April to support Jamia Mosque Community Resilience funding application. The audit focused on the external entrances to the mosque and how to improve accessibility to the upstairs areas as there are currently no lifts or internal ramps. Conducting the audit on behalf of WECIL was Business Support Service Manager, Kinny Chinangwa, Disability.Inc Consultant, Anthony Hearn and WECIL's Access and Inclusion Team members Ellie Fletcher and Phil Gingell. Supporting us on the day was Zaheer Ahabir from Bristol Jamia Mosque.

Location of Jamia Mosque



Summary of Findings and recommendations

The access audit focused on three key external entrances into Bristol Jamia Mosque and ideas around where to implement a platform lift to enable attendees to access different areas of the mosque. The mosque is situated in a part of Totterdown which is on a hill and carries gradient issues.

The main entrance leading to the prayer hall on Green Street is a stepped entrance via two steps that has yellow colour contrasted nosing strips and a metal handrail on either side. The signage for the main prayer hall is at least 8 feet high using dark green font on a white background which is a good colour contrast. Currently there isn't ramped access for wheelchair users into the main prayer hall. We were told that families of wheelchair users lift their wheelchairs into the double door entrance which isn't ideal. Once inside the prayer hall there is an opportunity for wheelchair users to access it via the implementation of a platform lift that can be accessed via the entrance on Pylle Hill Crescent.



Image of the main entrance to the main prayer hall.



Image of WAIT members looking at the main entrance.



Image of the stepped access to the main prayer hall.

The second entrance to the mosque is on Pylle Hill Crescent halfway up a steep gradient. This entrance has two slight lips, one as you enter the first gate which measures 900mm and the second on the entrance into the lower entrance. This can be corrected by levelling out the stonework at the gate and adding in a metal ramp cover in the door threshold into the lower area.



Image of the 2nd entrance gate on Pylle Hill Crescent.

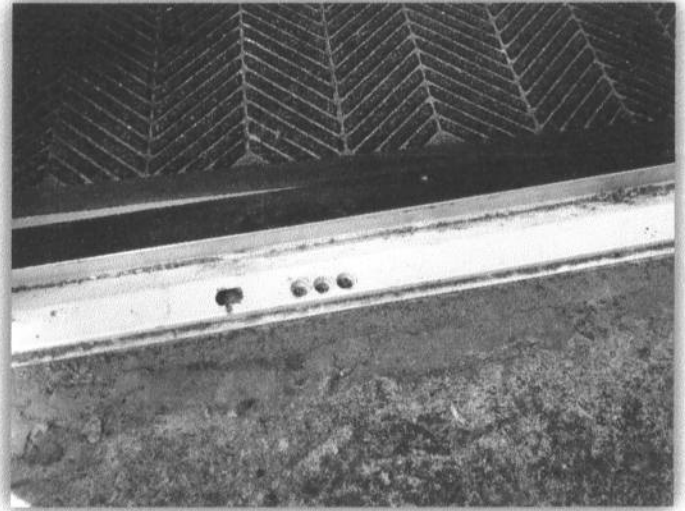


Image of the lip in the door threshold of the 2nd entrance.

In the lower ground area, you have access directly to another prayer hall and access to an accessible toilet. As you enter from the lower entrance to the left is a flight of stairs to access the main prayer hall above. Towards the right of the stairwell is a space which could be used to implement a platform lift that would take you to the hall above. A deluxe open platform lift that can travel up to 3m would be sufficient in a minimum space of 1200mm x 1400mm. The current barrier to this would be the double doors from the 2nd prayer hall which open out into a corridor and encroaches into the platform lift space. We would recommend implementing sliding doors instead.

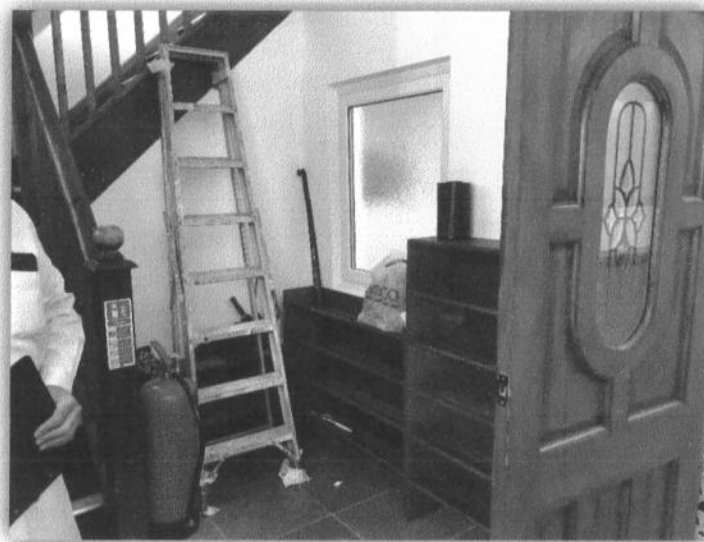


Image of potential space for a platform lift.

The lower ground has the only accessible toilet in the building but there is an access flaw with a large step in the door threshold leading to the accessible toilet and the washroom. The recommendation would be to create a gradual descent using a ramp just before the door threshold as there is quite a short distance from the door to the accessible toilet.



Image of the lead up to the accessible toilet which needs a gradual descent.



Image of the step down to the accessible toilet.



Image of the step down to the accessible toilet.



Image of the accessible toilet.

The third entrance is situated slightly further up Green Street. This entrance has stepped access down into the far right side of the main prayer hall along with the women's toilet and washroom areas. There is also further stepped access another level to the lower right side of the building where the kitchen and eating area is. After surveying the area, we noticed that there is a fire exit at each of the different levels which would allow direct access using a platform lift that takes you directly in front of these access doors. The fire exit next to the main prayer hall has a single leaf door that measures 700mm wide which doesn't meet the standard. This will need widening and the stepped access levelled out at both levels.



Image of the 3rd entrance into the right side of the mosque.



Image of the area for a potential platform lift.



Image of the area for a potential platform lift.



Image of the eating area on the lower level and the door leading to the potential platform lift.

Recommendations

- Level out the entrance to the 2nd entrance on Pylle Hill Crescent.
- Install a metal ramp cover over the slight lip in the door threshold into the 2nd entrance.
- Install sliding doors into the lower prayer hall.
- Installing a platform lift on the lower level next to the stairwell that will come out into the main prayer hall. Use platformliftco.co.uk to look at quotes for open platform lifts.
- Create a gradual descent in the lower area leading to the accessible toilet.
- Remove the cabinet next to the accessible toilet door to create a wider door opening for wheelchair users.

- Implement a platform lift to the right of the 3rd entrance on Green Street that will lead down to the main prayer hall fire exit and the door in the eating area.
- The fire exit door in the main prayer hall needs to be extended by 200mm to meet the access needs for the platform lift.
- Level out the door threshold to the eating area on the lower level of the building. A portable ramp could also be a temporary solution.
- Add a colour to the door frames of any white door next to white walls as this will help with the colour contrast and become better visually for people with a visual impairment.

Appendix 1 Internal and external stepped access

Diagram 4 Stepped access – key dimensions and use of hazard warning surface

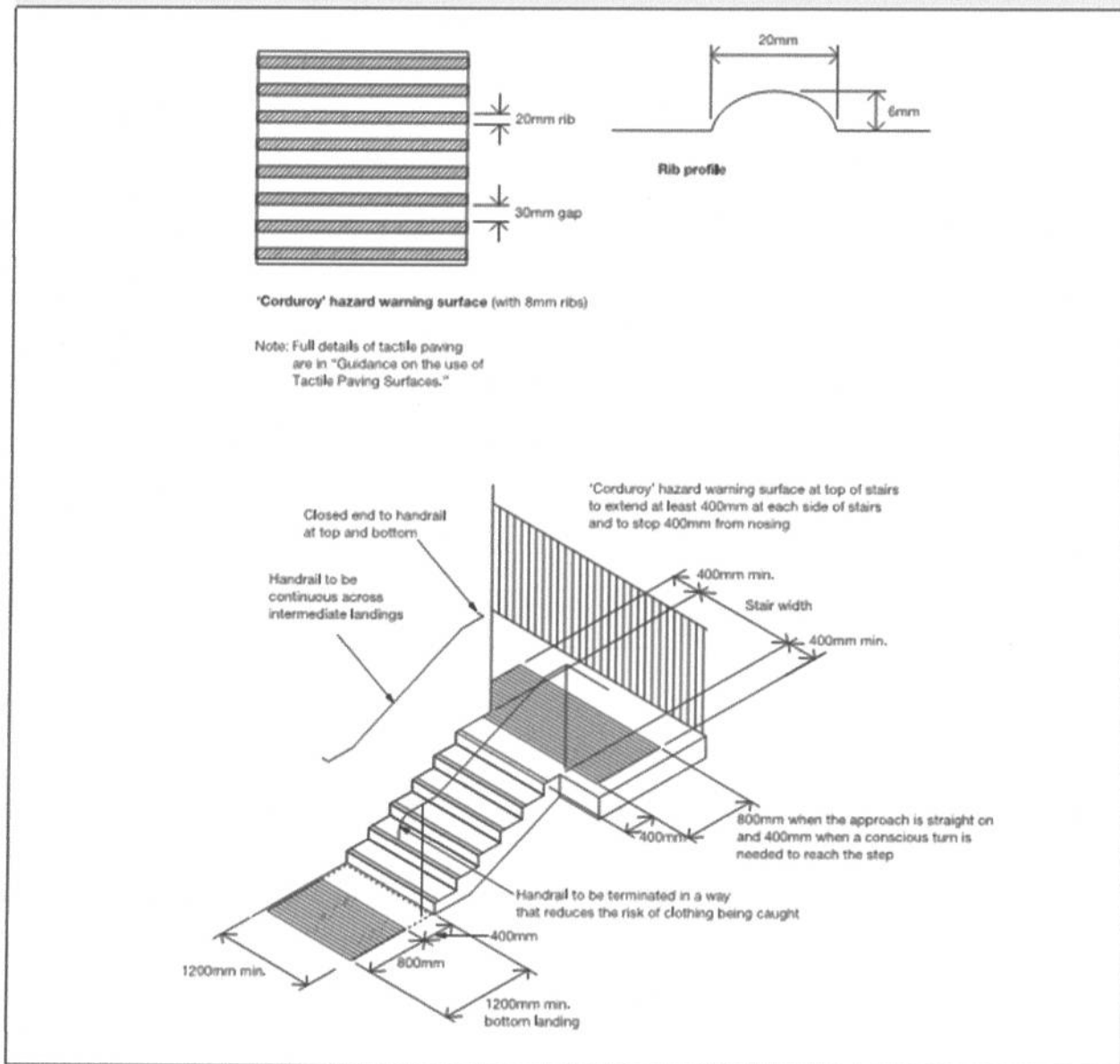
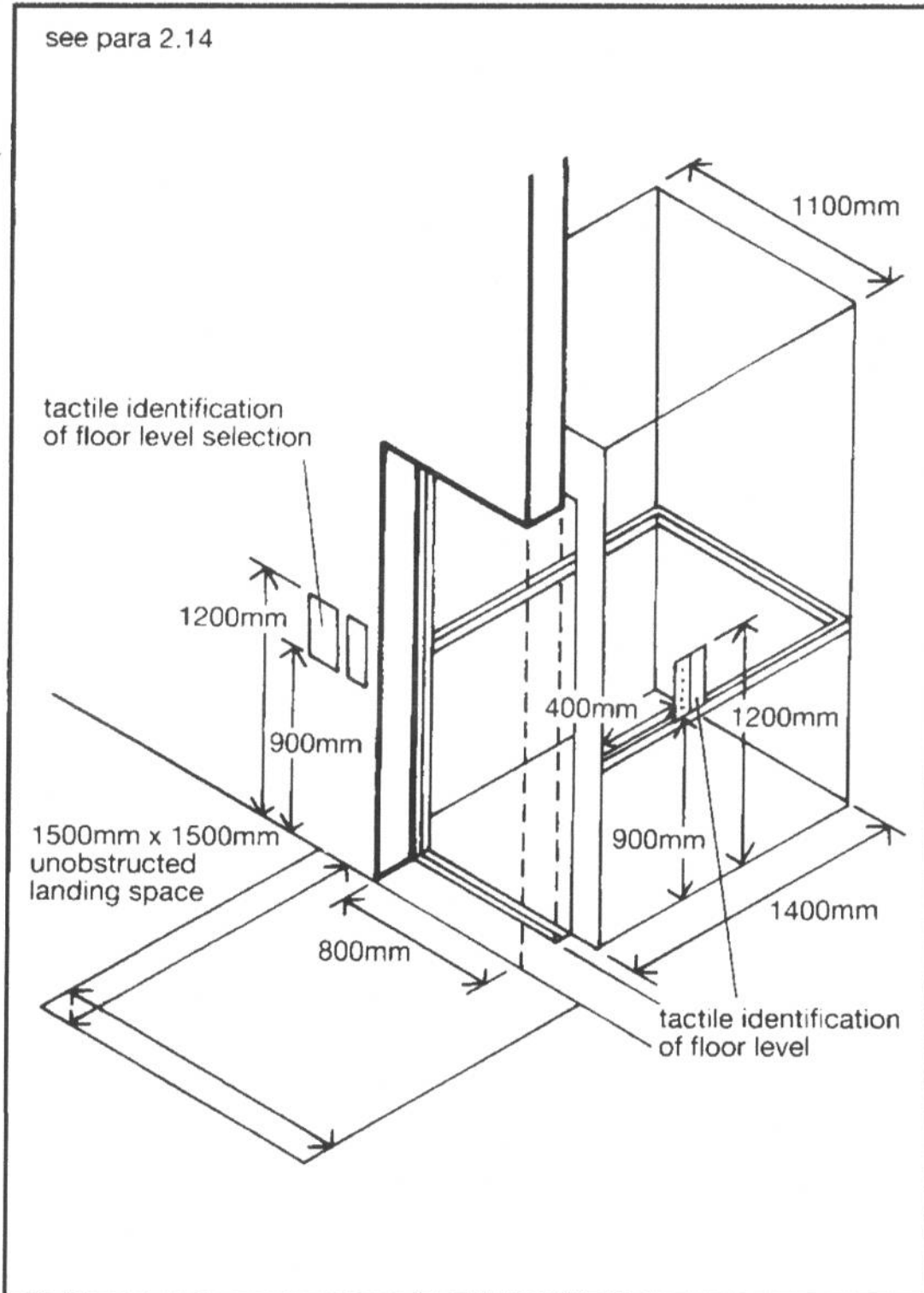
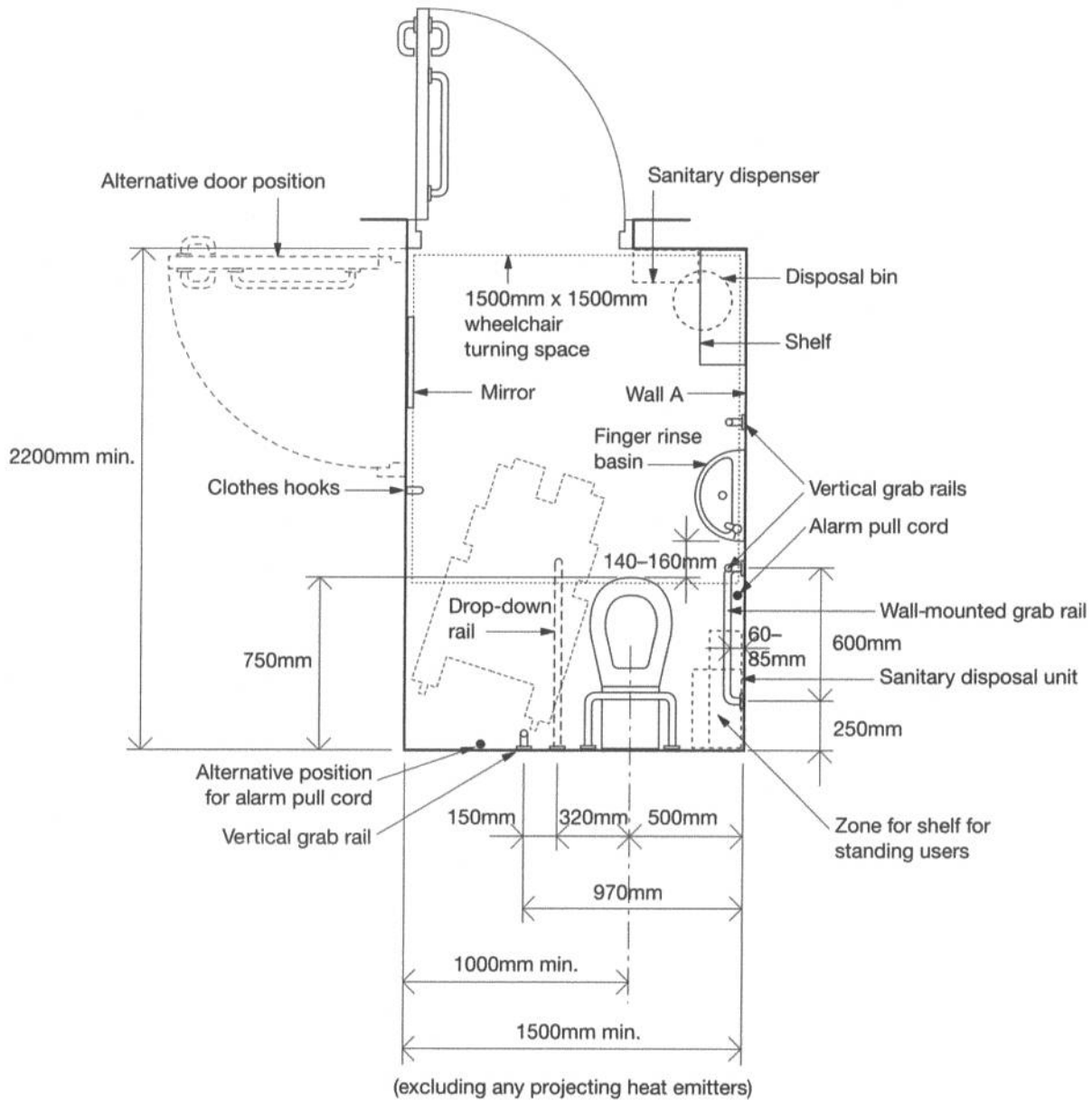


Diagram 11 Lift dimensions

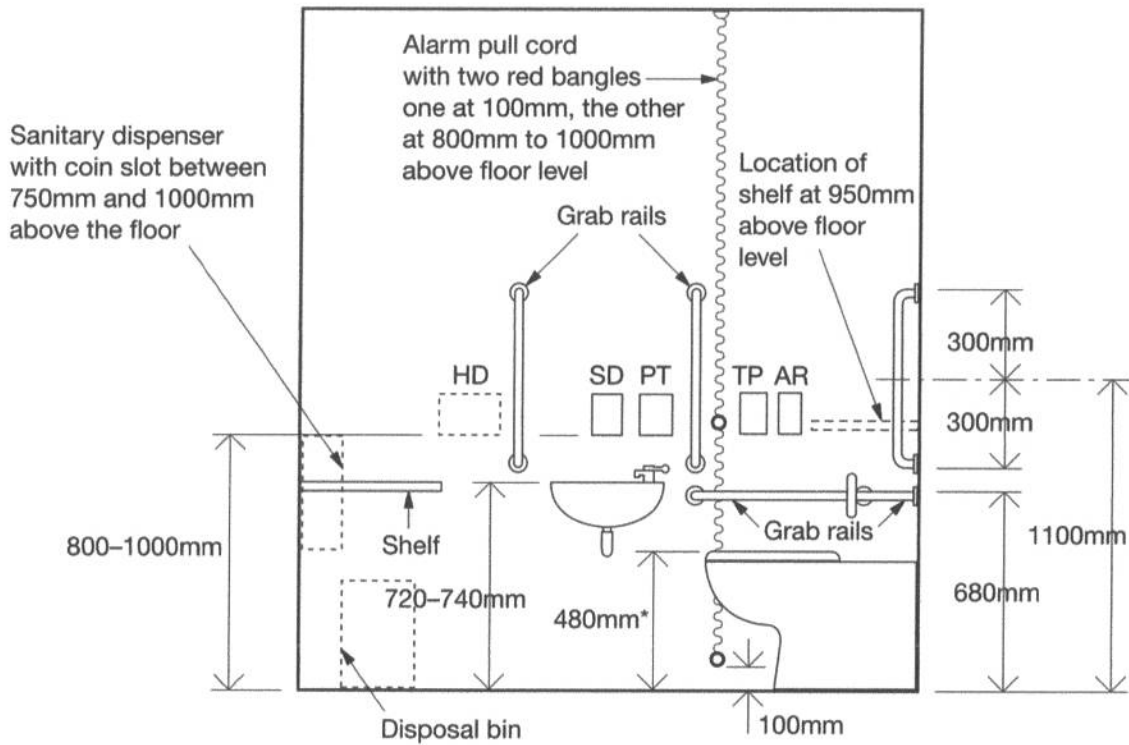
see para 2.14



Appendix 3 Accessible toilet dimensions



Note
Layout for right-hand transfer to WC



*Height subject to manufacturing tolerance of WC pan

HD: Possible position for automatic hand dryer (see also Diagram 20)

SD: Soap dispenser

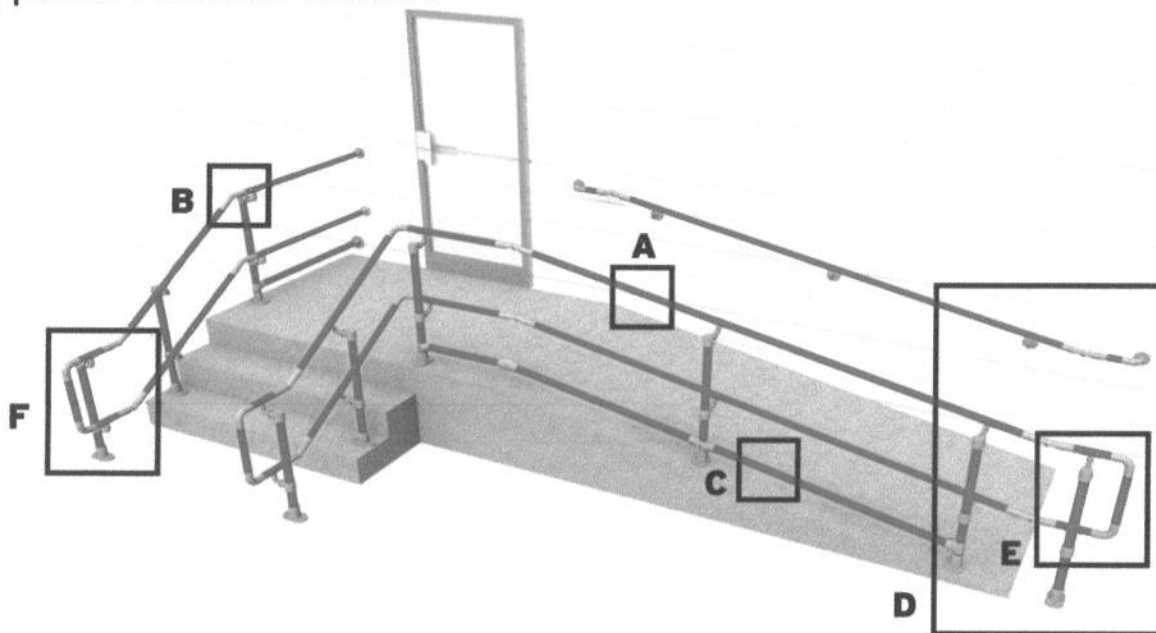
PT: Paper towel dispenser

AR: Alarm reset button

TP: Toilet paper dispenser

Height of drop-down rails to be the same as the other horizontal grab rails

Appendix 4 Handrail Guidance



A) Handrail: Handrail must be a continuous smooth surface. A handrail must be on both sides of ramp or stairs.

B) Handrail height: Handrail must be 900mm - 1.1m in height.

C) Edge protection: When there is a drop off, ramps require a curb or curb rail to prevent wheelchairs from slipping out from under the handrail. In some cases, a mid-rail is sufficient to provide this protection.

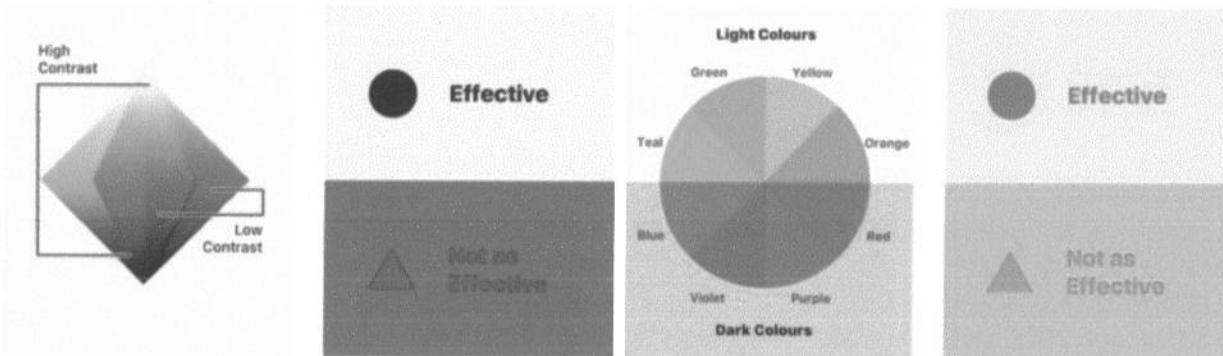
D) Clearance: A ramp must have a minimum clear width of 500mm.

E) D Returns: Railing ends need to be rounded or return smoothly into a floor, wall, or post.

F) Extensions - stairs: The Handrail should extend the width of one stair tread and then level out for 300mm. Ramps: The Handrail should extend parallel to walking surface 300mm; past the top and bottom of the ramp.

Appendix 5 Colour Contrast

Colour contrast comes up a lot when looking at different areas of an organisation from information and public spaces to marketing and digital platforms. The best colour contrast is a white background with dark colours. Yellow and black also works well. Below is a colour contrast chart that shows the difference between good and bad contrast:



3rd January 2023

Zaheer
Bristol Jamia Mosque
Green Street, Totterdown
Bristol, BS3 4UB

Quotation No – Jan-19527-JB-JB

Dear Zaheer

Reference - Bristol Jamia Mosque - Lift 1

Fixed base price £19,368 + VAT includes:

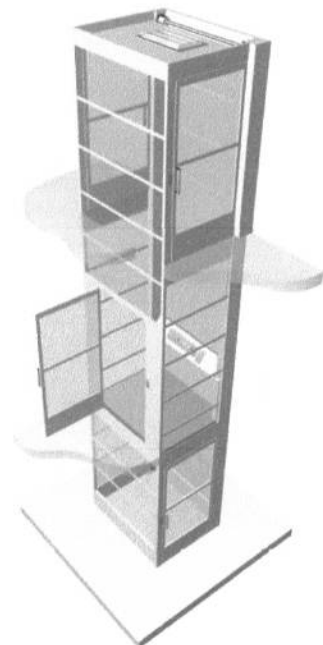
- PLC Project Management Service – use The Platform Lift Company for your lift solution
- Technical Site Advice/Site Visits – saving you time and potential delays
- Pre-Installation Site Survey – with The Platform Lift Company Surveyor
- 12 Months Warranty
- Servicing in the first year – two service visits from The Platform Lift Company’s employed specialists.

The Platform Lift Company offer a wide range of products and market experience to cover all applications and environments. We appreciate that each clients’ requirements will vary so we provide dedicated resource to manage each individual project from start to finish.

We trust you will find this quotation to be of interest and look forward to discussing our offer in more detail. Should you require any further information in the meantime please do not hesitate to contact us.

Yours Sincerely,

Jason Bartlett
Area Sales Manager
Mobile: 07384253893
Jason@platformliftco.co.uk



Jan-19527-JB-JB

The Platform Lift Company's comprehensive offer includes:

Delivery, off-loading, installation and commissioning of the platform lift to the following specification:

1 x PLC C2000 Platform Lift	£ 19,864
2.5% Discount	£ 496
Total fixed base price	£ 19,368

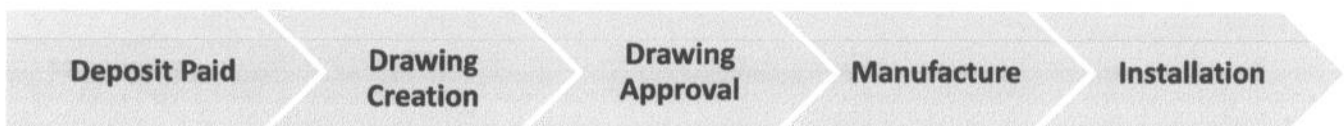
All prices are Nett and subject to VAT. Quotation valid for 30 days. (E&OE)

Included Specification:

- 1 Fault Information Display on COP
- 2 Constant pressure platform controls, one touch landing calls
- 3 LED Shaft Roof lighting with additional 3hr emergency platform lighting
- 4 Handset providing two-way voice communications
- 5 Emergency battery lowering self-release system – User operated
- 6 Fire alarm auto-homing



Please note the above example has a non-standard RAL colour and glazed panels, both are optional extras.



From: Access Able | Bob <bob@access-able.co.uk>

Date: 3 January 2024 at 16:17:35 GMT

To: bahmed173@yahoo.com

Subject: lifts for Bristol Jamia Mosque

For the attention of Mr Bashir Ahmed

Good afternoon Bashir,

A Happy New year to you and sorry for the delay in getting this quotation to you.

I was aware that our supplier Handicare were increasing their prices from the beginning of January, and I have only just been informed that this increase is 8%. My quotation obviously includes for this increase.

As discussed, you will be providing the power supplies for all of the lifts, and I am happy to liaise with your electrician beforehand to ensure that this element runs smoothly.

As the lift will be for general use by any person who may have the need of them VAT will have to be charged (If the lift was for a specific person it would be exempt)

We are considering 3no. Lifts :

1. **External straight lift to give access from pavement to secondary doors**

- This lift will be a standard Handicare 1000 Straight outdoor lift as page 16 of the brochure that I let with you and as shown in attachment 1.

It has a maximum user weight limit of 21 ½ stone (137kg). It has a manual swivel seat and a manual footplate lift.

The handrails can remain in place as can the gates at the top, on the boundary.

Our best price to supply and install this lift would be £3850 + £770 VAT = £4620 Total.

To upgrade to 25 stone (160kg) lift would add £600 + £120 VAT = £720 total, or to upgrade to 31 ½ stone (200kg) lift would add £900 + £180 VAT = £1080 total.

2. **External curved lift to give access from ground level to basement level**

- **(OPTION A)** – This lift will be a standard Handicare 4000 Curved outdoor lift with a manual swivel seat and a manual footplate lift as shown in attachment 2.

It has a maximum user weight of 21 ½ stone (160kg) The lift will come to rest by the gate post (gate can remain)

Our best price to supply and install this lift would be £7970 + £1594 VAT = £9564 Total

To upgrade to a 25 stone (160kg) lift would add £750 + £150 VAT = £900 Total

3. **External Straight lift to give access from ground level to basement level**

- **(OPTION B)** – For nominal builders work alterations to the straight flight it would yield significant savings on the type of lift we could install for you. We could alter the top 2 steps to effectively increase the length of the main flight by 2 steps and create a larger landing area inside the gate. We would tile those steps with similar tiles (best match possible) and refix existing metal nosings.

We could then fit a straight lift to this flight. This lift will be a standard Handicare 1000 Straight outdoor lift as page 16 of the brochure that I let with you and as shown in attachment 1.

It has a maximum user weight limit of 21 ½ stone (137kg). It has a manual swivel seat and a manual footplate lift.

Our best price to supply and install this lift would be £5730 + £1146 VAT = £6876 Total. and includes the builders work as described which represents an overall saving of £2688

To upgrade to 25 stone (160kg) lift would add £600 + £120 VAT = £720 total, or to upgrade to 31 ½ stone (200kg) lift would add £900 + £180 VAT = £1080 total.

4. **Internal curved lift to give access from main hall to basement lobby**

– this lift will be a standard Handicare 4000 internal lift fitted to the left-hand side of the staircase when looking from the bottom upwards. It has a manual swivel seat and a manual footplate lift.

It has a maximum user weight of 21 ½ stone (160kg). It will have an additional charging point at the mid landing level so that the chair can be left at either the top, middle or bottom of the track to enable it to charge. our best price to supply and install this lift will be £7220 + £1444 VAT = £8664 total

From full survey to fit currently takes around 3 – 4 weeks. The bespoke lifts are made to order as soon as the survey is submitted so a non-returnable deposit of 35% is required upon survey so that the order can be placed on your behalf. The balance of payment is due and payable upon installation.

Not only do we sell stairlifts but we also service and repair them.

We can offer a service contract on the quoted lifts at £240 + VAT/ year per lift. This includes all labour, all call outs, all parts and consumables and an annual service (Annual service with no contract £120 + VAT). The only costs that you will be charged for would be for customer mis-use or malicious damage/vandalism.

You may remember we discussed manual wheelchairs which may enable wheelchair users to leave their own chair at the top of the staircase and transfer into a supplied manual wheelchair at the lower basement level. There are a huge range of these available. I would suggest a 20" wide self-propelling chair that can be folded flat when not needed. This type of chair starts at £385 + £77 VAT =£462 Total for a robust steel chair raising to around £550 + £110 VAT = £660 total for a lighter aluminium chair. I am happy to bring samples down to show you or alternatively please call into the shop to see our range

You may also remember that I fell down a step between the two basement halls when I visited. I appreciate that I should have been more observant but, to avoid this happening to anyone else you might want to consider a ramp to overcome the difference in floor levels between these rooms. I can offer two options :

1. **Temporary portable ramp** – 5' suitcase ramp weighing 13.2kg, which can be lifted and stored when not needed and would cost £240 + £48 VAT = £288 Total
2. **Permanent ramp.** – 6 ' Ramp designed to be fixed in place with a handrail on both sides. Cost including installation would be £490 + £98 = £588

Stairlift prices will remain fixed for 6 months, wheelchair and ramp prices I can hold firm for 3 months. Works can be carried out in isolation or collectively to suit your needs

If you have any queries or I can be of any further assistance, please call me at any time.

Regards

Bob Sansom

Bob Sansom

Access Able Limited
72 St Johns Lane
Bedminster
Bristol
BS3 5AF

Tel – 0117 980 1820

Email – bob@access-able.co.uk

Website – www.access-able.co.uk

Facebook – www.facebook.com/AccessAbleBristol/

Fwd: QUOTE, 171 WELLS ROAD, MOSQUE

Bashir Ahmed <bahmed173@yahoo.com>

Thu 04/01/2024 15:52

To: Zaheer Shabir <hmzs.pab@hotmail.com>

Sent from my iPhone

Begin forwarded message:

From: Lee Lewis <bs3roofing@gmail.com>

Date: 4 January 2024 at 14:14:14 GMT

To: bahmed173@yahoo.com, Warren Kuti <warren@bs3roofing.co.uk>

Subject: QUOTE, 171 WELLS ROAD, MOSQUE



BS3 ROOFING **BS3 BUILDING**
THE COMPLETE ROOFING COMPANY **& CARPENTRY**

ALL BUILDING, ROOFING AND CARPENTRY UNDERTAKEN

- ROOFING WORKS
- LOFT CONVERSIONS
- HOUSE EXTENSIONS
- CARPENTRY
- PLASTERING

07922804129 / 07557361610
HEAD OFFICE: 0117 373 2092
WWW.BS3ROOFING.CO.UK INFO@BS3ROOFING.CO.UK

To: BASHIR AHMED

Project: TOTTERDOWN MOSQUE

Works to be carried out:

1. BS3 to supply scaffolding
2. Extension to be built as per drawings
3. Block work
4. Rendering
5. Timber stud work
6. Plasterboarding
7. Plastering
8. Electrics
9. Painting
10. 2 x lifts openings to be installed as per drawings
11. Timber frame
12. Timber m12 bolts
13. All works carried out by trained and competent workers
14. All materials to be supplied and installed by BS3
15. All waste to be removed from site by BS3
16. 25% deposit would be required to secure date, and materials
- 17.

-
-
-
-
-
-

TOTAL FOR EXTENSION WORKS : £42,520 + VAT
TOTAL FOR LIFT OPENINGS: £2200 + VAT (EACH) (X2)

- **Please find our costs above, BS3 would require a 25% deposit upfront to secure date and materials. Please let me know if you would like to go ahead, we will raise a deposit invoice, once settled this will guarantee you the proposed start date and a purchase order number for materials.**
- **Hope this helps, any questions from you guys please give me a call.**

-
-

Kind regards,

Lee Lewis

07922804129

Managing Director

BS3 ROOFING LIMITED/BS3 BUILD & CARPENTRY

Unit 2 St Stephens Business Centre

Bristol

BS30 5JD

www.bs3roofing.co.uk

lee@bs3rooing.co.uk

from Hurairah Masood sole trader

To Bashir Ahmed

project work> totterdown mosque extension and rip outs

the quote includes the following

EXTENSION WORK

scaffolding - block work - render finish - extension built to drawing - opening to be made to open to new extension - plasterboarding - plastering - electrics - doors - skirting - architrave - painting

RIP OUTS FOR ELEVATOR

timber frame to be constructed to plans - removal of old floor and carpet

all work to be carried out by trained and qualified workers all materials and components need for both extension and rip out to be supplied by me, all waste to be removed from site

--TOTAL--

EXTENTION £39,500 + VAT

BOTH RIP OUTS £1,850 + VAT